

## **Criterion V – Student Support and Progression**

### **5.4 Alumni Engagement**

**5.4.2 Alumni has an active role in the regular institutional functioning such**

**Report of alumni participation in institutional functioning for last completed academic year**

  
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## **Reports of Alumni Association**

The Alumni plays an indispensable and active role in the day-to-day functioning of the institution, contributing across various dimensions. Firstly, their involvement extends to motivating freshly enrolled students, sharing their experiences, and serving as inspirational figures, fostering a positive learning environment. Additionally, alumni contribute significantly to in-house curriculum development, infusing real-world insights and industry relevance into academic programs.

Beyond the confines of traditional classroom activities, alumni take the lead in organizing various extracurricular events and activities. This not only enriches the overall campus experience but also provides students with a holistic development platform. Moreover, alumni actively support curriculum delivery by offering guest lectures, workshops, and practical insights, bridging the gap between academia and industry.

Mentoring emerges as another crucial aspect, where alumni provide guidance and advice to students, helping them navigate academic challenges and career decisions. Financial contributions from alumni play a pivotal role in the institution's growth, funding infrastructure development, scholarships, and research initiatives. Lastly, alumni offer valuable placement advice and support, leveraging their professional networks to facilitate job opportunities for current students. In essence, the active involvement of alumni in these multifaceted capacities significantly enhances the overall institutional ecosystem.

The alumni acts as a rich source of updating the curriculum. Our Faculty conducts informal interviews to elicit feedback about the relevance of the course content, coverage, etc. Interaction with them provides feedback on the relevance of the course content, methods of teaching and use of teaching aids based on the needs in the community.

The Alumni Association functions effectively for the growth and developmental process of our college, the details of which are given below.

### **(i) 2019-2021-Alumni Office Bearers**



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1. Patron: Dr. Regina joel, Principal
2. President: Mr. S. Arunachla Perumal
3. Vice President: Mr. N. Mohana Kannan
4. Secretary: Mrs. R. Jayavardhini
5. Treasurer: Mrs. M. P. Rama Priya
6. Member: Mrs. D. Jayakumari (Staff-in-charge)
7. Member: Mrs. Devi Sharma
8. Member: Mrs. R. Rahini

**(ii) Current Alumni Office Bearers: 2022-2024**

1. Patron: Dr. Regina joel, Principal
2. President: Mr. S. Arunachla Perumal
3. Vice President: Mr. N. Mohana Kannan
4. Secretary: Mrs. N. Jayavardhini
5. Treasurer: Mrs. M. P. Rama Priya
6. Member: Mrs. D. Jayakumari (Staff-in-charge)
7. Member: Mrs. Deepika.M
8. Member: Mrs. Dayana. P

  
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**(iii) Activities of Alumni Association of last two years**

- (a) Interacting with Principal and faculty frequently.
- (b) Delivering guest lecture to keep abreast with the latest and the best innovative practices in Education.
- (c) Providing financial assistance for the developmental programmes.
- (d) Giving feedback on the curriculum, delivery of instructions and evaluation procedures which is used for curriculum revision.
- (e) Inviting our faculty to serve as resource persons / Juries / guests for their institution.
- (f) Extending support for the grant of permission of schools
- (g) Furnishing information about job opportunities in their schools.
- (h) Representing in Academic Committees like in-house curriculum planning
- (i) During Sports Day, One of our Alumni student, give practice in Silambam to the boys of 1st year and 2nd year B.Ed students

  
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03.03.2021

This to inform to all the academic In-House planning members that there will be a meeting in the library to discuss about the curriculum planning including Time Table, Subject Allotment (Core, pedagogy, Value Added Course teaching Components. Etc...) no of hours per week for each staff.

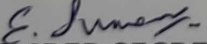
This meeting will be conducted based on the new semester pattern (CBCS) by TNTEU from 2021 onwards.

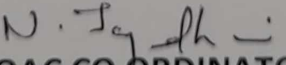
The meeting will be held on 10-3-2021 in library Hall at 2.00 p.m.

Kindly make your presence for the meeting. We seek your earnest cooperation, and valuable suggestions in this meeting.

Academic Planning committee (In-House planning) members,

1. College Secretary
2. Principal
3. Mrs. N. Jayavardhini (IQAC Co-Ordinator & Assistant professor of Education)
4. Mrs. M.P. Rama priya, Senior Faculty, Assistant Professor of Education
5. Alumni
6. PTA

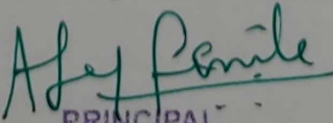
  
MEMBER SECRETARY

  
IQAC CO ORDINATOR

  
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16.03.2021

## MINUTES OF IN-HOUSE CURRICULUM PLANNING MEETING

The meeting started with an opening prayer by Principal

Based on the agenda the following points are discussed in detail Mrs. N. Jayavardhini , Welcomed the commiti members.

