

No.1, V.G.R Gardens, V.G.R Nagar Pandur, Thiruvallur 631203 www.icoe.in

Recognized by NCTE / Affiliated to the TamilNadu Teachers Education University Re-Accredited by NAAC

College Code - 12306

Key Indicator – 6.5 Internal Quality Assurance System

Metric No. 6.5.2 – The Institution reviews its teaching-learning process periodically through IQAC or any other mechanism



Any other relevant information

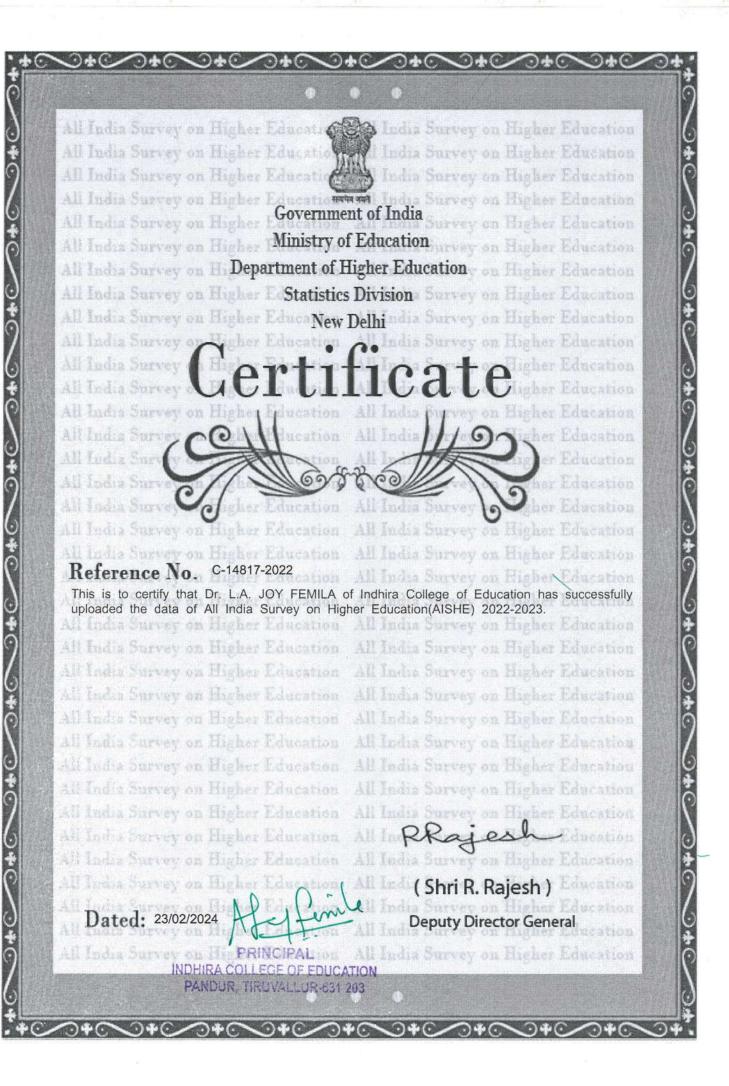
PRINCIPAL INDHIRA COLLEGE OF EDUCATION

PANDUR, TIRUVALLUR-631 203

6.5.2 ANY OTHER RELEVANT DOCUMENT

- 1. AISHE CERTIFICATE
- 2. PERFORMANCE APPRAISAL COMMITTEE MINUTES
- 3. SPECIAL IQAC MEETING MINUTES

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SPECIAL IQAC MEETING CIRCULAR 2021-2022

IQAC Meeting notice

Date: 25.11.2022

The special IQAC meeting will be held on 01.12.2022 in the Board room. All the committee members of IQAC for the year 2022-2023 are requested to be present.

