

## **Criterion V – Student Support and Progression**

### **Key Indicator 5.1 Student Support**

**5.1.1 A range of capability building and skill enhancement initiatives are undertaken by the institution for the last five years**

**Report on each capability building and skill enhancement initiative adopted with seal and**

**Signature of the Principal**

  
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Topic	<b>ONE DAY PROGRAMME ON CAREER GUIDANCE AND JOB OPPORTUNITIES IN INDIA</b>
Date	26.04.2023
Time	10.00 am to 4.00 pm
Resource Person	Dr. K. Venkatesan, Guest Lecturer, University of madras
Participants	B.Ed., M.Ed.

Resource person for the session was Dr. K. Venkatesan, Guest Lecturer; University of madras has motivated the participants gave an elaborative introduction about the various opportunities and scope in the field of and education. He suggested varied ways and ideas on how to opt the career in abroad.

He further highlighted that Career guidance plays a very important role in the lives of all individuals, as it helps in setting future goals and chooses careers. Career guidance is much needed service to those who did not plan for their future at an early stage; more should be done to assist the younger generations in personal career development

At the end of the session the students cleared their doubts by asking various questions regarding the confusions, they usually face while deciding their career. The Program organizers have collected the feedback form from the participants.

  
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## Report

### **ONE DAY PROGRAMME ON CAREER GUIDANCE AND JOB OPPORTUNITIES IN INDIA**

**26.04.2023**

One day Programme on career counseling and job opportunities in India and abroad was conducted by the Indhira College of Education, Thiruvallur, 631203, on 26.05.2019, 10am to 4 pm in order to develop the awareness of job opportunities for the B.Ed., M Ed, students. Dr. K. Venkatesan, Guest Lecturer, University of madras was the Resource Person. The Resource person has motivated the participants and gave an elaborative introduction about the various opportunities and scope in the field of education.



He suggested varied ways and ideas on how to opt the career in abroad. The Resource Person has answered all the questions raised by the participants. Those one day programme went on well with the active disclose and deliberation of the Resource Person. The programme organizers have collected the feedback from the participants. A total of 110 B.Ed., M Ed Students, from Indhira College of Education , Thiruvallur, 631203, were Participated in the programme.

  
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Topic	Handling Career Interview Questions
Date	2.05.2022
Time	10.00 am to 12.00 pm
Resource Person	Mrs. Vijayalakshmi, BT Assistant , Government Girls Higher Secondary School, Arcot.
Participants	B.Ed., M.Ed.

**Report**

**ONE DAY PROGRAMME ON HANDLING CAREER INTERVIEW QUESTIONS  
2.05.2022**

One day Programme on Handling Career Interview Question was conducted by the Indhira College of Education, Thiruvallur, 631203, on 2.05.2022, 10am to 12pm in order to develop the awareness of job opportunities for the B.Ed., M Ed, students. Dr Mrs. Vijayalakshmi, BT Assistant , Government Girls Higher Secondary School, Arcot, as the Resource Person. The Resource person has motivated the participants and gave an elaborative introduction about the career interview question in the field education.

  
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She suggested varied ways and ideas on how to face interview questions. The Resource Person has answered all the questions raised by the participants. Those one day programme went

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on well with the active disclose and deliberation of the Resource Person. The programme organizers have collected the feedback from the participants. A total of 117 B.Ed., M Ed Students, from Indhira College of Education , Thiruvallur, 631203, were Participated in the programme.



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Topic	Applied Statistical Method using SPSS in Educational Research
Date	29.01.2020
Time	10.00 am to 4.00 pm
Resource Person	Mrs. N. Mohana Kannan. Assistant Professor, Indhira College of Education
Participants	M.Ed.

**Report**

**ONE DAY WORKSHOP ON APPLIED STATISTICAL METHODS USING SPSS IN  
EDUCATIONAL RESEARCH**

A one day Workshop was conducted on Applied Statistical Methods Using SPSS in Educational Research to equip researchers with basic and advance data analysis techniques .The resource persons were Indhira college of Education. There is a need for advancement of research skills to meet the demands of quality in Educational research. The participants were trained to make the data ready for editing, transformation, cleaning and analysis using SPSS. The workshop also helped in learning how to interpret and report the findings. The topics covered included Data tabulation and Filtration, Descriptive statistics, Parametric and non-parametric tests, Simple linear and Multiple regression analysis, Univariate and Multivariate analysis, Factor Analysis, Discriminant Analysis, AMOS Graphics, Structural equation modeling and Types and Path analysis Models.

  
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The Resource Person has answered all the questions raised by the participants. Those one day programme went on well with the active disclose and deliberation of the Resource Person. The programme organizers have collected the feedback from the participants. A total of 70, M Ed Students, from Indhira College of Education , Thiruvallur, 631203, were Participated in the programme.

*Ajay Periak*  
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Topic	" Art Attack 2020 "- SUPW"
Date	28.01.2020
Time	10.00 am to 12.00 pm
Resource Person	Ms.D. Jayakumari, Assistant Professor, Extracurricular Committee Indhira College of Education
Participants	B.Ed., M.Ed.

### Report

#### **ONE DAY WORKSHOP ON "ART ATTACK 2020"**

SUPW stands for Socially Useful Productive Work. SUPW may be described as purposive and meaningful manual work, resulting in either goods or services that are meaningful to society. It is a compulsory graded subject among B.Ed. students. The main idea behind this subject is to ensure that students understand that the real purpose of education is not only to land a good job but to use their knowledge in a way that benefits society. Keeping the same thought in mind, the students of B.Ed.,M.Ed., at Indhira college of Education, Thiruvallur, 631203, organized a SUPW activity on 28<sup>th</sup> January, 2020.

