


Key Indicator – 1.1 Curriculum Planning

Metric No. 1.1.2 – At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year



Action for in-house Curriculum planned and adopted during last completed Academic year


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

GOVERNING BODY MEETING NOTICE

DATE: 15.07.2022

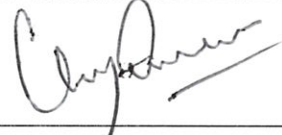


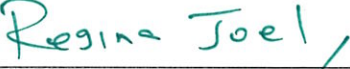
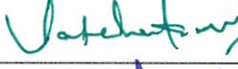


Governing Body meeting for the year 2022 will be held at 10.30 am on 22nd July 2022 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Preparation for NAAC
- Professional Development of Faculty
- Conduction of Seminars/Workshops etc..
- Creating MoU with sister institution.

Regina Joel
PRINCIPAL

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation	Signature
Mr.V.G.Raajendran Chairman & Secre	Chairman Indira Educational and Charitable Trust.	
Mrs. Indira Raajendran	Managing Director Indira Educational and Charitable Trust.	
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	
Dr.Regina Joel Member	Principal Indhira College of Education	
Dr.Vatchala Member	Principal Indira College of Nursing	
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions	
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education	

Managed by Indira Educational and Charitable Trust

Minutes of the Governing Body Meeting held on 22nd July 2022

The governing body members met on 22nd July 2022 at 11.30 a.m. in the Chairman's Board room.

The following members were present.

Name	Designation
Mr.V.G.Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Regina Joel Member	Principal Indhira College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education

The minutes of the meeting held on 11th August 2021 was read and passed.

Principal presented the various activities of the college during the period of 25th August to 11th August of 2021.

- **Chairman greatly appreciated the integration of ICT into B.Ed and M.Ed Programme.**

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Results of the B,Ed and M.Ed Semester results and Practical Examination results were considered.

- **Members appreciated staff members for producing good results in the previous academic year.**

Budget for the last academic year 2021-2022 was considered.

- **Budget was approved by the members for the last academic year 2021-2022.**

Suggestion to sign MoU was taken into consideration.

- **Resolved that MoU was signed between ICOE and Government High School, Pattaraiperumbadur on 20.12.2021.**

Suggestions

- Governing Body claimed staff members to work on the NAAC Third Cycle of Accreditation and it was claimed to get higher grades in the third cycle.
- Chairman expressed his views on conducting and attending seminars and workshops and its importance as well.
- Professional Development of the staff was ensured by the Principal.
- It was planned to sign a MOU with the Sister Institution Priyadharshini Dental College and Hospitals and to make it more functional.

The Meeting ended up with a vote of thanks by Mrs.U.Visalatchi, Member Coordinator.

Regina Joel,
Principal

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203


Chairman
For INDIRA EDUCATIONAL AND CHARITABLE TRUST

Managing Trustee

Managing Trustee

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GOVERNING BODY MEETING NOTICE

DATE: 05.08.2021

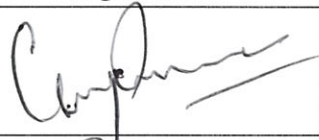

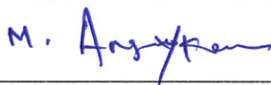


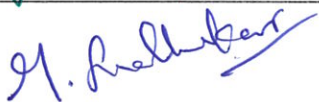

Governing Body meeting for the year 2021 will be held at 10.30 am on 11th August 2021 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Professional Development of Faculty.
- Strengthening of Research.
- Creating MoU with TNTEU.
- Extension Activities.