The Agenda of the meeting:

- 1. Submission of AISHE
- 2. Awareness on NAAC Criteria I and II

Regina Joe) Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

IQAC Committee Members (2022-2023)

- 1. Er. V.G Raajendran
- 2. Mrs Indira Raajendran
- Dr.Regina Joel
- 4. Mrs.N.Jayavardhini
- 5. Dr. J.Lizzie
- 6. Dr. Velvizhi
- 7. Mr.M.Sudhakar
- 8. Mr.Selvaraj
- 9. Mr. Nethaji
- 10. Mr. B.V. Udaya kumar
- 11. Ms. K. Vinothini

- Chairman
- Managing Director
- Principal
- IQAC Coordinator
- Vice Principal (Academic)
- Dean Research
- Office Superintendent
- HR Industry
- Industrialist
- M.Ed Student
- B.Ed Student

PRINCIPAL

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SPECIAL IQAC MEETING MINUTES 2021-2022

The special IQAC meeting was held on 01.12.2022 at 10.30 am in the Boardroom, all the committee members of IQAC for the year 2022-2023 were present.

The Agenda of the meeting:

- Submission of AISHE
- · Awareness on NAAC criteria I and II

Discussions on Agenda

IQAC Coordinator Mrs.N.Jayavardhini initiated the meeting with a short welcome. Awareness on NAAC criteria I, Curricular Aspects and Criteria II Teaching Learning Process was created by IQAC Coordinator. Each Key Indicator and Metric of both the criteria's were discussed. Awareness on weightage for each metric and the presentation for the same was created. Clarifications were done.

Submission of AISHE was given due importance in the meeting. As the dates were closer for submission, Mr.Mohana Kannan, Assistant Professor, was given incharge to submit AISHE at the earliest.

Meeting ended up with a piece of vote of thanks by Dr.Regina Joel, Principal.

N. Ja -h _ IQAC Coordinator

IQAC CO-ORDINATOR

NDHIRA COLLEGE OF EDUCATION
PANDUR, THIRUVALLUR - 631 203.

Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

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Indhira College of Education

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Action Taken Report for Special IQAC Meeting held on 01.12 .2022

Agenda	Disccussion	ATR
Submission of AQAR	Review of AQAR was done by IQAC	Submitted AQAR on 30.09.2023 successfully.
	Coordinator.	
Preparation of SSR	Discussed to start preparing SSR. Review to be done every week	Preparation of SSR
	end.	

N. Ja _ h

IQAC CO-ORDINATOR
INDHIRA (QLLEGE OF EDUCATION
PANDUR, THIRUVALLUR - 631 203.

Regina Joe

Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

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SPECIAL IQAC MEETING CIRCULAR (2022-2023)

Date: 10.07.2023

The special IQAC meeting will be held on 17.07.2023 in the Board room, all the committee members of IQAC for the year 2022-2023 are requested to be present.

The Agenda of the meeting:

- 1. Submission of AQAR
- 2. Preparation of SSR

Regina Joe Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

IQAC Committee Members (2022-2023)

- 1. Er. V.G Raajendran
- 2. Mrs Indira Raajendran
- 3. Dr.Regina Joel
- 4. Mrs.N.Jayavardhini
- 5. Dr. J.Lizzie
- 6. Dr. Velvizhi
- Mr.M.Sudhakar
- 8. Mr.Selvaraj
- 9. Mr. Nethaji
- . 10. Mr. B.V. Udaya kumar
 - 11. Ms. K. Vinothini

- Chairman
- Managing Director
- Principal
- IOAC Coordinator
- Vice Principal (Academic)
- Dean Research
- Office Superintendent
- HR Industry
- Industrialist
- M.Ed Student
- B.Ed Student

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INDHIRA COLLEGE OF EDUCATION

Action Taken Report for Special IQAC Meeting held on 17.07.2023

Agenda	Discussion	ATR
Submission of AQAR	Review of AQAR was	Submitted AQAR on
	done by IQAC	30.09.2023 successfully.
	Coordinator.	
Preparation of SSR	Discussed to start	Noted.
	preparing SSR. Review	Preparation of SSR
	to be done every week	work started.
.8	end.	

N. J. Ill.

IQAC CO-ORDINATOR
INDHIRA COLLEGE OF EDUCATION
PANDUR, THIRUVALLUR - 631 203.

Principal

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Print

National Council for Teacher Education(NCTE)

(A Statutory Body of the Government of India)
G-7, Sector-10, Dwarka, Landmark – Near Metro Station, Delhi – 110075

Performance Appraisal Report (PAR)

INSTITUTION'S PROFILE

Institution Code		20222917806999	Application Code	P2021000479			
Name of	Name of the Institution		INDHIRA COLLEGE OF EDUCATION	Type of Institution	PRIVATE INSTITUTION		
Whether	running	ODL C	ourses als	so?	NO		
Year of I	Establishı	ment of	Institutio	n	2006	Website	WWW.INDIRAEDUCATIONAL.ORG
Status of	the Insti	tution			3 (See Section 2(b) of NCTE Regulation,	2014)	
			ig your pa cation wit		indhiraeducation@gmail.com	Alternate E-Mail ID	icoe.principal@indiraeducational.org
	n Mobile		or future TE)		9841049379	Telephone No.	044-27650440
Fax No.							
Address	of the Ir	nstituti	on at the	time of R	ecognition	***************************************	
O Survey			1	Street/ Road	V.G.R GARDENS, V.G.R NAGAR		
Village					PANDUR VILLAGE	Post Office	THIRUVALLUR
Taluka/ Mandal/ Block			THIRUVALLUR	Town/ City	THIRUVALLUR		
State					TAMIL NADU	District	THIRUVALLUR
Pin Code	3				631203		
Whether recogniti		nge in a	ddress aft	er	No		
Particul	ars of Au	uthoriz	ed Person	n/Represe	ntative for filling PAR		
Name					DR. REGINA JOEL	Father Name	SAMUEL
E-Mail I	D				icoe.principal@indiraeducational.org	Mobile No.	9841049379
Designat	ion				PRINCIPAL	Permanent Account Number (PAN)	AAHPS1023Q
Authoriz	ation lett	er on th	e stamp p	aper as pe	er admissible government rate for filling	g PAR	A
				Institutio			
Name					DR. REGINA JOEL	E-Mail ID	ICOE.PRINCIPAL@INDIRAEDUCATIONAL.ORG
Mobile N	lo.				9841049379		

PARENT ORGANIZATION DETAIL

TRUST				
INDIRA EDUCATIONAL AND CHARITABLE TRUST				
1	Street/ Road	V.G.R GARDENS, V.G.R NAGAR		
PANDUR VILLAGE	Post Office	THIRUVALLUR		
THIRUVALLUR	Town/ City	THIRUVALLUR		
TAMIL NADU	District	THIRUVALLUR		
631203				
AAATI3027K	TAN (If Applicable)			
A				
	INDIRA EDUCATION I PANDUR VILLAGE THIRUVALLUR TAMIL NADU 631203	INDIRA EDUCATIONAL AND CHARITA 1 Street/ Road PANDUR VILLAGE Post Office THIRUVALLUR Town/ City TAMIL NADU District 631203		

S.No.	Name	Designation	Mobile Number	Email Id	Membership valid upto (DD/MM /YYYY)	PAN	Aadhaar No.
11	INDIRA RAAJENDRAN	President	9841099668	MD@INDIRAEDUCATIONAL.ORG	13/03/2052	AAAPI2683M	298765520016
2	V.G.RAAJENDRAN	Chairman	9841037747	CHAIRMAN@INDIRAEDUCATIONAL.ORG	13/03/2052	AABPR8106R	953924806569
3	R.PRIYADARSHINI	President	9791066669	MD@INDIRAEDUCATIONAL.ORG	13/03/2052	CIEPP1763K	576558355238

MULTI DISCIPLINARY PROGRAMME(S)

Whether any programme(s) other than Teacher Education Programme(s) is being offered by the Institution?