The Resource Person has answered all the questions raised by the participants. Those one day programme went on well with the active disclose and deliberation of the Resource Person.



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The programme organizers have collected the feedback from the participants. A total of 120 B.Ed., M Ed Students, from Indhira College of Education , Thiruvallur, 631203, were Participated in the programme.



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Topic	"Connect With care"
Date	01.04.2019
Time	10.00 am to 12.00 pm
Resource Person	Ms. Vijayalakshmi, Assistant Professor, Indhira College of Education
Participants	B.Ed., M.Ed.

**Report**

**ONE DAY PROGRAMME ON "CONNECT WITH CARE"**

A One day Programme on Balancing Emotional Intelligence was conducted by indhira college of education, Thiruvallur-631203, on 01.04.2019, 10am to 12pm in order to develop the knowledge of Balancing Emotional Intelligence for B.Ed., M.Ed., , Ms. Vijayalakshmi Assistant Professor, Indhira College of Education was the Resource Person. The resource person has motivated the participants towards the topic by brainstorming. She has discussed about the various components of Emotional Intelligence.

  
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In her lecture Resource Person explained in detail about the need of Balancing Emotional Intelligence. Those one day programme went on well with the active disclose and deliberation of the Resource person. The Resource Person has answered all the questions raised by the participants. The programme organizers have collected the feedback from the participants. A total of 125, B.Ed., M.Ed students of indhira college of education were Participated in the programme.



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Topic	"Sharpen Your Skills"
Date	26.09.2018
Time	10.00 am to 12.00 pm
Resource Person	Ms. Vijayalakshmi, Assistant Professor, Indhira College of Education
Participants	B.Ed., M.Ed.

**Report**

**A ONE DAY PROGRAMME ON "SHARPEN YOUR SKILLS"**

A One day Programme on Soft Skills for the Life was conducted by indhira college of education, Thiruvallur-631203, on 26.09.2018, 10am to 12pm in order to develop the knowledge of innovative knowledge of Soft skills for B.Ed., M.Ed. students. Ms. Vijayalakshmi, Assistant Professor, Indhira College of Education was the Resource Person. The resource person has motivated the participants towards the topic by brainstorming. She has discussed about the various components of Soft Skills. In his lecture Resource Person explained in detail about Soft skills for the life.

  
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Those one day programme went on well with the active disclose and deliberation of the Resource person. The Resource Person has answered all the questions raised by the participants. The programme organizers have collected the feedback from the participants. A total of 125, B.Ed., M.Ed students of indhira college of education were Participated in the programme.

*Ajay Permal*  
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Topic	"Elevate Women Efficacy"
Date	26.09.2018
Time	2.00 pm to 4.00 pm
Resource Person	Ms. Rizwana , HR
Participants	B.Ed., M.Ed.

**Report**

**A ONE DAY PROGRAMME ON “ELEVATE WOMEN EFFICACY”**

A One day Programme on Elevate “Women Efficacy” was conducted by indhira college of education, Thiruvallur-631203, on 26.09.2018, 2pm to 4pm in order to develop the knowledge of four sources of information important to the development of strong expectations of women efficacy for B.Ed., M.Ed. students. Ms. Rizwana, HR was the Resource Person. The resource person has motivated the participants towards the topic by brainstorming. She has discussed about the various components of women’s career decisions and achievements.. In his lecture Resource Person explained in detail about women efficacy for the life.

  
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Those one day programme went on well with the active disclose and deliberation of the Resource person. The Resource Person has answered all the questions raised by the participants. The programme organizers have collected the feedback from the participants. A total of 125, B.Ed., M.Ed students of indhira college of education were Participated in the programme.

  
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Topic	Design and Development
Date	16.07.2019
Time	10.00 am to 4.00 pm
Resource Person	Dr. Vignesh, Assistant Professor , D.B.Jain College, Chennai
Participants	B.Ed., M.Ed.

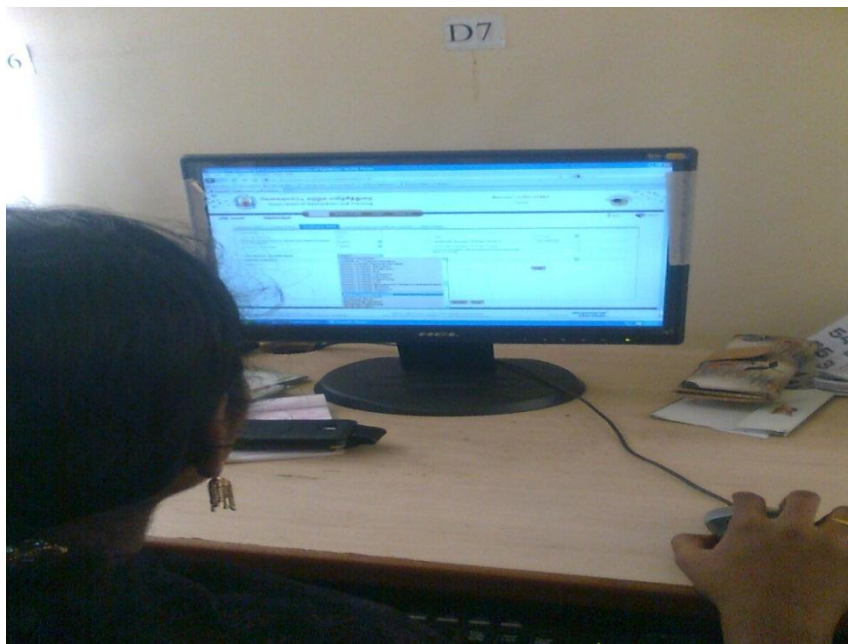
**Report**

**ONE DAY PROGRAMME ON “DESIGN AND DEVELOPMENT”**

A One day Programme on “Design and Development” was conducted by indhira college of education, Thiruvallur-631203,on 16.07.2019, 10 am to 4pm in order to develop the process of planning, Designing and implementing – MOOC , Creation of Online video lecture among for B.Ed., M.Ed. students. Dr. V. Vignesh was the Resource Person.

