

Recognized by NCTE / Affiliated to the TamilNadu Teachers Education University Re-Accredited by NAAC

College Code - 12306

## **Key Indicator – 6.2 Strategy Development and Deployment.**

**Metric No. 6.2.4 – Effectiveness of various  
bodies/cells/committees is evident through minutes of  
meetings and implementation of their  
resolutions/decisions**



### **Minutes of the meeting**

**PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203**

## NSS MEETING CIRCULAR

Date : 07.10.2019

This is to inform that NSS meeting will be held on 09.10.2019 in the Principal's room at 11 am.

### Agenda

- Apply for NSS Unit
- Registration of NSS
- Conduction of events.

*A. Jayaraman*  
Principal  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

### MEMBERS :

CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	<i>R. Jayavardhini</i>
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	<i>M.P. Rama Priya</i>
3	Mrs.D.Jayakumari	Asst. Prof of Biological Science Education.	<i>D. Jayakumari</i>
4	Mr.A.Jayapaul	Asst. Prof of Education	<i>A. Jayapaul</i>
5	Mr.N.Mohana kannan	Asst.Prof of Education	<i>N. Mohana kannan</i>
6	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	<i>C. Veeramanikandan</i>

*A. Jayaraman*  
Principal  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

**MINUTES OF THE NSS COMMITTEE MEETING FOR THE ACADEMIC YEAR 2019-2020**

NSS Meeting FOR THE ACADEMIC YEAR 2019 -2020 was held on 09.10.2019 at 11 am in the Principal's room . The following members were present.

**MEMBERS PRESENT :**

**CHAIR PERSON : Dr. Radhika Vidyasagar**

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	R. Jayavardhini
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	M.P.R. Rama Priya
3	Mrs.D.Jayakumari	Asst. Prof of Biological Science Education.	D. Jayakumari
5	Mr.A.Jayapaul	Asst. Prof of Education	A. Jayapaul
6	Mr.N.Mohana kannan	Asst.Prof of Education	N. Mohana kannan
7	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	C. Veeramanikandan

The meeting began with a prayer and Principal Dr. Radhika Vidyasagar gave a pleasant welcome to all the members of the committee.

Principal announced the **establishment of NSS Unit** (one unit) to function all the extension services for the society.

**Objective:** Main objective of NSS unit is to cultivate a sense of Social & Civic responsibility among student teachers.

This objective was defined and Principal announced Mr.A.Jayapaul , Assistant Professor as Co-ordinator and others members as

Mrs.N.Jayavardhini (Assistant Professor)

Mrs.M.P.Rama Priya (Assistant Professor)

Mrs.D.Jayakumari (Assistant Professor)

Mr.N.Mohana Kannan (Assistant Professor)

Mr.C.Veeramanikandan (Assistant Professor)

It was decided to apply and register our NSS Unit officially. It was also announced to conduct various Awareness Programmes, Plantation, adoption of village and also to serve the needy through this unit. Principal expected the best functioning of the NSS unit. Meeting ended with a vote of thanks.

*Ajay Fenile*  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

*Ajay Fenile*  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

## NSS MEETING CIRCULAR

Date : 13.07.2020

This is to inform that NSS meeting will be held on 16.07.2020 in the Principal's room at 11 am.

### Agenda

- Pandemic Situation
- Awareness Programmes
- Covid Vaccination Camps

*A. Jeyaraj*  
Principal

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 001

MEMBERS :

CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	<i>R. Jayavardhini</i>
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	<i>M.P.Rama Priya</i>
3	Mrs.D.Jayakumari	Asst. Prof of Biological Science Education.	<i>D. Jayakumari</i>
4	Mr.A.Jayapaul	Asst. Prof of Education	<i>A. Jayapaul</i>
5	Mr.N.Mohana kannan	Asst.Prof of Education	<i>N. Mohana kannan</i>
6	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	<i>G. Veeramanikandan</i>


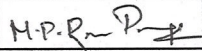


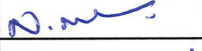



## MINUTES OF THE NSS COMMITTEE MEETING FOR THE ACADEMIC YEAR 2020-2021

NSS Meeting FOR THE ACADEMIC YEAR 2020 -2021 was held on 16.07.2020 at 11 am in the Principal's room . The following members were present.