No

DETAILS OF EXISTING TEACHER EDUCATION PROGRAMME(S)/ COURSES

S.No.	Programme	Institution Code/Application No.(of NCTE)	Recognition Order Detail	Changes in Course Intake	Revised Order Detail	Withdrawal Order Detail	Restoration Order Detail	Court Directions Issued Detail
1	Name: Bachelor of Education (B.Ed) degree. Medium: TAMIL	Approved Unit: 2 Approved Intake: 100	Order No.: F.TN/SEC /SRO/NCTE /2005-2006/4195 Date: 22/11/2005 Attachment:	Order No.: Date: Session: 0 Attachment:	Order No.: F.SRO/NCTE /APSO3642 /B.ED/TN /2014-15/64454 Date: 12/05/2015 Attachment:	Date:	Order No.: Date: Attachment:	Court: Bench: Petition Type: Case No.: Date: Attachment:
2	Name: Master of Education(M.Ed) degree. Medium: ENGLISH	APSO7731 Start Year: 2008-09 Approved Unit: 1 Approved Intake: 50 Student Admitted: 50	Order No.: F.SRO/NCTE /M.ED/2007-2008/1512 Date: 06/05/2008 Attachment:	/2010-2011 /20584	Order No.: F.SRO/NCTE /APSO7731 /M.ED/TN /2015/65333 Date: 22/05/2015 Attachment:	Date:	Order No.: Date:	Court: Bench: Petition Type: Case No.: Date: Attachment:

INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

NAME OF THE OWNER OWNE

FACULTY DETAILS (FOR ACADEMIC SESSION 2020-21)

S.No.	Photo	Registration No.	Name	DOB	Father Name	Mother Name	Mobile No.	Email	PAN	Joining Date	Relieving Date
1		TE22113755	REGINA SAMUEL GAZETTE CHANGE TO REGINA JOEL	08/29/1961	D SAMUEL SELVARAJ	P D RUTH SIRONMANI	8939590381	reginapriya93@gmail.com	AAHPS1023Q	12/06/2021	

PRINCIPAL.

INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

The Control of the Party of the

LAND DETAILS

Address of the Institute (Mentioned in the affidavit)					
OSurvey OKhata OGata OKhasra OPlot No.			Village/Town		
Tehsil/ Block/ Taluka		State	I	District	
Land area mentioned in the Affidavit (in sq m)		21423	Built Up area mentioned in the m)	he Affidavit (in sq	3275.84
Whether Notarized or not		0	Affidavit Attachment		
Mode of Possession of Land					
Mode of Possession		Lease Basis	- manufactura de la companya del companya de la companya del companya de la compa		
Nature of lease		Private	Name of lessee of the Land		V.G. RAAJENDRAN
Whether the lease of the land is in favour of Society/ Trust/ Company?		Yes			
Registration Details			100000		
Period of lease 5	50	Lease from	13/04/2005 L	Lease to	13/04/2005
Is the Leased Deed Registered		Yes			
Registration No.		2544	Date of Registration		13/04/2005
Whether the lease deed covers only the land or land & buildin	ng both	Land & Building	Attachment of the lease agree	ement of the land	B

PRINCIPAL INDHIRA COLLEGE OF EDUCATION

PANDUR, TIRUVALLUR-631 203

DETAILS OF MUTATION CERTIFICATE/ PERMISSION OF LAND USE/ NON-ENCUMBRANCE CERTIFICATE

Whether the Institution has got the mutation of the land & land use in the Revenue Records of the State and obtained a Mutation Certificate thereof.	No		
DETAILS OF PERMISSION OF LAND USE/LAND USE CERTIFICATE (CLU) FOR	EDUCATIONAL PURPOSE	
Date of Issue of CLU	02/07/2018	CLU Issuing Authority	DISTRICT REVENUE OFFICER
CLU Letter No.	13166	Converted/ diverted land area under the CLU (in sq m)	21423
Attachment	人		
DETAILS OF NON-ENCUMBRANCE CERTIFICATE			
Date of Issue of Non-Encumbrance Certificate	13/07/2021	Non-Encumbrance Certificate Issuing Authority	THASILDAR
Non-Encumbrance Certificate Letter No.	51165617	Total land area mentioned in NEC Certificate (in sq m)	21423
Attachment	1		