  
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The resource person has motivated the participants towards the topic. She has discussed about the various components of Online Design and development. Those one day programme went on well with the active disclose and deliberation of the Resource person. The Resource Person has answered all the questions raised by the participants. The programme organizers have collected the feedback from the

*Ajay Permal*  
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participants. A total of 110 B.Ed., M.Ed students of indhira college of education were Participated in the programme.



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Topic	Digital Pedagogy – Online assessment of Learning
Date	16.07.2019
Time	10.00 am to 4.00 pm
Resource Person	Mr. N. Mohana Kannan, Assistant Professor
Participants	B.Ed., M.Ed.

**Report**

**DIGITAL PEDAGOGY – ONLINE ASSESSMENT OF LEARNING**

A One day Programme on Digital Pedagogy was conducted by Indhira College of Education, Thiruvallur, 16.07.2019, 10am to 4.00 pm in order to develop the innovative knowledge of Digital Pedagogy for the B.Ed., M.Ed. Students by Assistant Professor, Indhira college of Education was the Resource Person. The resource person has motivated the participants towards the topic by brainstorming. She has discussed about the various components of Digital Pedagogy. In her lecture Resource Person explained in detail about developing Digital

  
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Pedagogy and online assessment methods.



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Those one day programme went on well with the active disclose and deliberation of the Resource person. The Resource Person has answered all the questions raised by the participants. The programme organizers have collected the feedback from the participants. A total of 70 B.Ed., students of indhira college of education were participated in the programme.



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Topic	<b>Soft Skills for Professional Development Workshop</b>
Date	15.11.2018
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

### **Report**

The Soft Skills for Professional Development workshop held on 15th November 2018 was a resounding success, with a total of 88 participants in attendance. The workshop, aimed at enhancing the soft skills of professionals to boost their career growth and effectiveness in the workplace, provided valuable insights and practical strategies for personal and professional development.

The event kicked off with an opening address by Ms. A. Nancy Rajathi, who emphasized the importance of soft skills in today's competitive business environment. Participants were then engaged in a series of interactive sessions and activities designed to enhance key soft skills such as communication, teamwork, leadership, time management, and problem-solving.

Throughout the workshop, participants actively participated in group discussions, role-plays, and hands-on exercises, allowing them to apply the concepts learned in real-life scenarios. The facilitators provided expert guidance and feedback, helping participants gain a deeper understanding of their strengths and areas for improvement.

One of the highlights of the workshop was the panel discussion featuring industry experts sharing their insights and best practices for developing and leveraging soft skills for professional

  
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success. The panelists provided valuable perspectives and practical tips, inspiring participants to take their soft skills development to the next level.



Feedback from participants was overwhelmingly positive, with many expressing appreciation for the practical nature of the workshop and the opportunity to network with peers from diverse backgrounds. Participants reported gaining valuable insights and tools that they could immediately apply to their roles and career advancement.

*Ajay Periyasamy*  
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Topic	Event Report: Role of Teachers in Flipped Classroom Workshop
Date	24.07.2019
Time	10.00 am to 4.00 pm
Resource Person	Mrs. M. P. Rama Priya
Participants	B.Ed., M.Ed.

## Report

The Role of Teachers in Flipped Classroom workshop held on 24th July 2019 was a highly informative and engaging event, with a total of 89 participants in attendance. The workshop aimed to explore the evolving role of teachers in the flipped classroom model and provide practical strategies for implementing this innovative teaching approach.

The event commenced with an introduction to the concept of flipped classroom by Mrs. M. P. Rama Priya, who provided an overview of its principles and benefits. Participants gained insights into how the flipped classroom model can promote active learning, student engagement, and personalized instruction.

Throughout the workshop, participants engaged in interactive sessions and discussions, facilitated by experts in the field of education technology and instructional design. They explored various aspects of the flipped classroom model, including creating and curating instructional materials, designing meaningful learning experiences, and assessing student learning outcomes.



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One of the highlights of the workshop was the hands-on activities where participants had the opportunity to explore and experiment with a variety of digital tools and resources for flipped learning. They learned how to create instructional videos, interactive quizzes, and other multimedia materials to support student learning outside the classroom.

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The workshop also featured case studies and best practices from experienced educators who have successfully implemented the flipped classroom model in their teaching practice. Participants gained valuable insights and practical tips for overcoming challenges and maximizing the benefits of flipped learning.

Feedback from participants was overwhelmingly positive, with many expressing enthusiasm for implementing the flipped classroom model in their own teaching practice. Participants appreciated the practical nature of the workshop and the opportunity to collaborate and exchange ideas with their peers.



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Topic	Decision Making Skills Workshop
Date	<b>23.05.2023</b>
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

## **Report**

The Decision Making Skills workshop held on 23rd August 2023 was a highly informative and enriching event, with a total of 90 participants in attendance. The workshop aimed to equip participants with essential decision-making skills and strategies to make effective and informed decisions in both personal and professional contexts.

