

**CRITERIA II**

**TEACHING - LEARNING AND EVALUATION**

**2.5 Teacher profile and Quality**

**2.5.3 Percentage of fulltime teachers with Ph.D.  
degree during the last five years**

**Copy of the appointment letters of the full time teachers**



**PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203**



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
Reg Code: 12004

Ref: IECT / CH / ICOE / APPT / 617 / 2015

30.09.2015

To

Mrs. J. Sukanya  
No.11, F-1, 9<sup>th</sup> Avenue,  
Bana Nagar  
Ambattur, Chennai 53

### LETTER OF APPOINTMENT

Ref: Your application dated 28.09.2015

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in **INDHIRA COLLEGE OF EDUCATION**, Pandur – 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

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Managed by Indira Educational and Charitable Trust

Regd. Office : No. 11, Gowdar St., Ayyappai Colony, Ambattur, Chennai - 500025. Ph : 044 - 25741515 / 11717 Fax: 044 - 25740633  
Campus : No. 1, V.G.R. Gardens, V.G.R. Nagar, Pandur - 631 203 Thiruvallur Taluk & District, Ph : 2502190 / 181  
Web : www.indiraeducational.org



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University)

Accredited by National Assessment and Accreditation Council (NAAC)

College Code: 12300


9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 30.09.2015

Signature:   
Date: 30.09.2015

1. The Principal  
ICOE:
2. File

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

## Joining Report

**From**

Mrs. J. Sukanya

No.11,F-1, 9<sup>th</sup> Avenue

Banu Nagar, Ambathur

Chennai 53.

**To**

The Managing Director,

Indira Educational & Charitable Trust

Chennai 29

Respected Madam,

**Sub : Submission of Joining Report – Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 30.09.2015 as per your instruction.

Signature : J. Sukanya

Date : 30.09.2015

*Ajay Perinle*

PRINCIPAL

INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)

Ref: IECT / CH / ICOE / APPT / 630 / 2016<sup>1</sup> Form Code: 12306

01.08.2016

To

Miss. V. Suriya

No.608, GMC Nagar, II street

Ikikadu

Thiruvallur Dist 602 021

### LETTER OF APPOINTMENT

Ref: Your application dated 28.07.2016

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur – 631203, Thiruvallur Taluk & District with effect from the date of joining.

9. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
10. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
11. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
12. You are required to hand over all original certificates at the time of receipt of appointment letter.
13. You will be retired from service on your completion of 65 years of age.
14. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
15. You should be willing to accept transfer to any post or to any place within our Organisation.
16. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

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PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

Regl. Office: No. 13, Govindas St., Ayyappa Colony, Aminjikari, Chennai - 500 025. Ph: 044 - 23741616 / 1717 Fax: 044 - 23740433

Campus No 1, V.G.R. Gardens, V.G.R. Nagar, Pandur - 631 203, Thiruvallur Taluk & District, Ph. 27652180 / 181

Web: [www.indiraeducational.org](http://www.indiraeducational.org)

## Joining Report

From  
Miss. V. Surya  
No.608, GMC Nagar,  
II street  
Ikandu  
Tiruvallur dist.602021

To  
The Managing Director,  
Indira Educational & Charitable Trust  
Chennai - 29.

Respected Madam,

**Sub : Submission of Joining Report - Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 01.08.2016 as per your instruction.

Signature : *V. Surya*

Date : 01.08.2016

*Affirmate*

INDIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-601 203

## Indhira College of Education

(Approved by NCTE (Affiliated to the Tamilnadu Teachers Education University)

Accredited by National Assessment and Accreditation Council (NAAC)

College Code: 12305

Ref: IECT / CH / ICOE / APPT / 620 / 2016

28.11.2016

To

J. Jayanthi

No.58, Ellai Amman Koil Street

Pungathur

Thiruvallur Dist 602 001

### LETTER OF APPOINTMENT

Ref: Your application dated 25.11.2016

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur – 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
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7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust





## Joining Report


**From**  
Mrs. J. Jayanthi  
No. 58, Ellai Amman Koil Street  
Pungathur, Thiruvallur 602001


**To**  
The Managing Director,  
Indira Educational & Charitable Trust  
Chennai - 29.

Respected Madam,

**Sub : Submission of Joining Report - Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 28.11.2016 as per your instruction.