MEMBERS PRESENT :

CHAIR PERSON : Dr. Radhika Vidyasagar

S.No	Name	Designation	Signature
1	Mrs. R Jayavardhini	Asst. Prof of Education	
2	Mrs.M.P.Rama Priya	Asst. Prof of Education	
3	Mrs.D.Jayakumari	Asst. Prof. of Biological Science Education.	
5	Mr.A.Jayapaul	Asst. Prof of Education	
6	Mr.N.Mohana kannan	Asst.Prof of Education	
6	Mr.C.Veeramanikandan	Asst. Prof of Commerce and Accountancy Education.	

Minutes of the previous meeting was read and passed.

### Action Taken :

- Applied for NSS Unit approval from Government on 23.12.2019.
- One NSS Unit was approved by NSS Regional Directorate for our college for a period of three years.
- Various awareness programmes were carried out.

The meeting began with a prayer and Principal Dr. Radhika Vidyasagar gave a pleasant welcome to all the members of the committee.

### Discussion :

- Pandemic situation of Covid 19 was discussed in detail. Few villages were located where they suffered their daily livelihood.
- It was suggested to help the needy through NSS unit .
- It was decided to conduct Awareness Programme on various issues.
- Planned to take students for trekking to Gudiyam Village.
- It was also suggested to conduct health camps covid vaccination camps as it was the need of the hour. Meeting ended at 12 pm.

  
PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203



PRINCIPAL

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

**GOVERNING BODY MEETING NOTICE**

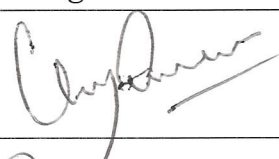
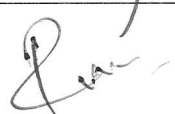
**DATE: 15.07.2022**

Governing Body meeting for the year 2022 will be held at 10.30 am on 22<sup>nd</sup> July 2022 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

**AGENDA**

- Preparation for NAAC
- Professional Development of Faculty
- Conduction of Seminars/Workshops etc..
- Creating MoU with sister institution.

*Regina Joel*  
PRINCIPAL  
PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

Name	Designation	Signature
Mr.V.G.Raajendran Chairman & Secre	Chairman Indira Educational and Charitable Trust.	
Mrs. Indira Raajendran	Managing Director Indira Educational and Charitable Trust.	
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Angaythar</i>
Dr.Regina Joel Member	Principal Indhira College of Education	<i>Regina Joel</i>
Dr.Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions	<i>M. Sudhakar</i>
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education	<i>M.P. Rama Priya</i>

Managed by Indira Educational and Charitable Trust

## Minutes of the Governing Body Meeting held on 22<sup>nd</sup> July 2022

The governing body members met on 22<sup>nd</sup> July 2022 at 11.30 a.m. in the Chairman's Board room.

The following members were present.

Name	Designation
Mr.V.G.Raajendran Chairman & Secretary	<b>Chairman</b> Indira Educational and Charitable Trust.
Mrs. Indira Raajendran Advisor	<b>Managing Director</b> Indira Educational and Charitable Trust.
Mr.AngaiyarKannan Management Nominee	<b>Chief Educational Officer</b> Indira Group of Institutions
Dr.Regina Joel Member	<b>Principal</b> Indhira College of Education
Dr.Vatchala Member	<b>Principal</b> Indira College of Nursing
Mr.M.Sudhakar Member	<b>Academic Administrative Officer,</b> Indira Group of Institutions
Dr.M.P.Rama Priya Member Coordinator	<b>Assistant Professor</b> Indhira College of Education

The minutes of the meeting held on 11<sup>th</sup> August 2021 was read and passed.

Principal presented the various activities of the college during the period of 25<sup>th</sup> August to 11<sup>th</sup> August of 2021.

- **Chairman greatly appreciated the integration of ICT into B.Ed and M.Ed Programme.**

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Results of the B,Ed and M.Ed Semester results and Practical Examination results were considered.