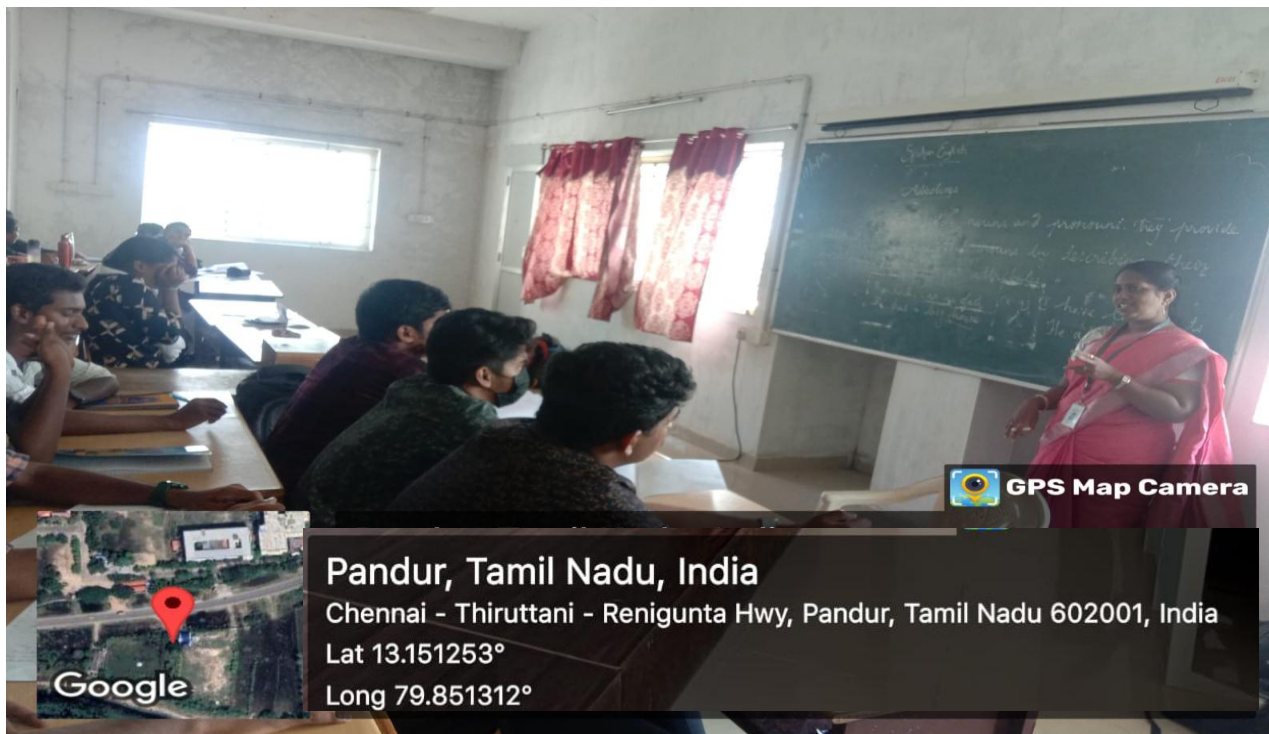
The event commenced with an opening address by Ms. A. Nancy Rajathi, who highlighted the importance of decision-making skills in today's complex and fast-paced world. Participants were introduced to key concepts and principles of decision-making, including problem-solving techniques, critical thinking, and risk assessment.

Throughout the workshop, participants engaged in interactive sessions and group activities designed to enhance their decision-making abilities. Facilitators guided participants through practical exercises and case studies, allowing them to apply decision-making frameworks and techniques in real-life scenarios.



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One of the highlights of the workshop was the discussion on decision-making biases and heuristics, where participants learned to identify common cognitive biases that can influence decision-making and strategies to mitigate their impact. Participants gained insights into how to make more rational and objective decisions by overcoming cognitive biases.

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The workshop also explored the role of emotional intelligence in decision-making, emphasizing the importance of self-awareness, empathy, and emotional regulation in making sound decisions. Participants learned practical strategies for managing emotions and building resilience in high-pressure decision-making situations.

Feedback from participants was overwhelmingly positive, with many expressing appreciation for the practical nature of the workshop and the opportunity to enhance their decision-making skills. Participants reported gaining valuable insights and tools that they could immediately apply to their personal and professional lives.



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Topic	Soft skills for the Life
Date	08.06.2019
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

## Report

The Soft Skills for Life workshop held on 08th June 2019 was a highly impactful and well-attended event, with a total of 99 participants in attendance. The workshop aimed to equip participants with essential soft skills necessary for personal and professional development, focusing on communication, interpersonal skills, emotional intelligence, and more.

The event commenced with an engaging opening address by Ms. A. Nancy Rajathi, who emphasized the importance of soft skills in today's dynamic and interconnected world. Participants were introduced to the concept of soft skills and their significance in building successful relationships, managing emotions, and achieving personal and professional goals.

Throughout the workshop, participants engaged in interactive sessions, group discussions, and practical exercises designed to enhance their soft skills. Facilitators led sessions on effective communication techniques, active listening, conflict resolution, and stress management, providing participants with practical tools and strategies to apply in their daily lives.



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**Pandur, Tamil Nadu, India**

Chennai - Thiruttani - Renigunta Hwy, Pandur, Tamil Nadu 602001, India

Lat 13.151253°

Long 79.851312°

One of the highlights of the workshop was the experiential activities focused on emotional intelligence, where participants learned to recognize and regulate their emotions, empathize with others, and build positive relationships. These activities fostered self-awareness and interpersonal skills, empowering participants to navigate various social and professional situations with confidence.

The workshop also featured guest speakers and industry experts sharing their insights and best practices for developing and leveraging soft skills for personal and professional success. Participants gained valuable perspectives and practical tips from these sessions, inspiring them to continue their journey of self-improvement.

  
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Feedback from participants was overwhelmingly positive, with many expressing gratitude for the opportunity to enhance their soft skills and the impact it had on their personal and professional lives. Participants reported feeling more confident, empowered, and better equipped to navigate the challenges of today's world.