J. R. Letchumi
PRINCIPAL

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation	Signature
Mr. V.G. Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.	
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.	
Mr. Angaiyar Kannan Management Nominee	Chief Educational Officer Indira Group of Institutions	
Dr. Letchumi Member	Principal Indhira College of Education	
Dr. Vatchala Member	Principal Indira College of Nursing	
Mr. M. Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions	
Dr. M.P. Rama Priya Member Coordinator	Assistant Professor Indhira College of Education	

Managed by Indira Educational and Charitable Trust

Minutes of the Governing Body Meeting held on 11th August 2021

The governing body members met on 11th August 2021 at 11.30 a.m. in the Chairman's Board room.

The following members were present,

Name	Designation
Mr. V.G.Raajendran Chairman & Secretary	Chairman Indira Educational and Charitable Trust.
Mrs. Indira Raajendran Advisor	Managing Director Indira Educational and Charitable Trust.
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Letchumi Member	Principal Indhira College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.M.Sudhakar Member	Academic Administrative Officer, Indira Group of Institutions
Dr.M.P.Rama Priya Member Coordinator	Assistant Professor Indhira College of Education

The minutes of the meeting held on 25th August 2020 was read and passed.

Principal presented the various activities of the college during the period of 25th August to 11th August of 2021.

- **Chairman greatly appreciated the paradigm shift of traditional teaching to online teaching during the covid period.**

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Results of the B,Ed and M.Ed Semester results and Practical Examination results were considered.

- **Members appreciated staff members for producing 100% results even in the pandemic situation.**

Budget for the last academic year 2020-2021 was considered.

- **Budget was approved by the members for the last academic year 2020-2021.**

Activities of NSS unit during the period of 2020-2021 were presented before the members.

- **Extension Activities carried out through the NSS unit of our college was appreciated by Chairman and members.**

Signing MoU with school was considered.

- **Resolved that MoU was signed between ICOE and TNTEU on 12.02.2021.**

Suggestions

- Activities of the B.Ed. and M.Ed. Program to be carried out for the fourth coming academic year were discussed.
- ICT integration in Teaching & Learning was suggested to be improved. Swayam Online courses implementation was also discussed.
- It was suggested to sign a MOU with Schools.
- Professional Development of the staff was insisted to be strengthened.

The Meeting ended up with a vote of thanks by Mrs.M.P.Rama Priya, Member Coordinator.

J. R. Leelchmi

Principal

PRINCIPAL

INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203



Chairman

For INDIRA EDUCATIONAL AND CHARITABLE TRUST

Managing Trustee

Managed by Indira Educational and Charitable Trust


BOARD OF STUDIES MEETING NOTICE


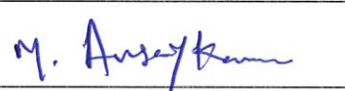
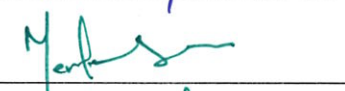
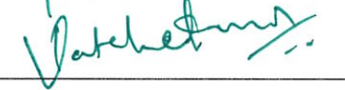

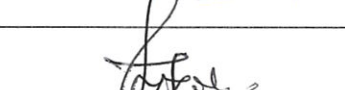
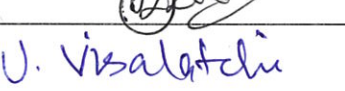
Date: 09.07.2021

Board of Studies Meeting for the year 2021 will be held at 10.30 am on 15th July 2021 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Introduction of B.Ed Semester pattern
- Selection of Elective for B.Ed and M.Ed
- Conduction of unit tests.


PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation and Address	Signature
Dr.Letchumi Chairperson	Principal Indhira College of Education	
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	
Dr.Merlyn Sanders Subject Expert	Principal (Retd.) Meston College of Education	
Dr.Vatchala Member	Principal Indira College of Nursing	
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi	
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education	
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education	

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**Minutes of the Board of studies held on Monday the 15th July 2021 at the
Principal's office.**

The meeting of the Board of studies was held on Monday the 15th July 2021 at the Principal's office.