Principal greeted and briefed about the work of curriculum. planning committee Discussion on Time Table, Syllabus, Teaching Practice in Schools, Continuous Assessment, Mark Register, Teachers Orientation, Student Induction Programme were done.

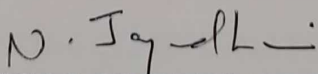
Mr. S. Arunachala perumal, Assistant Professor in Economics will be the In-charge for the Time. Table from 2021 to 2024 for the Academic years

Subject allotment, the Same Professors will be handling the same subjects for 2020-2021, 2021-2022 and 2022-2023.

Transparency for the three Internal Assessment, discussed about Department Mark Register.

Internship, In-charge Professors will be same for 2020-2021, 2021-2022 and 2022-2023.

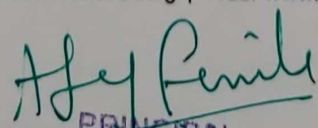
  
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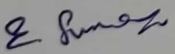
  
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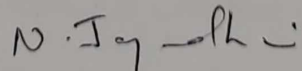
16.03.2021

## MEETING ATTENDANCE

The following In-house curriculum planning committee members have attended the meeting held on 16.03.2021 in Library hall at 3.30 pm.

1. College Secretary
2. Dr.Regina Joel –Principal
3. Mrs. N. Jayavardhini (IQAC Co-Ordinator & Assistant professor of Education)
4. Mrs. M.P. Rama priya, Senior Faculty, Assistant Professor of Education
5. Mr. S. Arunachala perumal, Asst.Prof in Economics
6. Alumni
7. PTA

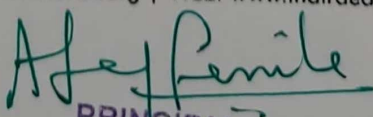
  
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Date: 09-03-2021

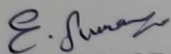
### MEETING NOTICE

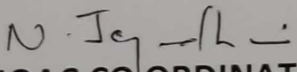
This is to inform to all the Academic In-house Planning committee members that there will be -meeting in the library, to discuss about the curriculum planning including Time Table, subject Allotment ( Core, Pedagogy, Value Added Course, Teaching Components.etc.,)no of hours per week for each staff.

The meeting will be held on 16-03-2021 in library hall at 3:30 p.m.

Kindly make your presence in the meeting your earnest co-operation, valuable suggestions are seeked in this meeting.

Academic Planning Committee (In-house Planning)

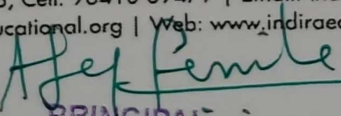
  
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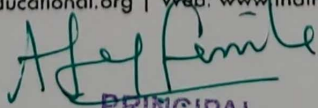
03-11-2021

## Minutes of the Meeting In-House Curriculum Planning Committee

1. The in-house curriculum planning committee meeting for the academic year 2021-2022 was conducted on 03-11-2021 conducted on 03-11-2021 Wednesday at 2:30 pm at principal 's office.
2. The meeting was headed by the principal, IQAC Co-Ordinator and curriculum planning committee members.
3. The following points were discussed during the meeting as per CBCS (TNTEU} pattern.
  - ▶ For the first semester LAC (Language across curriculum) will be handled by Mr. J. Jayanthi
  - ▶ Educational Psychology will be handled by Mrs. R. Jayavardhi.
  - ▶ ECI (Education in Contemporary India) will he handled by Mr. S. Arunachala Perumal
  - ▶ LT (Learning and Teaching) will handled by Mrs.D.Jayakumari .
  - ▶ Remaining 5 Hours has been allotted for Phvsical Training and 5 Hours for Library / Laboratory.

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03-11-2021

**IN-HOUSE CURRICULAM PLANNING COMMITTEE MEETING**

AGENDA FOR THE MEETING

Discussion about Time - Table

1. Discussion about Time Table.
2. Discussion about Syllabus (Semester Pattern CBCS).
3. Equal Distribution of Hours for all Faculty.
4. Number of Hours per week for Faculties.
5. Subject Allotment as per New Semester Pattern.

*E. Suresh*  
**MEMBER SECRETARY**

*N. Jayalakshmi*  
**IQAC CO ORDINATOR**

*J. R. Lebelani*  
23/11/2021  
**PRINCIPAL**

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*Ajay Kumar*  
**PRINCIPAL**

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