DETAILS OF BUILDING PLAN

Total Land Area mentioned in the building	ng plan (in sq m)	21423	Total Built Up Area mentioned in the building plan (in sq m)	3275.84
Details of Approving Authority of Buil	ding Plan with address (Corporation/ Municipality/	Panchayat)	
Name of Approving Authority with addre	ess	DIRECTORATE OF TOWN AND COUNTRY PLANNING	Village/Town	CHENGALPATTU
Taluka/ Mandal		CHENGALPATTU	City	CHENGALPATTU
State		32	District	582
Pin Code		603001	Date of Approval	17/08/2005
Building Plan Attachment		<u> </u>		
BREAK-UP OF BUILT UP AREA ME	ENTIONED IN THE BUI	ILDING PLAN FOR THE	TEACHER EDUCATION PROGRA	MME/S
Room No	Room Size(in s	sa m)		
1	76	1/	91	
2	76			
6	76			
3	76			
4	76			
5	76			
Multipurpose Hall (in sq m)		110	Library-Cum-Reading Room (in sq m)	162
Other information required				
Whether the building of the institution ha National Building Code and the same is f sound having load bearing capacity as pe run the teacher training course.	fully safe and structurally	Yes		
Whether Building Safety Certificate as po Management Authority acquired or not		No		
Whether safeguard against fire hazard has of the building.	s been provided in all parts	S Yes		
Fire Safety				
Fire Safety Certificate Issuing Authority	DISTRICT OFFICER	Fire Safety Certificate No.	8118/B/2021 Fire Safety Certificate Date	25/11/2021
Facilities provided for Ramp and Lift		Ramp	Whether Electricity and safe drinking Water Facility has been provided by the institution.	Yes
Electricity Connection Meter No.		745	Water Connection Meter No.	745
Whether the institution's campus, building free.	g, furniture etc is barrier	Yes	Whether the institution's campus, building, facility etc is disabled friendly.	Yes

DETAILS OF BUILDING COMPLETION

Yes				
21423	Total BuiltUp Area ment Certificate (in sq m)	3275.84		
PWD ENGINE	EER Date of Issue		31/03/2017	
PANDUR VILLAGE	Taluka/ Mandal		THIRUVALLUR	
District	THIRUVALLUR	Pin Code	631203	
A				
s)		Constructe	ed	
		818.96		
		818.96		
		818.96		
		818.96		
		0		
		0		
4 CONTRACTOR CONTRACTO	PWD ENGINE PANDUR VILLAGE District	Total BuiltUp Area ment Certificate (in sq m) PWD ENGINEER Date of Issue PANDUR VILLAGE Taluka/ Mandal District THIRUVALLUR	Total BuiltUp Area mentioned in the Building Completion Certificate (in sq m) PWD ENGINEER Date of Issue PANDUR VILLAGE District THIRUVALLUR Pin Code 818.96 818.96 818.96 818.96	

GEOGRAPHIC LOCATION

Latitude	Longitude		
13.1503268	79.8480558		

FINANCIAL MANAGEMENT

FDR	Details	(Maintain	ed by the	Inctitut	ion
LDK	Details	uviaintain	cu by the	CHISHLUL	10111

Endowment Fund Details

S.No.		Amout of Endowment fund	Date of Maturity of Endowment fund	Bank Name	Serial No. of FDR	Joint or Not	Attachment
1	Master of Education(M.Ed) degree.	1000000	20/07/2026	THE KARNATAKA BANK LTD	491150002115552701	No	丛
1	Bachelor of Education (B.Ed) degree.	1000000	20/07/2026	THE KARNATAKA BANK LTD	491150002115552701	No	人

Reserve Fund Details

S.No.	Course	Amount of Reserve fund	Date of Maturity of Reserve fund	Bank Name	Serial No. of FDR	Joint or Not	Attachment
1 1	Bachelor of Education (B.Ed) degree.	500000	03/06/2022	INDIAN OVERSEAS BANK	111201185	Yes	A.
1 2	Master of Education(M.Ed) degree.	500000	03/06/2022	INDIAN OVERSEAS BANK	111201185	Yes	٨

Balance sheet as on the last date of the financial year (2020-21)

S.No.	Year	Attachment
1	2020-21	Ž.

