

Recognized by NCTE / Affiliated to the TamilNadu Teachers Education University Re-Accredited by NAAC


College Code - 12306

Key Indicator – 6.2 Strategy Development and Deployment

Metric No. 6.2.4 – Effectiveness of various bodies
/cells/ committees is evident through minutes of
meetings and implementation of their resolutions
/decisions



**Minutes of the meeting with seal and signature of
the Principal**



PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

6.2.2

NSS MEETING CIRCULAR

Date : 07.10.2019

This is to inform that NSS meeting will be held on 09.10.2019 in the Principal's room at 11 am.

Agenda

- Apply for NSS Unit
- Registration of NSS
- Conduction of events.

Ajefferiele
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

MEMBERS :

CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	<i>R. Jayavardhini</i>
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	<i>M.P.Rama Priya</i>
3	Mrs.D.Jayakumari	Asst. Prof of Biological Science Education.	<i>D. Jayakumari</i>
4	Mr.A.Jayapaul	Asst. Prof of Education	<i>A. Jayapaul</i>
5	Mr.N.Mohana kannan	Asst.Prof of Education	<i>N. Mohana kannan</i>
6	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	<i>C. Veeramanikandan</i>

Ajefferiele
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

MINUTES OF THE NSS COMMITTEE MEETING FOR THE ACADEMIC YEAR 2019-2020

NSS Meeting FOR THE ACADEMIC YEAR 2019 -2020 was held on 09.10.2019 at 11 am in the Principal's room . The following members were present.

MEMBERS PRESENT :
CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	R. Jayavardhini
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	M.P.R. Rama Priya
3	Mrs.D.Jayakumari	Asst. Prof of Biological Science Education.	D. Jayakumari
5	Mr.A.Jayapaul	Asst. Prof of Education	A. Jayapaul
6	Mr.N.Mohana kannan	Asst.Prof of Education	N. Mohana kannan
7	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	C. Veeramanikandan

The meeting began with a prayer and Principal Dr. Radhika Vidyasagar gave a pleasant welcome to all the members of the committee.

Principal announced the **establishment of NSS Unit** (one unit) to function all the extension services for the society.

Objective: Main objective of NSS unit is to cultivate a sense of Social & Civic responsibility among student teachers.

This objective was defined and Principal announced Mr.A.Jayapaul , Assistant Professor as Co-ordinator and others members as

Mrs.N.Jayavardhini (Assistant Professor)

Mrs.M.P.Rama Priya (Assistant Professor)

Mrs.D.Jayakumari (Assistant Professor)

Mr.N.Mohana Kannan (Assistant Professor)

Mr.C.Veeramanikandan (Assistant Professor)

It was decided to apply and register our NSS Unit officially. It was also announced to conduct various Awareness Programmes, Plantation, adoption of village and also to serve the needy through this unit. Principal expected the best functioning of the NSS unit. Meeting ended with a vote of thanks.

Ajay Fenile
PRINCIPAL
INDHRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Ajay Fenile
PRINCIPAL
INDHRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

NSS MEETING CIRCULAR

Date : 13.07.2020

This is to inform that NSS meeting will be held on 16.07.2020 in the Principal's room at 11 am.

Agenda

- Pandemic Situation
- Awareness Programmes
- Covid Vaccination Camps

A. Jayaraj
Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 002

MEMBERS :

CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	<i>R. Jayavardhini</i>
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	<i>M.P.R. Priya</i>
3	Mrs.D.Jayakumari	Asst. Prof of Biological Science Education.	<i>D. Jayakumari</i>
4	Mr.A.Jayapaul	Asst. Prof of Education	<i>A. Jayapaul</i>
5	Mr.N.Mohana kannan	Asst.Prof of Education	<i>N. Mohana kannan</i>
6	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	<i>C. Veeramanikandan</i>

MINUTES OF THE NSS COMMITTEE MEETING FOR THE ACADEMIC YEAR 2020-2021

NSS Meeting FOR THE ACADEMIC YEAR 2020 -2021 was held on 16.07.2020 at 11 am in the Principal's room . The following members were present.

MEMBERS PRESENT :

CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	P. Jayavardhini
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	M.P.R. Rama Priya
3	Mrs.D.Jayakumari	Asst. Prof. of Biological Science Education.	D. Jayakumari
5	Mr.A.Jayapaul	Asst. Prof of Education	A. Jayapaul
6	Mr.N.Mohana kannan	Asst.Prof of Education	N. Mohana kannan
6	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	C. Veeramanikandan

Minutes of the previous meeting was read and passed.

Action Taken :

- Applied for NSS Unit approval from Government on 23.12.2019.
- One NSS Unit was approved by NSS Regional Directorate for our college for a period of three years.
- Various awareness programmes were carried out.

The meeting began with a prayer and Principal Dr. Radhika Vidyasagar gave a pleasant welcome to all the members of the committee.

Discussion :

- Pandemic situation of Covid 19 was discussed in detail. Few villages were located where they suffered their daily livelihood.
- It was suggested to help the needy through NSS unit .
- It was decided to conduct Awareness Programme on various issues.
- Planned to take students for trekking to Gudiyam Village.
- It was also suggested to conduct health camps covid vaccination camps as it was the need of the hour. Meeting ended at 12 pm.