Signature :   
Date : 28.11.2016

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-601 203



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

Accredited by National Assessment and Accreditation Council (NAAC)

College Code: 12306

Ref: IECT / CH / ICOE / APPT / 619 / 2016

28.11.2016

To

R. Chandrasekaran  
Nedumbaram Village & Post  
Tiruttani Taluk  
Thiruvallur Dist 631 204

### LETTER OF APPOINTMENT

Ref: Your application dated 25.11.2016

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge such duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR

Managed by Indira Educational and Charitable Trust

Regd. Office: No. 19, Coimbatore, Ayyappa Colony, Ambajkand, Chennai - 600 029 Ph: 044 - 23741618 / 1717 Fax: 044 - 23740423

Campus: No. 1, V.G.R. Gardens, V.G.R. Nagar, Pandur - 631 202, Thiruvallur Taluk & District, Ph: 27650760 / 761

Web: www.indiraeduonline.org

9. If **Indhira College of Education** finds that your application regarding your qualification, previous experience, ~~PROFESSIONAL COURSE FOUND TO BE INCORRECT~~ not true, you will be liable for ~~dismissal and further actions as the Trust deems fit.~~  
College Code: 22106
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by retaining a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 28-11-2016

Signature: R. CLN

Date : 28-11-2016

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

# INDHIRA COLLEGE OF EDUCATION

Pandur, Thiruvallur.

## STAFF SELECTION COMMITTEE

A committee is formed to select academic staff for Indhira College of Education with the following constituents

1. Chairman : Mr. V.G. Rajendran  
Chairman of Indhira Education.
2. Member : Smt. Indra Rajendran  
Managing Director
3. Member : Dr. Shanthi Promod  
Principal

*A. G. Ganesh*

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-601 203

*V. G. Rajendran*

Chairman



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
College Code: L2306

Ref: IECT / CH / ICOE / APPT / 618 / 2015

01.10.2015

To


Mr. S. Dasarathan  
Keezkaramanoor,  
Sudhameni post,  
Uthukottai Tk, Thiruvallur dist - 602 026

### LETTER OF APPOINTMENT

Ref: Your application dated 28.09.2015

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
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5. You will be retired from service on your completion of 65 years of age.
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7. You should be willing to accept transfer to any post or to any place within our Organisation.
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PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

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Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

Accredited by National Assessment and Accreditation Council (NAAC)

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 1.10.15

Signature: 

Date 1.10.15

1. The Principal  
ICOE
2. File

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

Regd. Office: No. 19, Govindan St., Agastya Colony, Arinjikulam, Chennai - 600 026. Ph: 044 - 23749516 / 1717 Fax: 044 - 23740433

College: No. 1, V.E.N. Gardens, V.G.R. Nagar, Pandur - 631 203, Tiruvallur Taluk & District, Ph: 27650160 / 91

Web: [www.indiraeducational.org](http://www.indiraeducational.org)

## Joining Report

**From**

Mr.S. Dasarathan

Keezkaramanoor

Soolaimani (post)

Uthukottai TK

Tiruvallur dist 602026

**To**

The Managing Director,

Indira Educational & Charitable Trust

Chennai 29.

Respected Madam,

**Sub : Submission of Joining Report – Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 05.10.2015 as per your instruction.

Signature : 

Date : 05.10.2015

  
PRINCIPAL

INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)

Ref: IECT / CH / ICOE / APPT / 605 / 2015 Page Code: 22306

05.10.2015

To

Mrs. S. Rajalakshmi  
No.66, K.G.P. Nagar  
Near Jaya Nagar  
Thiruvallur dist 602001

### LETTER OF APPOINTMENT

Ref: Your application dated 22.09.2015

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

9. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
10. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
11. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
12. You are required to hand over all original certificates at the time of receipt of appointment letter.
13. You will be retired from service on your completion of 65 years of age.
14. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
15. You should be willing to accept transfer to any post or to any place within our Organisation.
16. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.



PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

..2

Managed by Indira Educational and Charitable Trust

Regl. Office - No. 19, Gowdan St., Ayerode Colony, Arinjigarai, Chennai - 600 029. Ph: 044 - 23241010 / 1717 Fax: 044 - 23146433  
Campus - No. 1, V.G.R. Gardens, V.G.R. Nagar, Pandur - 631 203 Thiruvallur Taluk & District, Ph: 2765010 / 181  
Web: [www.indiraeducational.org](http://www.indiraeducational.org)





## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
(Accredited by National Assessment and Accreditation Council (NAAC))

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on

Signature: 

Date : 09.10.2015

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

Head Office : No. 12, Govindar St., Ayyappa Colony, Arinjikara, Chennai - 600 025 Ph : 044 - 23741816/1717 Fax : 044 - 23740433

Campus - No. 1, V.G.R. Garden, V.G.R. Nagar, Pandur - 631 203 Tiruvallur Taluk & District Ph : 27650166 / 181

Web : www.indiraedu.org

## Joining Report

**From**  
Mrs. S. Rajalakshmi  
No.66, KGP Nagar  
Near Jaya Nagar  
Thiruvallur District – 602001.

**To**  
The Managing Director,  
Indira Educational & Charitable Trust  
Chennai 29.

Respected Madam,

**Sub :** Submission of Joining Report – Reg.

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 05.10.2015 as per your instruction.

Signature : 

Date : 05.10.2015

  
PRINCIPAL

INDIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-601 203



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University)

Accredited by National Assessment and Accreditation Council (NAAC)

College Code: 12306

Ref: IECT / CH / ICOE / APPT / 640 / 2016

01.08.2016

To

Miss. R. Subhalakshmi  
No.52/21, Bajana Kovil street  
Pungathur  
Thiruvallur dist. Pin 602001.

### LETTER OF APPOINTMENT

Ref: Your application dated 25.09.2015

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur—631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
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7. You should be willing to accept transfer to any post or to any place within our Organisation.
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PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

-2

Managed by Indira Educational and Charitable Trust

Regd. Office: No. 18, Govindan St., Ayazgar Colony, Arinjivakkam, Chennai - 600 026. Ph: 044 - 23741816 / 1717 Fax: 044 - 23740433

Campus: No. 1, V.G.R. Gardens, V.G.R. Nagar, Pandur - 631 203, Thiruvallur Taluk & District, Ph: 27850190 / 181

Web: [www.indiraeducational.org](http://www.indiraeducational.org)



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University)

Accredited by National Assessment and Accreditation Council (NAAC)

College Code: 12906

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 1-05-2016

Signature: 

Date: 1-05-2016

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

Regd. Office: No. 12, Gowdan St., Ayazoo Colony, Aminjaram, Chennai - 500 026. Ph: 044 - 23745616 / 11177 or: 044 - 23760432

Campus: No. 1, V.G.R. Gardens, V.G.R. Nagar, Pandur - 631 203, Tiruvallur Taluk & District, Ph: 2760180 / 181

Web: [www.indiraeducation.org](http://www.indiraeducation.org)



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education (Autonomous))

Ref: IECT / CH / ICOE / APPT / 612 / 2015

30.09.2015

To

Ms. D. Jothi  
No 15, M.V. Salar,  
Rajajinagar, part II  
Tiruvallur Dist - 602 001

### LETTER OF APPOINTMENT

Ref: Your application dated 26.09.2015

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in **INDHIRA COLLEGE OF EDUCATION**, Pandur - 631203, Tiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL -

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE | Affiliated to the Tamil Nadu Teachers Education University)

:2:


9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 30/09/2015

Signature:   
Date: 30.09.2015

Copy To:-

1. Accounts
2. File.

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCIE / Affiliated to the Tamil Nadu Teachers Education University)

Ref: IECT / CH / ICOE / APPT / 244 / 2012

03.12.2012

To

Ms. D.JayaKumari  
No.98, 1st Cross St.  
AnjameyaPattin,  
Kakkalur, Tiruvallur Dist.