Income & Expenditure account for the financial year (2020-21)

S.No.	Year	Attachment
1	2020-21	B

Receipt & Payment account for the financial year (2020-21)

S.No.	Year	Attachment
1	2020-21	E E

OTHER INFORMATION

Name of Grievance/Complaint Redressal Officer	JAYAVARDHINI N	Contact Number of Grievance/Complaint Redressal Officer	9884164692
Name of Contact Person in case of Emergency	KAMALA KANNAN	Contact Number of Contact Person in case of Emergency	9894267131
Email id of Grievance/Complaint Redressal Officer		Email id of Contact Person in case of Emergency	kamalakannantvr@gmail.com
Name of Nodal Officer for Anti Ragging	JAYAPAUL A	Contact no of Nodal Officer for Anti Ragging	9677914929
Name of Head of Internal Complaint Committee	REGINA JOEL	Contact Number of Head of Internal Complaint Committee	9841049379
Email id of Head of Internal Complaint Com	mittee	indhiraeducation@gmail.com	
Library Details			
No. of books in the library	9191	No. of educational journals/ periodicals being subscribed	11
No. of encyclopedia available in the library	66	Total seating capacity in the library	50

WEBSITE INFORMATION (www.indiraeducational.org)

Questions	Yes/No	Attachment (Screenshot)
A. Whether hyperlink of council's website made on the Institution's website.	Yes	<u>A</u>
B. Whether details of sanctioned programme along with annual intake uploaded on website.	No	
C. Whether details of faculty (with scale of pay, photographs and details of who left or joined in the last quarter) uploaded on website.	No	
D. Whether details of students uploaded on website.	No	
E. Whether details of available infrastructure facilities uploaded on website.		<u>&</u>
F. Whether fees charged from students uploaded on website.	No	
G. Whether facilities added during the last quarter Uploaded on website.	Yes	2
H. Whether number of books in the library, referred Journals subscribed to, and addition, if any, in the last quarter uploaded on website.	No	
I. Whether details of instructional facilities such as laboratory and library uploaded on website.	Yes	A Company
J. Whether balance sheet as on the last date of the last financial year uploaded on website.	No	
K. Whether income and expenditure account for the last financial year uploaded on website.	No	
L. Whether receipt and payment account for the last financial year uploaded on website.	No	
M. Whether details of biometric data updated on website of the institution on weekly basis.	No	

PRINCIPAL

PHOTO OF INSTITUTE'S BUILDING

Picture Name (jpeg image less than 1mb)	Mandatory	Picture
Front View	Yes	
Rear View	Yes	
Multipurpose Hall	Yes	
Library	Yes	
Lab1	Yes	
Lab2	No	
Lab3	No	

Playground	Yes		
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PAYMENT DETAILS

Transaction ID	P181900068309cb55eeb2c05929455a	Transaction Ref. No.	RSBI8293854171
Transaction Date	11-12-2019 12:17:00	Transaction Amount	Fee (Rs): 00015000.00/-
Transaction Mode	Net Banking-Online		

DISCLAIMER

I, DR. REGINA JOEL son/ daughter of SAMUEL solemnly declare that to the best of my knowledge and belief, the information given in the PAR is correct and complete and is in accordance with the provisions of the NCTE Act, Rules and Regulations as amended from time to time. I further declare that I am filling this PAR in my capacity as PRINCIPAL and I am also competent to fill this PAR and verify it. I am holding permanent account number AAHPS1023Q.