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## Indhira College of Education Pandur, Thiruvallur - 631 203

Topic	Speaking Skills for Successful Teaching Workshop
Date	12.07.2020
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

The Speaking Skills for Successful Teaching workshop held on 12th July 2020 was a highly informative and engaging event, with a total of 88 participants in attendance. The workshop aimed to equip educators with effective speaking skills and strategies to enhance their teaching effectiveness and engage students more effectively in the learning process.

The event commenced with an inspiring opening address by Ms. A. Nancy Rajathi, who emphasized the importance of effective communication skills in teaching and learning. Participants were introduced to key concepts and principles of effective speaking, including vocal delivery, body language, and audience engagement.

Throughout the workshop, participants engaged in interactive sessions and practical exercises designed to improve their speaking skills. Facilitators provided expert guidance and feedback as participants practiced delivering presentations, leading discussions, and communicating ideas effectively.

One of the highlights of the workshop was the session on classroom communication techniques, where participants learned strategies for creating a positive learning environment, managing classroom dynamics, and promoting active participation among students. Participants gained practical insights into fostering open communication and building rapport

  
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with students.

The workshop also explored the use of technology in enhancing speaking skills, with sessions on using multimedia tools, interactive presentations, and online resources to support teaching and learning. Participants learned how to integrate technology seamlessly into their teaching practice to enhance engagement and effectiveness.

Feedback from participants was overwhelmingly positive, with many expressing appreciation for the practical nature of the workshop and the opportunity to enhance their speaking skills. Participants reported feeling more confident and better equipped to communicate effectively in the classroom, leading to improved student engagement and learning outcomes.



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Topic	Critical Thinking
Date	12.08.2020
Time	10.00 am to 4.00 pm
Resource Person	Mrs. M. P. Rama Priya
Participants	B.Ed., M.Ed.

## Report

The Critical Thinking workshop held on 12th August 2020 was a highly enlightening and well-attended event, with a total of 95 participants in attendance. The workshop aimed to cultivate critical thinking skills among participants, empowering them to analyze information, solve problems, and make informed decisions in various aspects of their lives.

The event commenced with an engaging opening address by Mrs. M. P. Rama Priya, who highlighted the importance of critical thinking in today's rapidly changing world. Participants were introduced to the concept of critical thinking and its relevance in personal, academic, and professional contexts.

Throughout the workshop, participants engaged in interactive sessions and activities designed to develop and enhance their critical thinking skills. Facilitators led discussions on key principles of critical thinking, such as analyzing arguments, evaluating evidence, and recognizing biases and fallacies.

One of the highlights of the workshop was the practical exercises where participants applied critical thinking techniques to real-life scenarios. Through case studies, group discussions, and problem-solving activities, participants learned to approach complex issues systematically and

  
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critically evaluate information to arrive at well-reasoned conclusions.

The workshop also featured guest speakers and experts sharing their insights and best practices for cultivating critical thinking skills. Participants gained valuable perspectives and practical tips from these sessions, inspiring them to continue honing their critical thinking abilities beyond the workshop.

Feedback from participants was overwhelmingly positive, with many expressing gratitude for the opportunity to enhance their critical thinking skills and the impact it had on their decision-making and problem-solving abilities. Participants reported feeling more confident and empowered to tackle challenges and make informed choices in their personal and professional lives.



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## Indhira College of Education Pandur, Thiruvallur - 631 203

Topic	Leadership Qualities
Date	13.05.2020
Time	10.00 am to 4.00 pm
Resource Person	Mrs. M. P. Rama Priya
Participants	B.Ed., M.Ed.

The Leadership Qualities workshop held on 13th May 2020 was a highly informative and inspiring event, with a total of 88 participants in attendance. The workshop aimed to develop essential leadership qualities and skills among participants, empowering them to lead with confidence, integrity, and effectiveness.

The event commenced with an insightful opening address by Mrs. M. P. Rama Priya, who emphasized the importance of leadership in driving positive change and achieving organizational goals. Participants were introduced to key principles of leadership, including vision-setting, decision-making, communication, and team-building.

Throughout the workshop, participants engaged in interactive sessions and activities designed to enhance their leadership abilities. Facilitators led discussions on various aspects of leadership, such as self-awareness, emotional intelligence, and adaptability, providing participants with practical tools and strategies to become effective leaders.

One of the highlights of the workshop was the leadership simulations and role-plays, where participants had the opportunity to apply leadership concepts in simulated scenarios. Through these exercises, participants honed their decision-making skills, conflict resolution abilities, and

  
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team management techniques, gaining valuable hands-on experience in leadership.



The workshop also featured guest speakers and industry leaders sharing their insights and experiences in leadership. Participants gained valuable perspectives and practical tips from these sessions, inspiring them to cultivate their leadership potential and make a positive impact in their organizations and communities.

Feedback from participants was overwhelmingly positive, with many expressing appreciation

*Ajay Perinik*  
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for the practical nature of the workshop and the opportunity to enhance their leadership skills. Participants reported feeling more confident and empowered to take on leadership roles and responsibilities in their personal and professional lives.



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Topic	SUPW Workshop
Date	17.12.2022
Time	10.00 am to 4.00 pm
Resource Person	Mrs. Jayakumari
Participants	B.Ed., M.Ed.

The Socially Useful Productive Work (SUPW) Workshop held on 17th December 2022 was a highly engaging and impactful event, with a total of 88 participants in attendance. The workshop aimed to promote social responsibility, community engagement, and practical skills development among participants through hands-on activities and projects.

The event commenced with an introduction to the concept of SUPW by Mrs. Jayakumari, who highlighted the importance of engaging in socially useful and productive activities for personal growth and community development. Participants were encouraged to explore their interests and talents while contributing to meaningful projects that benefit society.