The following members were present,

Name	Designation and Address
Dr.Letchumi Chairperson	Principal Indhira College of Education
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Merlyn Sanders Subject Expert	Principal(Retd.) Meston College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education

- The minutes of the meeting held on Monday the 20th August 2020 was read and passed.

Action Taken

- Staff equipped themselves with latest technological developments.
- Effective online Classes through various platforms were successfully implemented and carried out.
- Evaluation through online modes were effectively carried out.
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- Semester pattern for M.Ed as introduced by TNTEU was carried out efficiently.

SUGGESTIONS AND DISCUSSIONS

- TNTEU introduced semester pattern for B.Ed Programme from the current batch 2021-2023. Subject allotment was done.
- Elective for B.Ed and M.Ed was decided as Peace and Value Education and Guidance & Counselling respectively.
- Value Added Courses inculcation into curriculum was in detailed discussion.
- Academic Calendar preparation was planned in detail.
- Emphasis on regular tests and assignments were insisted by the Principal.
- Introduction of Swayam courses were discussed in detail.
- Principal gave vote of thanks and meeting came to an end.

J. R. Lebehmi

Principal

**PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203**

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BOARD OF STUDIES MEETING NOTICE

Date: 08.07.2022

Board of Studies Meeting for the year 2021 will be held at 10.30 am on 14th July 2022 at the Principal's office, Indhira College of Education. I kindly request you to attend the meeting.

AGENDA

- Strengthening Professional Development
- Decision of Elective for B.Ed and M.Ed
- Planning of Practicum Components
- Conduction of unit tests.

Regina Joel
PRINCIPAL
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Name	Designation and Address	Signature
Dr.Regina Joel Chairperson	Principal Indhira College of Education	<i>Regina Joel</i>
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions	<i>M. Angaiyar</i>
Dr.Merlyn Sanders Subject Expert	Principal(Retd.) Meston College of Education	<i>Merlyn Sanders</i>
Dr.Vatchala Member	Principal Indira College of Nursing	<i>Vatchala</i>
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi	<i>D. Rajesh</i>
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education	<i>J. Lizzie</i>
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education	<i>U. Visalatchi</i>

Managed by Indira Educational and Charitable Trust

**Minutes of the Board of studies held on Monday the 14th July 2022 at the
Principal's office.**

The meeting of the Board of studies was held on Monday the 14th July 2022 at the Principal's office.

The following members were present,

Name	Designation and Address
Dr.Regina Joel Chairperson	Principal Indhira College of Education
Mr.AngaiyarKannan Management Nominee	Chief Educational Officer Indira Group of Institutions
Dr.Merlyn Sanders Subject Expert	Principal(Retd.) Meston College of Education
Dr.Vatchala Member	Principal Indira College of Nursing
Mr.Rajesh.D External Expert	Assistant Professor Nazareth Arts and Science College, Avadi
Dr.J.Lizzie Member	Assistant Professor Indhira College of Education
Mrs.U.Visalatchi Member Coordinator	Senior Faculty Indhira College of Education

- The minutes of the meeting held on Monday the 15th July 2021 was read and passed.

ACTION TAKEN

- Semester pattern for B.Ed Program was effectively carried out.
- Value Added Courses were introduced into curriculum as discussed in the previous meeting.

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- Academic Calendar was prepared and uploaded in website.
- Regular tests and assignments were followed.

Suggestions and Discussions

- It was decided to have the same elective as the previous year for M.Ed. Programme.
- Professional Development of the staff was insisted.
- Emphasis on regular tests and assignments were insisted by the Principal.
- Practicum components for both B.Ed. & M.Ed. was planned and discussed.
- Regular tests, Assignments and Seminars were planned in advance and discussed.
- Academic calendar was prepared.
- Swayam course implementation feedbacks were presented.

Mrs.U.Visalatchi ,Member Coordinator proposed vote of thanks and meeting came to an end.

Regina Joel,
PRINCIPAL

PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Managed by Indira Educational and Charitable Trust