- **Members appreciated staff members for producing good results in the previous academic year.**

Budget for the last academic year 2021-2022 was considered.

- **Budget was approved by the members for the last academic year 2021-2022.**

Suggestion to sign MoU was taken into consideration.

- **Resolved that MoU was signed between ICOE and Government High School, Pattaraiperumbadur on 20.12.2021.**

#### Suggestions

- Governing Body claimed staff members to work on the NAAC Third Cycle of Accreditation and it was claimed to get higher grades in the third cycle.
- Chairman expressed his views on conducting and attending seminars and workshops and its importance as well.
- Professional Development of the staff was ensured by the Principal.
- It was planned to sign a MOU with the Sister Institution Priyadharshini Dental College and Hospitals and to make it more functional.

The Meeting ended up with a vote of thanks by Mrs.U.Visalatchi, Member Coordinator.

*Regina Joel,*  
Principal

PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203

  
Chairman  
For INDIRA EDUCATIONAL AND CHARITABLE TRUST

Managing Trustee

Managing Trustee

Managed by Indira Educational and Charitable Trust



**GOVERNING BODY MEETING NOTICE**

**DATE: 05.08.2021**

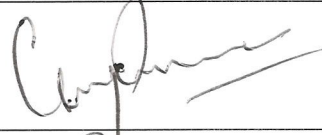

Governing Body meeting for the year 2021 will be held at 10.30 am on 11<sup>th</sup> August 2021 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

**AGENDA**

- Professional Development of Faculty.
- Strengthening of Research.
- Creating MoU with TNTEU.
- Extension Activities.

*J. R. Letchumi*  
**PRINCIPAL**

**PRINCIPAL  
INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203**

Name	Designation	Signature
Mr. V.G. Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.	
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.	
Mr. Angaiyar Kannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Angaiyar</i>
Dr. Letchumi Member	Principal Indhira College of Education	<i>J. R. Letchumi</i>
Dr. Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr. M. Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions	<i>M. Sudhakar</i>
Dr. M.P. Rama Priya Member Coordinator	Assistant Professor Indhira College of Education	<i>M.P. Rama Priya</i>

Managed by Indira Educational and Charitable Trust

## Minutes of the Governing Body Meeting held on 11<sup>th</sup> August 2021

The governing body members met on 11<sup>th</sup> August 2021 at 11.30 a.m. in the Chairman's Board room.

The following members were present,

Name	Designation
Mr.V.G.Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Letchumi Member	Principal Indhira College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education

The minutes of the meeting held on 25<sup>th</sup> August 2020 was read and passed.

Principal presented the various activities of the college during the period of 25<sup>th</sup> August to 11<sup>th</sup> August of 2021.

- **Chairman greatly appreciated the paradigm shift of traditional teaching to online teaching during the covid period.**

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Results of the B,Ed and M.Ed Semester results and Practical Examination results were considered.

- **Members appreciated staff members for producing 100% results even in the pandemic situation.**

Budget for the last academic year 2020-2021 was considered.

- **Budget was approved by the members for the last academic year 2020-2021.**

Activities of NSS unit during the period of 2020-2021 were presented before the members.

- **Extension Activities carried out through the NSS unit of our college was appreciated by Chairman and members.**

Signing MoU with school was considered.

- **Resolved that MoU was signed between ICOE and TNTEU on 12.02.2021.**

#### **Suggestions**

- Activities of the B.Ed. and M.Ed. Program to be carried out for the fourth coming academic year were discussed.
- ICT integration in Teaching & Learning was suggested to be improved. Swayam Online courses implementation was also discussed.
- It was suggested to sign a MOU with Schools.
- Professional Development of the staff was insisted to be strengthened.

The Meeting ended up with a vote of thanks by Mrs.M.P.Rama Priya, Member Coordinator.

*J. R. Leelchmi*

**Principal**

**PRINCIPAL**

**INDHIRA COLLEGE OF EDUCATION  
PANDUR, TIRUVALLUR-631 203**

*[Signature]*

**Chairman**

**For INDIRA EDUCATIONAL AND CHARITABLE TRUST**

*[Signature]*

**Managing Trustee**

Managed by Indira Educational and Charitable Trust