The workshop also provided a platform for participants to reflect on the impact of their SUPW projects and share their experiences with their peers. Through group discussions and presentations, participants gained insights into the value of community engagement and social responsibility, inspiring them to continue making a positive difference in their communities.

*Ajay Periyal*  
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Feedback from participants was overwhelmingly positive, with many expressing appreciation for the opportunity to engage in meaningful projects and develop practical skills through the SUPW workshop. Participants reported feeling a sense of fulfillment and satisfaction from contributing to the betterment of society.



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## Indhira College of Education

Pandur, Thiruvallur - 631 203

Topic	Techniques in Education
Date	24.08.2022
Time	10.00 am to 4.00 pm
Resource Person	Mrs. M. P. Rama Priya
Participants	B.Ed., M.Ed.

### Report

The Techniques in Education workshop held on 24th August 2022 was a highly informative and well-attended event, with a total of 90 participants in attendance. The workshop aimed to explore innovative teaching techniques and strategies to enhance the learning experience and improve student engagement in the classroom.

The event commenced with an inspiring opening address by Mrs. M. P. Rama Priya, who emphasized the importance of adopting effective teaching techniques to meet the diverse needs of students in today's educational landscape. Participants were introduced to key concepts and principles of innovative teaching methods, including active learning, flipped classroom, and project-based learning.

Throughout the workshop, participants engaged in interactive sessions and hands-on activities designed to showcase various techniques in education. Facilitators led discussions on incorporating technology into teaching, creating interactive learning environments, and designing engaging lesson plans that promote critical thinking and problem-solving skills.

One of the highlights of the workshop was the demonstration of different teaching tools and resources that participants could integrate into their teaching practice. From educational apps and multimedia presentations to gamification and collaborative learning platforms, participants gained practical insights into leveraging technology to enhance student learning outcomes.

  
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The workshop also featured guest speakers and experienced educators sharing their insights and best practices for implementing innovative teaching techniques. Participants gained valuable perspectives and practical tips from these sessions, inspiring them to explore new approaches to teaching and learning in their classrooms.

Feedback from participants was overwhelmingly positive, with many expressing enthusiasm for implementing the techniques learned during the workshop in their teaching practice. Participants reported feeling more confident and empowered to create dynamic and engaging learning experiences that cater to the diverse needs of their students.



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## Indhira College of Education Pandur, Thiruvallur - 631 203

Topic	Soft Skills integration for teachers
Date	24.09.2022
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

The Soft Skills Integration for Teachers workshop held on 24th September 2022 was a highly impactful and well-attended event, with a total of 89 participants in attendance. The workshop aimed to equip teachers with essential soft skills necessary for effective classroom management, student engagement, and professional development.

The event commenced with an insightful opening address by Ms. A. Nancy Rajathi, who emphasized the importance of soft skills in the teaching profession and their role in enhancing teaching effectiveness and fostering positive learning environments. Participants were introduced to key soft skills such as communication, empathy, adaptability, and problem-solving.

Throughout the workshop, participants engaged in interactive sessions, group discussions, and experiential activities designed to develop and integrate soft skills into their teaching practice. Facilitators provided guidance and practical strategies for incorporating soft skills into lesson planning, classroom interactions, and student assessments.

One of the highlights of the workshop was the role-playing exercises where participants had the opportunity to practice and apply soft skills in simulated classroom scenarios. Through these activities, participants gained hands-on experience in effective communication, conflict resolution, and building rapport with students.

The workshop also featured sessions on self-reflection and personal development, encouraging

  
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teachers to identify their strengths and areas for growth in relation to soft skills. Participants engaged in self-assessment exercises and goal-setting activities, empowering them to continue their journey of self-improvement beyond the workshop.

Feedback from participants was overwhelmingly positive, with many expressing appreciation for the practical nature of the workshop and the relevance of soft skills in their teaching practice. Participants reported feeling more confident and equipped to create supportive and inclusive learning environments that foster the holistic development of their students.



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Topic	<b>"BRAILLE ALPHABET" Communicating with braille language</b>
Date	25.02.2022
Time	10.00 am to 4.00 pm
Resource Person	Ms.Vijayalakshmi
Participants	B.Ed

**Report**

**"BRAILLE ALPHABET" Communicating with braille language**

**25.02.2022**

The training session on "Communicating Language for Braille Students" aimed to enhance the communication skills of educators, caregivers, and individuals involved in interacting with Braille users. The primary focus was on understanding the unique needs of Braille students and fostering effective communication strategies to promote inclusivity and support their learning journey.

**Agenda:**

Introduction to Braille: Understanding the Basics

Effective Communication with Braille Users

Adapting Language and Interaction Styles

Providing Support and Assistance Respectfully

## Creating Inclusive Learning Environments

**Introduction to Braille:** The session commenced with an overview of the Braille system, its history, and significance in enabling literacy and independence for individuals with visual impairments. Participants gained insights into the structure of Braille cells and the representation of letters, numbers, and symbols.

**Effective Communication:** Vijayalakshmi emphasized the importance of clear and respectful communication when interacting with Braille users. Participants learned practical tips for speaking clearly, maintaining appropriate proximity, and using descriptive language to convey visual information effectively.

**Adapting Language and Interaction Styles:** The training delved into the nuances of adapting language and interaction styles to accommodate the needs of Braille students. Strategies included using concise descriptions, providing verbal cues, and allowing sufficient response time during conversations.

**Providing Support and Assistance:** Participants explored best practices for providing support and assistance to Braille users while respecting their autonomy and independence. Vijayalakshmi highlighted the significance of seeking permission before offering assistance and maintaining sensitivity to individual preferences.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of public administration and financial management. The text highlights that records should be maintained in a clear, organized, and accessible manner, ensuring that all relevant information is captured and preserved for future reference.

2. The second part of the document focuses on the role of technology in enhancing record-keeping and data management. It discusses how digital tools and systems can streamline processes, reduce errors, and improve the efficiency of data collection and analysis. The text notes that investing in modern technology is crucial for organizations looking to optimize their operations and ensure the long-term integrity of their records.

3. The third part of the document addresses the challenges associated with data security and privacy. It stresses the need for robust security measures to protect sensitive information from unauthorized access, loss, or theft. The text also discusses the importance of implementing strict privacy policies and ensuring that data handling practices comply with relevant regulations and standards.

4. The fourth part of the document explores the benefits of data-driven decision-making. It explains how analyzing recorded data can provide valuable insights into organizational performance, trends, and areas for improvement. The text suggests that by leveraging data effectively, organizations can make more informed decisions, identify opportunities for growth, and address potential risks proactively.

5. The fifth and final part of the document concludes by reiterating the overall importance of a comprehensive record-keeping strategy. It encourages organizations to adopt a proactive approach to data management, ensuring that all aspects of their operations are properly documented and analyzed. The text emphasizes that a strong foundation in record-keeping is essential for achieving long-term success and maintaining the trust of stakeholders.

*A. J. Perils*

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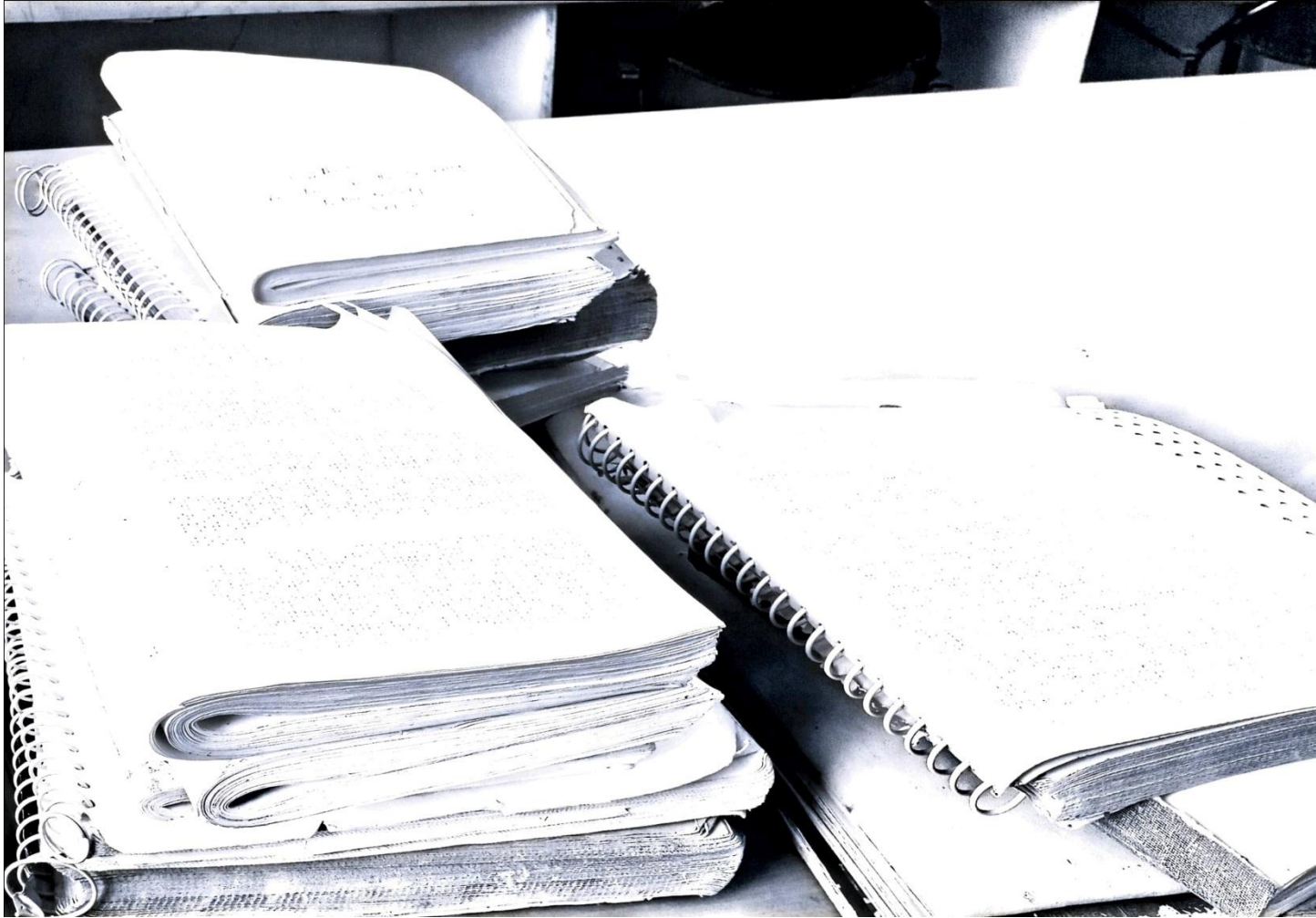
# INDIA'S STRUGGLE FOR INDEPENDENCE

VISUALS & DOCUMENTS

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Creating Inclusive Learning Environments: The session concluded with a discussion on fostering inclusive learning environments that promote accessibility and equity for Braille students. Participants exchanged ideas on adapting teaching materials, utilizing accessible formats, and advocating for inclusive practices within educational settings..

**PARTICIPANTS:**

**ஊனத்தின் சான்றிதழ்**  
**Disability Certificate**

2) A Bl. <sup>20/08</sup> <sup>20/08</sup> <sup>20/08</sup>  
<sup>elbra</sup>

தலைவரின் / நிறுவனத்தின் பெயர் மற்றும் முகவரி  
Name & Address of the Institute / Hospital issuing the certificate

சான்றிதழ் எண்  
Certificate No.

**ஊனமுற்றோருக்கான மருத்துவச் சான்றிதழ்**  
**Certificate for the Persons with Disabilities**

திரு/திருமதி/செவ்வி  
த.பெ./ச.பெ.  
ஆண்/பெண்  
பதிவு எண்  
இவர்  
வயது

பார்வையற்றவர் / ஊனமுற்றவர் / பேசும் திறன் / செவித்திறன் குறைபாடையவர்  
சதவிகிதம் (%) ஊனமுடையவர்.

This is to certify that Annus  
son/wife/daughter of  
Shri Rajendran  
Age 9 male female, Registration No. \_\_\_\_\_ is a case of RT - Nystagmus & mixed comit. of  
He/She is physically disabled/visual impaired/speech & hearing disabled and has 75 % Security Fwr (Percent) permanent (physical impairment/visual impairment/speech & hearing impairment) in relation to his / her VI

குறிப்பு / Note

- ஊனத்தின் தன்மை முன்னேற்றம் அடையக் கூடியது/முன்னேற்றம் அடைய முடியாதது/குணமடையக் கூடியது/குணமடைய முடியாதது.  
This condition is progressive / non-progressive / likely to improve / not likely to improve
- மாதங்கள்/ஆண்டுகள்/வருடைய ஆண்டு செப்டிமீ/பாதிக்கப்பட்டது / பாதிக்கப்படவில்லை.  
Re-assessment is not recommended / is recommended after a period of \_\_\_\_\_ months / years

\* மருத்துவமனையின் மருத்துவ அலுவலர்/மருத்துவமனையின் தலைவரின் மேலொப்பம்  
Countersigned by the Medical Superintendent/CMO/Head of Hospital (with seal)

ஊனமுற்ற நபரின் கையொப்பம்/இடதுகைப் பெருவிரல் ரேகை  
Signature / Thumb impression of the patient

மருத்துவத் தலைவரின்/மருத்துவ அலுவலர்/மருத்துவமனையின் தலைவரின் மேலொப்பம்  
Countersigned by the Medical Superintendent/CMO/Head of Hospital (with seal)

கையொப்பம் (மருத்துவர்)  
(முத்திரையுடன்)  
Seal

கையொப்பம் (மருத்துவ அலுவலர்)  
(முத்திரையுடன்)  
Seal

கையொப்பம் (மருத்துவ அலுவலர்)  
(முத்திரையுடன்)  
Seal

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**COLLEGE CODE: 12306**

**VISUAL IMPAIRMENT B.Ed. STUDENT 2020 – 2022**

Name of the candidate : Ammu. R  
D.O.B. : 09.06.1998  
Course : B.Ed. – II year  
Optional : Tamil



Enclosures:

1. College ID card copy
2. Percentage of Disability Certificate
3. Aadhar Card copy



*Regina Joel*

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*Amy Perils*

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Topic	21st Century, Digital Skills
Date	12.05.2020
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

## Report

The 21st Century Digital Skills Programme was conducted with participation from 88 individuals. The session was led by Ms. A. Nancy Rajathi, who brought her expertise in digital skills and education to the forefront.

**Digital Literacy:** The program focused on enhancing digital literacy among participants. Ms. Nancy Rajathi provided insights into various digital tools and platforms, emphasizing their importance in the modern world.

**Critical Thinking and Problem-Solving:** Beyond just using digital tools, the session delved into developing critical thinking and problem-solving skills. Participants were encouraged to approach digital challenges with a strategic mindset.

**Communication Skills:** Effective communication in the digital realm was highlighted. This included email etiquette, online collaboration tools, and social media best practices.

**Cyber security Awareness:** With the increasing threats in the digital sphere, cyber security awareness was a crucial aspect covered in the program. Participants learned about the importance of protecting personal information online and recognizing potential cyber threats.



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Adaptability and Lifelong Learning: The rapidly evolving nature of technology requires individuals to adapt and continuously learn. Ms. Nancy Rajathi emphasized the importance of embracing change and staying updated with the latest digital trends.



Topic	ICT Skills
Date	29.10.2019
Time	10.00 am to 4.00 pm
Resource Person	Ms. A. Nancy Rajathi
Participants	B.Ed., M.Ed.

## Report

ICT Skills Program was conducted with the participation of 90 members. The session was led by Ms. A. Nancy Rajathi, a renowned expert in the field of Information and Communication Technology (ICT).

Introduction to ICT: The program began with an introduction to ICT, highlighting its importance in today's digital world. Ms. Nancy Rajathi provided insights into the various components of ICT and their relevance in both personal and professional contexts.

Basic Computer Skills: Participants were guided through the fundamentals of computer usage, including operating systems; file management, and basic software applications such as word processing and spreadsheets. Practical demonstrations helped reinforce learning.

  
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**Internet and Email:** The session included an overview of internet usage and email communication. Participants learned how to navigate the web safely and efficiently, as well as best practices for composing and managing emails.

**Digital Tools and Productivity Software:** Ms. Nancy Rajathi introduced participants to a range of digital tools and productivity software aimed at enhancing efficiency and collaboration. Topics covered included project management tools, online collaboration platforms, and cloud storage solutions.

**Cyber security Awareness:** Given the increasing importance of cyber security, a segment of the program was dedicated to raising awareness about online threats and best practices for protecting personal and sensitive information.

**ICT in Education and Work:** The session explored the role of ICT in education and the workplace, highlighting its potential to improve learning outcomes, streamline processes, and facilitate communication and collaboration.

  
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