A. Jayapaul
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203


PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

GOVERNING BODY MEETING NOTICE

DATE: 15.07.2022

Governing Body meeting for the year 2022 will be held at 10.30 am on 22nd July 2022 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Preparation for NAAC
- Professional Development of Faculty
- Conduction of Seminars/Workshops etc.,
- Creating MoU with sister institution.

Regina Joel
PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation	Signature
Mr.V.G.Raajendran Chairman & Secre	Chairman Indira Educational and Charitable Trust.	<i>V.G. Raajendran</i>
Mrs. Indira Raajendran	Managing Director Indira Educational and Charitable Trust.	<i>Indira Raajendran</i>
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Angaythar</i>
Dr.Regina Joel Member	Principal Indhira College of Education	<i>Regina Joel</i>
Dr.Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions	<i>M. Sudhakar</i>
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education	<i>M.P. Rama Priya</i>

Managed by Indira Educational and Charitable Trust

Ajayferiele
PRINCIPAL

Minutes of the Governing Body Meeting held on 22nd July 2022

The governing body members met on 22nd July 2022 at 11.30 a.m. in the Chairman's Board room.

The following members were present.

Name	Designation
Mr. V.G.Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.
Mr. Angaiyar Kannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr. Regina Joel Member	Principal Indhira College of Education
Dr. Vatchala Member	Principal Indira College of Nursing
Mr. M. Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions
Dr. M.P. Rama Priya Member Coordinator	Assistant Professor Indhira College of Education

The minutes of the meeting held on 11th August 2021 was read and passed.

Principal presented the various activities of the college during the period of 25th August to 11th August of 2021.

- **Chairman greatly appreciated the integration of ICT into B.Ed and M.Ed Programme.**



PRINCIPAL

Managed by Indira Educational and Charitable Trust

**INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203**

Results of the B,Ed and M.Ed Semester results and Practical Examination results were considered.

- **Members appreciated staff members for producing good results in the previous academic year.**

Budget for the last academic year 2021-2022 was considered.

- **Budget was approved by the members for the last academic year 2021-2022.**

Suggestion to sign MoU was taken into consideration.

- **Resolved that MoU was signed between ICOE and Government High School, Pattaraiperumbadur on 20.12.2021.**

Suggestions

- Governing Body claimed staff members to work on the NAAC Third Cycle of Accreditation and it was claimed to get higher grades in the third cycle.
- Chairman expressed his views on conducting and attending seminars and workshops and its importance as well.
- Professional Development of the staff was ensured by the Principal.
- It was planned to sign a MOU with the Sister Institution Priyadharshini Dental College and Hospitals and to make it more functional.

The Meeting ended up with a vote of thanks by Mrs.U.Visalatchi, Member Coordinator.

Regina Joel,
Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Ajeeyan
Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Chairman
For INDIRA EDUCATIONAL AND CHARITABLE TRUST

Managing Trustee

Managed by Indira Educational and Charitable Trust

GOVERNING BODY MEETING NOTICE

DATE: 05.08.2021

Governing Body meeting for the year 2021 will be held at 10.30 am on 11th August 2021 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Professional Development of Faculty.
- Strengthening of Research.
- Creating MoU with TNTEU.
- Extension Activities.

J. R. Letchumi
PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation	Signature
Mr.V.G.Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.	<i>V.G.Raajendran</i>
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.	<i>Indira Raajendran</i>
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Angaiyar</i>
Dr.Letchumi Member	Principal Indhira College of Education	<i>J. R. Letchumi</i>
Dr.Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions	<i>M. Sudhakar</i>
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education	<i>M.P.Rama Priya</i>

Managed by Indira Educational and Charitable Trust

Ajay Kumar
PRINCIPAL

Minutes of the Governing Body Meeting held on 11th August 2021

The governing body members met on 11th August 2021 at 11.30 a.m. in the Chairman's Board room.

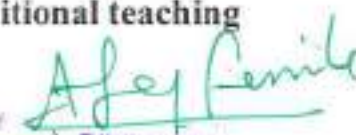
The following members were present,

Name	Designation
Mr.V.G.Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Letchumi Member	Principal Indhira College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education

The minutes of the meeting held on 25th August 2020 was read and passed.

Principal presented the various activities of the college during the period of 25th August to 11th August of 2021.

- **Chairman greatly appreciated the paradigm shift of traditional teaching to online teaching during the covid period.**


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

Results of the B.Ed and M.Ed Semester results and Practical Examination results were considered.

- **Members appreciated staff members for producing 100% results even in the pandemic situation.**

Budget for the last academic year 2020-2021 was considered.

- **Budget was approved by the members for the last academic year 2020-2021.**

Activities of NSS unit during the period of 2020-2021 were presented before the members.

- **Extension Activities carried out through the NSS unit of our college was appreciated by Chairman and members.**

Signing MoU with school was considered.