### LETTER OF APPOINTMENT

Ref: Your application dated 01.12.2012

Based on your application and interview, we take pleasure in appointing you as **Assistant Professor of Biological Science** in **INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 63 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge these duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

..2

Managed by Indira Educational and Charitable Trust

## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University)

: 2:

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.



By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 03.12.12.

Signature D. Jayal

Date 03.12.12

Copy To:  
1. Accounts  
2. File



PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
FANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Joining Report

**From**

Mrs. D. Jayakumari

No.98, I cross street,

Kakkalur,

Thiruvallur District – 602003.

**To**

The Managing Director,

Indira Educational & Charitable Trust

Chennai – 29.

**Respected Madam,**

**Sub : Submission of Joining Report – Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 03.12.2012 as per your instruction.

Signature : 

Date : 03.12.2012



PRINCIPAL

INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
College Code: 12306

Ref: IECT / CH / ICOE / APPT / 112 / 2006

23.11.2006

To

Mr. S. Annachala Perumal  
14A/8, A4, B.K. Four Square Apartments,  
Kabilur Street, Senthil Nagar,  
Thirumullaivoyal  
Chennai Dist 600 062.

### LETTER OF APPOINTMENT

Ref: Your application dated 27.10.2006

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur – 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE & Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
College Code: 12206

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

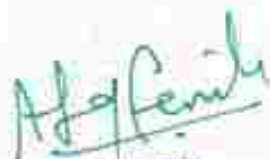
By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on

Signature: 

Date: 23/11/2016

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-601 203

Managed by Indira Educational and Charitable Trust

## Joining Report

**From**

Mr. S. Arunachala Perumal  
14A/8, A4, B.K.  
Four Square Apartments,  
Trust  
Kabilar Street, Senthil Nagar,  
Thirumullaivoyal  
Chennai 600 062.

**To**

The Managing Director,  
Indira Educational & Charitable  
Chennai 29.

**Respected Madam,**

**Sub : Submission of Joining Report – Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 23.11.2006 as per your instruction.

Signature : 

Date : 23.11.2006

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-601 203



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)

Ref: IECT / CH / ICOE / APPT / 613 / 2015

29.09.2015

To

Mrs. G. Poonguzhali,  
No. 15, Thatoo Nagar, Thirupochur  
Thiruvallur Dist - 631 203

### LETTER OF APPOINTMENT

Ref: Your application dated 28.09.2015

Based on your application and interview, we take pleasure in appointing you as **Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge these duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

-2

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
College Code: 12306

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 29-09-2015

Signature: G. Ranganathan

Date: 29-09-2015

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

Ref: IECT / CH / ICOE / APPT / 609 / 2015

25.09.2015

To


Mr. Veeramaniandan, C  
East West Road,  
Meyyur, Rajapalayam,  
Thiruvallur Dist - 601 103.

### LETTER OF APPOINTMENT

Ref: Your application dated 21.09.2015

Based on your application and interview, we take pleasure in appointing you as **Assistant Professor** in **INDHIRA COLLEGE OF EDUCATION**, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

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Managed by Indira Educational and Charitable Trust

## Indhira College of Education

(Approved by NCTE (Affiliated to the Tamil Nadu Teachers Education University))

:2:


9. If information furnished by you in your application regarding your qualification, previous experience, employment etc. are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 25-09-2015

Signature:   
Date: 25-09-2015

Copy To:-  
1. Accounts  
2. File.

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

Ref: IECT / CH / ICOE / APPT / 216 / 2011

18.07.2011.

To

Mr.J.Dinesh,  
NO.113, Meera Street,  
Chendramuliyam Post,  
Pandur, Tiruvallur Dist - 602 023.

### LETTER OF APPOINTMENT

Ref: Your application dated 15.07.2011

Based on your application and interview, we take pleasure in appointing you a **Physical Director** in **INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Tiruvallur Taluk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge these duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

:2:

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 18.07.2011

Signature: I. Dinesh  
Date: 18.07.2011

Copy To:  
1. Accounts  
2. File

PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

## **Indhira College Of Education**

Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

Ref: IECT / CH / ICOE / APPT / 650 / 2024 College Code - 12306

17.01.2022

To

Dr. M. Amaranatha Reddy  
Akkayapalle, Kadapa  
Andhra Pradesh 516 003

### **LETTER OF APPOINTMENT**

Ref: Your application dated 01.02.2021

Based on your application and interview, we take pleasure in appointing you as Professor in **INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Tiruvallur Tmk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organization.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge these duties with diligence and care.



PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

-2

Managed by Indira Educational and Charitable Trust



## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

College Code - 12306

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.

10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.

11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

For Indira Educational & Charitable Trust

  
CHAIRMAN / Trustee

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 01.02.2021

Signature: 

Date: 01.02.2021

1. The Principal

ICOE

2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust

## **Indhira College Of Education**

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

College Code - 12306

Ref: IECT / CH / ICOE / APPT / 645 / 2017

19.01.2021

To

Dr. J. Lizzie

No. 4/346, Sri Ram Nagar

Ramapuram, Pattur (post)

Via- Tirur, Tiravallur district

Pin: 602025

### **LETTER OF APPOINTMENT**

Ref: Your application dated 01.02.2021

Based on your application and interview, we take pleasure in promoting you as **PROFESSOR** in **INDHIRA COLLEGE OF EDUCATION**, Pandur – 631203, Tiravallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL

Managed by Indira **INDHIRA COLLEGE OF EDUCATION** CHARITABLE TRUST  
PANDUR, TIRAVALLUR DISTRICT 631203



## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

College Code - 12306

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.

10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.

11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

For Indira Educational & Charitable Trust

  
CHAIRMAN  
Chairman / Trustee

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on

Signature.....

Date : 21.08.2021...

1. The Principal
2. File

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

MANAGED BY INDIRA EDUCATIONAL AND CHARITABLE TRUST



## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

College Code - 12306

Ref: IECT / CH / ICOE / APPT / 650 / 2025

17.01.2022

To

Dr. B. Krishnalah

No. 45, Nagalapuram


Chittoor, Andhra Pradesh

### LETTER OF APPOINTMENT

Ref: Your application dated 01.02.2021

Based on your application and interview, we take pleasure in appointing you as Associate Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Tiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

..2

Managed by Indira Educational and Charitable Trust



## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

College Code - 12306

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.

10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.

11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

For Indira Educational & Charitable Trust

  
CHAIRMAN / Trustee

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 01-02-2021

Signature: 

Date: 01-02-2021

1. The Principal

ICGE

2. File

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-601 203

Managed by Indira Educational and Charitable Trust





## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)  
College Code - 12306

Ref: IECT / CH / ICOE / APPT / 650 / 2023

17.01.2022

To

Dr. Mohammad Raffi  
Anzari Colony, Miryalaguda Road,  
Nalgonda, Andhra Pradesh 508 001

### LETTER OF APPOINTMENT

Ref: Your application dated 01.02.2021

Based on your application and interview, we take pleasure in appointing you as Associate Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge these duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

MANAGED BY INDIRA EDUCATION TRUST AND CREDITABLE TRUST

## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.

10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.

11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

For Indira Educational & Charitable Trust

  
CHAIRMAN / Trustee

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 01.02.2021


Signature: 

Date: 01.02.2021

1. The Principal

ICOE

2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANGUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)  
College Code - 12306

Ref: IECT / CH / ICOE / APPT / 649 / 2022

17.01.2022

To

Mrs. D. Jayalaxmi  
No 28, 1 cross Street, Anjaneyapuram  
Kakkalur, Thiruvallur District. 602003

### LETTER OF APPOINTMENT

Ref: Your application dated 01.02.2021

Based on your application and interview, we take pleasure in Promoting you as Assistant Professor of M.Ed in **INDHIRA COLLEGE OF EDUCATION**, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge these duties with diligence and care.

PRINCIPAL

Managed by Indira **INDHIRA COLLEGE OF EDUCATION** PANUR, THIRUVALLUR-631203 CHARITABLE TRUST

## Indhira College Of Education

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accredited B++ level by National Assessment and Accreditation Council (NAAC)

College Code - 12305

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.

10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.

11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of **CHAIRMAN** are in force and may be framed from time to time by Indira Educational and Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Trust.

I am reporting for duty on 01.02.2021

**Y. S. RAGHUNATHAN**  
CHAIRMAN  
INDHIRA EDUCATIONAL AND CHARITABLE TRUST  
45, VE. GOVINDAN STREET,  
\* YAYOO COLONY, ANNIKARAI,  
CHENNAI - 600 025.

Signature: 

Date: 01.02.2021

1. The Principal

ICOE

2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-601 203

Managed by Indira Educational and Charitable Trust



## Indira Educational and Charitable Trust

Ref: IECT / CH / B.Ed / APPT / 098 / 2006

18.09.2006

To  
Mrs. N.Jayavardhini  
No.6, Mettu Street,  
Avedi,  
Chennai - 600 054

### LETTER OF APPOINTMENT

Ref: Your application dated : 11.09.2006

Based on your application and interview, we take pleasure in appointing you as **Assistant Professor of Psychology in Indira College of Education, Pandur - 631203, Thiruvallur Taluk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.

*A. Jeyaraj*

PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

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## Indira Educational and Charitable Trust


8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.
9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on

Signature:   
Date: 12/11/2024

1. The Principal  
ICOE
2. File.

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



## Indira Educational and Charitable Trust

Ref: IECT / CH / B.Ed / APPT / 161 / 2007

01.02.2007

To  
Mrs. U. Visalatchi  
19, Balasundharam Street,  
Arcot,  
Vellur District - 632 503

### LETTER OF APPOINTMENT

Ref: Your application dated : 25.01.2007

Based on your application and interview, we take pleasure in appointing you as Assistant Professor of Tamil in Indira College of Education, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.

*A. Jeyaraj*

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

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## Indira Educational and Charitable Trust

8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.
9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
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11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 01/02/2007 [FIN]

Signature: 

Date: 1.2.2007

1. The Principal  
ICOE
2. File.

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



## Joining Report

**From**  
Mrs. H. Visafatchi  
19m Balasundharam Street,  
Arcot,  
Vellar District - 632 503.

**To**  
The Managing Director,  
Indira Educational & Charitable Trust  
Chennai-29.

**Respected Madam,**

**Sub :** Submission of Joining Report -- Reg.

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 01-02-2007 as per your instruction.

**Signature :** 

**Date :** 01-02-2007

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



## Indira Educational and Charitable Trust

Ref: IECT / CH / B.Ed / APPT / 368 / 2009

02.09.2009

To  
Mrs. M.P. Rama Priya  
No.7, Santhanam Avenue  
J.H. Road  
Thiruvallur -- 602 025

### LETTER OF APPOINTMENT

Ref: Your application dated 20.08.2009

Based on your application and interview, we take pleasure in appointing you as **Assistant Professor of Physical Science** in **Indhira College of Education, Pandur -- 631203, Thiruvallur Taluk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.

*A. Jeyaraj*  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, THIRUVALLUR-631 203

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## Indira Educational and Charitable Trust

8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.
9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 02-09-2009 [FIN]

Signature:   
Date : 02-09-2009

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

**Indhira College of Education**

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

Ref: ICTT / CH / ICOL / APPT / 353 / 2014

05.02.2014

To

Mr.A.Jayapaul  
No.96, Sirevanur village,  
Thirupachur post,  
Tiruvallur Dist. - 631 203

**LETTER OF APPOINTMENT**

Ref: Your application dated 03.02.2014

Based on your application and interview, we take pleasure in appointing you as **Assistant Professor of Commerce** in **INDHIRA COLLEGE OF EDUCATION, Pandur - 631201, Thiruvallur Taluk & District** with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

-2



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)

: 2 :

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and such further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are inflexible and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on

Signature: 

Date: 5/2/15

Copy To:-  
1. Accounts  
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
College Code: 12305

Ref: IECT / CB / ICOE / APPT / 647 / 2017

02.05.2017

To

Mr. N. Mohana Kannan  
No:86/51, Mohammed Ali Street  
Thiruvallur district-602001.

### LETTER OF APPOINTMENT

Ref: Your application dated 29.04.2017

Based on your application and interview, we take pleasure in appointing you as Assistant Professor in INDHIRA COLLEGE OF EDUCATION, Pandur - 631203, Thiruvallur Taluk & District with effect from the date of joining.

1. You will be on probation for a period of one year which may be extended at the discretion of the Trust for such further period or periods as it may deem fit.
2. You may be considered for confirmation on completion of the probationary period if your services are found to be satisfactory.
3. You will be paid a monthly salary as applicable to the post to which you are appointed as fixed by the Trust from time to time.
4. You are required to hand over all original certificates at the time of receipt of appointment letter.
5. You will be retired from service on your completion of 65 years of age.
6. On your retirement or earlier termination, you shall hand over all papers, documents, and any other properties belonging to the Trust or which have been entrusted to you or received by you in the course of your employment with the College.
7. You should be willing to accept transfer to any post or to any place within our Organisation.
8. Although your normal work will consist of the duties assigned to you in the capacity mentioned above you may at times be called upon to discharge other duties which, in the opinion of the Trust, are within your capacity and ability to discharge and you will forthwith undertake to discharge those duties with diligence and care.

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PRINCIPAL,  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust



## Indhira College of Education

(Approved by NCTE / Affiliated to the Tamil Nadu Teachers Education University)  
Accredited by National Assessment and Accreditation Council (NAAC)  
College Code: 12376

9. If information furnished by you in your application regarding your qualification, previous experience, employment etc., are found to be incorrect or not true, you will be liable for dismissal and further action as the Trust deems fit.
10. Your services can be terminated by giving 3 months notice in writing by either side. However no notice will be required to be given in case your services are terminated for any misconduct.
11. You shall conform to the Rules and Regulations of the Trust that are in force and may be framed from time to time.

We are looking forward to a long and rewarding working relationship and we will endeavour to support your work with us in every way. Please indicate your acceptance of the duties and responsibilities by returning a signed duplicate copy of this appointment order.

  
CHAIRMAN

By signing below, I accept the specified terms and conditions of employment that are in force and may be framed from time to time by Indira Educational & Charitable Trust and agree to put forth my best efforts to support the goals and objectives of the Institution.

I am reporting for duty on 02-05-2017 (FN)

Signature: N. Mohan

Date: 02-05-2017

1. The Principal  
ICOE
2. File

  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
RANCHI, TIRUVALLUR-631 261

Managed by Indira Educational and Charitable Trust

Regl. Office: No. 15, Gounder St., Ayyavoo Colony, Kasiyarkari, Chennai - 600 025. Ph: 044 - 23741616 / 1717 Fax: 044 - 23740432

Campus: No. 1, V.G.R. Gardens, V.G.R. Nagar, Panchi - 631 203, Tiruvallur Taluk & District. Ph: 27850160 / 161

Web: [www.indiraeducational.org](http://www.indiraeducational.org)

## Joining Report

**From**  
Mr. N. Mohana Kannan  
No. 86/51, Mohammed Ali Street  
Thiruvallur - 602001

**To**  
The Managing Director,  
Indira Educational & Charitable Trust  
Chennai - 29.

Respected Madam,

**Sub : Submission of Joining Report - Reg.**

I hereby submit that I have joined duty as Assistant Professor, Indira College of Education, Pandur, on the forenoon of 02.05.2017 as per your instruction.

Signature : N. Mohana Kannan

Date : 02.05.2017

  
PRINCIPAL  
INDIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-601 203.