- **Resolved that MoU was signed between ICOE and TNTEU on 12.02.2021.**

Suggestions

- Activities of the B.Ed. and M.Ed. Program to be carried out for the fourth coming academic year were discussed.
- ICT integration in Teaching & Learning was suggested to be improved. Swayam Online courses implementation was also discussed.
- It was suggested to sign a MOU with Schools.
- Professional Development of the staff was insisted to be strengthened.

The Meeting ended up with a vote of thanks by Mrs.M.P.Rama Priya, Member Coordinator.

J. R. Leelani

Principal

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Ajay Perin

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

Chairman

Chairman

For INDHIRA EDUCATIONAL AND CHARITABLE TRUST

Managing Trustee

BOARD OF STUDIES MEETING NOTICE

Date: 09.07.2021

Board of Studies Meeting for the year 2021 will be held at 10.30 am on 15th July 2021 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Introduction of B.Ed Semester pattern
- Selection of Elective for B.Ed and M.Ed
- Conduction of unit tests.

J.R. Letchumi
PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation and Address	Signature
Dr.Letchumi Chairperson	Principal Indhira College of Education	<i>J.R. Letchumi</i>
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Anseykannan</i>
Dr.Merlyn Sanders Subject Expert	Principal (Retd.) Meston College of Education	<i>M. Sanders</i>
Dr.Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi	<i>R. Rajesh</i>
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education	<i>J. Lizzie</i>
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education	<i>U. Visalatchi</i>

Managed by Indira Educational and Charitable Trust

A.P. Perinik
PRINCIPAL

**Minutes of the Board of studies held on Monday the 15th July 2021 at the
Principal's office.**

The meeting of the Board of studies was held on Monday the 15th July 2021 at the Principal's office.

The following members were present,


Name	Designation and Address
Dr.Letchumi Chairperson	Principal Indhira College of Education
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Merlyn Sanders Subject Expert	Principal(Retd.) Meston College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education

- The minutes of the meeting held on Monday the 20th August 2020 was read and passed.

Action Taken

- Staff equipped themselves with latest technological developments.
- Effective online Classes through various platforms were successfully implemented and carried out.
- Evaluation through online modes were effectively carried out.

- Managed by Indira Educational and Charitable Trust


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

- Semester pattern for M.Ed as introduced by TNTEU was carried out efficiently.

SUGGESTIONS AND DISCUSSIONS

- TNTEU introduced semester pattern for B.Ed Programme from the current batch 2021-2023. Subject allotment was done.
- Elective for B.Ed and M.Ed was decided as Peace and Value Education and Guidance & Counselling respectively.
- Value Added Courses inculcation into curriculum was in detailed discussion.
- Academic Calendar preparation was planned in detail.
- Emphasis on regular tests and assignments were insisted by the Principal.
- Introduction of Swayam courses were discussed in detail.
- Principal gave vote of thanks and meeting came to an end.



PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203



Principal
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

BOARD OF STUDIES MEETING NOTICE

Date: 08.07.2022

Board of Studies Meeting for the year 2021 will be held at 10.30 am on 14th July 2022 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Strengthening Professional Development
- Decision of Elective for B.Ed and M.Ed
- Planning of Practicum Components
- Conduction of unit tests.

Regina Joel
PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation and Address	Signature
Dr.Regina Joel Chairperson	Principal Indhira College of Education	<i>Regina Joel</i>
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Angaiyar</i>
Dr.Merlyn Sanders Subject Expert	Principal(Retd.) Meston College of Education	<i>Merlyn Sanders</i>
Dr.Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi	<i>D. Rajesh</i>
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education	<i>J. Lizzie</i>
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education	<i>U. Visalatchi</i>

Managed by Indira Educational and Charitable Trust

Ajay Kumar
PRINCIPAL

**Minutes of the Board of studies held on Monday the 14th July 2022 at the
Principal's office.**

The meeting of the Board of studies was held on Monday the 14th July 2022 at the Principal's office.

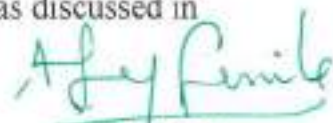
The following members were present,

Name	Designation and Address
Dr.Regina Joel Chairperson	Principal Indhira College of Education
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Merlyn Sanders Subject Expert	Principal(Retd.) Meston College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education

- The minutes of the meeting held on Monday the 15th July 2021 was read and passed.

ACTION TAKEN

- Semester pattern for B.Ed Program was effectively carried out.
- Value Added Courses were introduced into curriculum as discussed in the previous meeting.



PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203


Managed by Indira Educational and Charitable Trust


- Academic Calendar was prepared and uploaded in website.
- Regular tests and assignments were followed.

Suggestions and Discussions

- It was decided to have the same elective as the previous year for M.Ed. Programme.
- Professional Development of the staff was insisted.
- Emphasis on regular tests and assignments were insisted by the Principal.
- Practicum components for both B.Ed. & M.Ed. was planned and discussed.
- Regular tests, Assignments and Seminars were planned in advance and discussed.
- Academic calendar was prepared.
- Swayam course implementation feedbacks were presented.

Mrs.U.Visalatchi ,Member Coordinator proposed vote of thanks and meeting came to an end.


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203


PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust