

Recognized by NCTE / Affiliated to the TamilNadu Teachers Education University Re-Accredited by NAAC College Code - 12306

Key Indicator – 1.1 Curriculum Planning

Metric No. 1.1.2 – At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year



Minutes of the meeting for in-house Curriculum planning

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CIRCULAR NO:038/2022-2023/B.Ed.

08.07.2022

There will be a staff meeting to be held on 11/07/2022 in the Principal's cabin at 10.00AM. Hence all the staff are expected to be punctual. Exam schedule will be the agenda of the meeting.

Regina Joe'

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	A
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	d. Al
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Attanes
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Cr/maker
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Cup
6	Mrs. D. Jothi	Asst.Prof of Physical Science	82
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Perol
8	Mrs. J. Jayanthi	Asst. Prof of Education	THE .
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Pohr
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Cla
11	Mrs. J. Sukanya	Asst. Prof of Education	Su
12	Ms. V.Suriya	Asst. Prof of Education	10

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MINUTES OF THE MEETING HELD ON 11.07.2022

Staff Meeting was held on 11.07.2022 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	head
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	ST.IP 1
3	Mrs. A.Janaki	Asst. Prof of Biological Science	Marte
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Troumaks
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	AND
6	Mrs. D. Jothi	Asst.Prof of Physical Science	Th
7	Mrs, R. Subhalakshmi	Asst. Prof of Mathematics	D8-
8	Mrs. J. Jayanthi	Asst. Prof of Education	5
9	Mr. R. Chandra sekaran	Asst. Prof of Education	DX
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	and the second s
11	Mrs. J. Sukanya	Asst. Prof of Education	the
12	Ms. V.Suriya	Asst. Prof of Education	187

Minutes of the previous meeting was read & passed.

Principal initiated the meeting with feedback of Teaching Internship in various schools.

Discussion on the University Examination of B.Ed. Non Semester and II semester was done. Examination center was announced by the principal as Thirumurugan Arts & Science College, Thirupachur. Principal asked staff to inform students that the hall ticket would be issued just two days before the examination. Duty list was asked to prepare to visit the examination centre and the same to be followed by the staff. Staff were asked to report to college soon after the examinations

It was also informed that B.Ed. Students Teaching Internship will commence on 1st August 2022, Mr. S. Arunachala Perumal, Assistant Professor was given in charge for the whole of the internship allotment and procedures. Staff were insisted to make necessary arrangements and preparations for the same.

Discussion to enhance the admissions was also done. Staff were asked to bring admissions from Arts& Science Colleges.

INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

Regina Joe

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 263

Principal

CIRCULAR NO:040/2022-2023/B.Ed.

10.08.2022

75th Independence Day will be celebrated on 12th & 13th August 2022. Events and participants for the same are to be reported to the principal on or before 11.08.2022 evening 3.30PM. Exciting Prizes will be awarded to the winners. Good conduct of the programme is expected. Jai Hind.

Meeting regarding the same will be conducted on 11.08.2022. All are requested to attend the same.

Regina Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	A
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	d.44
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Atayn
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	merer
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	ap
6	Mrs. D. Jothi	Asst.Prof of Physical Science	The
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Inolla
8	Mrs. J. Jayanthi	Asst. Prof of Education	街
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Rehal
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	8Day
11	Mrs. J. Sukanya	Asst. Prof of Education	Too
12	Ms. V.Suriya	Asst. Prof of Education	1.4

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MINUTES OF THE MEETING HELD ON 11.08.2022

Staff Meeting was held on 11.08.2022 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

3

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	37-9
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	d.tel
3	Mrs. A.Janaki	Asst. Prof of Biological Science	Astauch
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	avenunken
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	al
6	Mrs. D. Jothi	Asst.Prof of Physical Science	Th
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	B-
8	Mrs. J. Jayanthi	Asst. Prof of Education	F.L.
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Re
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	AD
11	Mrs. J. Sukanya	Asst. Prof of Education	du
12	Ms. V.Suriya	Asst. Prof of Education	16

Minutes of the previous meeting was read & passed.

As per the instructions of NCTE for the celebration of "ASADI KA AMRIT MAHOTSAV"- Completion of 75 years of Independence is scheduled to be conducted on 12th & 13th August 2022.

Events and participants for the events are requested to be prepared by the staff by today evening itself. Staff are asked to inform B.Ed. Students in internship practice. Event In charge and criteria for the events were decided then and there. Principal insisted for the detailed report of the program and photos to witness everything and the same would be sent to NCTE.

Principal ensured whether all the B.Ed. students are coming on Saturdays to get their written records corrected from their respective optional staff. It was also insisted to visit Internship school to observe their Teaching competency and to report them.

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

Regina Joe!

CIRCULAR NO:041/2022-2023/B.Ed.

01.09.2022

There will be a staff meeting to be held on 11/07/2022 in the Principal's cabin at 10.00AM. Hence all the staff are expected to be punctual. Teacher's Day celebration on 5th September 2022in the Seminar Hall is to be discussed in the meeting. All Staff are invited to attend the same.

Regina Joel Principal

PRINCIPAL PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	80
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	X.X
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Stance'
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	avere
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	CIP
6	Mrs. D. Jothi	Asst.Prof of Physical Science	-56-
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Douby
8	Mrs. J. Jayanthi	Asst. Prof of Education	-25-
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Rehe
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Se
11	Mrs. J. Sukanya	Asst. Prof of Education	The
12	Ms. V.Suriya	Asst. Prof of Education	US_

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MINUTES OF THE MEETING HELD ON 02.09.2022

Staff Meeting was held on 02.09.2022 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

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FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	the of
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	diff
3	Mrs. A.Janaki	Asst. Prof of Biological Science	Alari
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Formen
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Colerente
6	Mrs. D. Jothi	Asst.Prof of Physical Science	04
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	Th
8	Mrs. J. Jayanthi	Asst. Prof of Education	- C
9	Mr. R. Chandra sekaran	Asst. Prof of Education	-d-
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	pe
11	Mrs. J. Sukanya	Asst. Prof of Education	- All
12	Ms. V.Suriya	Asst. Prof of Education	184

Minutes of the previous meeting was read & passed.

Principal initiated the meeting with a short welcome address, First agenda of the meeting was about the events and preparations of Teachers Day celebrations.

Admissions for the next academic year 2022-2023 was the next main agenda of the meeting .Ways to improve admission were discussed.

Next discussion was about Teaching Practice of B.Ed. -II year students. Feedback on the observations of Teaching Internship was reported to Principal by each staff. Opinion of School Head Masters about our trainces were also reported.

Student's enrollment and updation of Swayam Online course was also ensured by the Principal. Meeting ended with a piece of vote of thanks.

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

Regina Joel

CIRCULAR NO:042/2022-2023/B.Ed.

15.09.2022

This is to intimate all that Memorandam of Understanding (MOU) will be signed between Indhira College of Education & Priyadharshini Dental College & Hospital for the enhancement and progress of both the colleges on 19/09/2022. Staff Meeting will be conducted regarding the same on 16.09.2022 at 11.00AM. in the Principal's cabin along with Dental Staff. Kindly attend the meeting.

Regina Joel

Principal

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	A
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	d.H
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Azayan
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Cuony
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	cip
6	Mrs. D. Jothi	Asst.Prof of Physical Science	she
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Rough
8	Mrs. J. Jayanthi	Asst. Prof of Education +	-BT
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Rother
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	ODen
11	Mrs. J. Sukanya	Asst. Prof of Education	m.

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MINUTES OF THE MEETING HELD ON 16.09.2022

Staff Meeting was held on 16.09.2022 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

2

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	10-1
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	dite_1
3	Mrs. A.Janaki	Asst. Prof of Biological Science	Atari
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Circiahy
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Call-
6	Mrs. D. Jothi	Asst.Prof of Physical Science	-10
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	Pe
8	Mrs. J. Jayanthi	Asst. Prof of Education	-2
9	Mr. R. Chandra sekaran	Asst. Prof of Education	De /
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	-
11	Mrs. J. Sukanya	Asst. Prof of Education	Osu
12	Ms. V.Suriya	Asst. Prof of Education	1

Minutes of the previous meeting was read & passed.

Principal initiated with a good news that memorandam of Understanding would be signed between us and Priyadarshini Dental College and Hospital on 19/09/2022 to exchange the expertice and also to enhance the quality and standard of our college. In connection to it, PDCH have planned to conduct a workshop on NAAC which is to be held on 23/09/2022 at 1.30PM in the Dental Block. Principal informed that all staff should attend the same as we have been invited.

Mr. A. Jayapaul, programme officer, NSS of Indhira College of Education is deputed to attend the workshop organised and conducted by TamilNadu Teachers Education University.

Further the discussion was about the debate on Heritage and Culture which is organised by Veera Raghavar Temple devotees in the name of Darshnodaya Navarathri Mahothsavam 2022 which is to be held on 26/09/2022. Staff were instructed to make the students prepare well for the debate which is to be conducted admidst the public. Madam also ensured that it would be a excellent opportunity for students and college as it is going to be show cased in a public sector. Madam also wished Mrs. U. Visalatchi as she was selected as the debate judge for the same. Principal insisted rehearsal to be done several times for which other staff can direct and suggest their ideas.

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Kegina Joel Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-531 203

CIRCULAR NO:051/2022-2023/B.Ed.

11.12.2022

There will be a staff meeting to be held on 12.12.2022 (Tomorrow) at 10 AM various academic plans would be the agenda of the meeting .All are requested to give your presence promptly.

Regine Joe/

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	en
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	Nitt
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Star
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	(109m
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	ap
6	Mrs. D. Jothi	Asst.Prof of Physical Science	The
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Revel
8	Mrs. J. Jayanthi	Asst. Prof of Education	
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Rehr
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Span
11	Mrs. J. Sukanya	Asst. Prof of Education	Ale
12	Ms. V.Suriya	Asst. Prof of Education	1R

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MINUTES OF THE MEETING HELD ON 12.12.2022

Staff Meeting was held on 12.12.2022 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

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FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	321
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	a.te
3	Mrs. A.Janaki	Asst. Prof of Biological Science	A Jande
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	averen
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Col-
6	Mrs. D. Jothi	Asst.Prof of Physical Science	Sh-
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	Peast
8	Mrs. J. Jayanthi	Asst. Prof of Education	AL
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Ros
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Salar.
11	Mrs. J. Sukanya	Asst. Prof of Education	The
12	Ms. V.Suriya	Asst. Prof of Education	16

Minutes of the previous meeting was read & passed.

Meeting began with a short welcome address. Discussion on the academic activities to be carried out was done.

Principal ensured whether the syllabus is being covered promptly by all the paper handling staff. It was suggested to give Assignments and home tests to have regular writing practice.

Principal asked staff to prepare questions and notes for all the units covered and same to be circulated to students for their better preparations.

Christmas celebration was the next agenda of the meeting, as students requested for Christmas and New Year celebration; it was decided to conduct it on 23.12.2022. Cultural Coordinators Mrs. U.Visalatchi and Mrs. A.Nancy Rajathi was deputed for celebration. Programme schedule was also discussed. Meeting came to an end with a vote of thanks.

egina Joe

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO:054/2022-2023/B.Ed.

09.01.2023

Staff meeting is planned to be conducted on 10.01.2023. Samathuva Pongal vizha will be the main agenda of the meeting. All are requested to take part with your suggestions.

Regine Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	shi
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	diff
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Astarke
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	CVRR
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	CIP
6	Mrs. D. Jothi	Asst.Prof of Physical Science	-88-
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Psych
8	Mrs. J. Jayanthi	Asst. Prof of Education	A
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Repayse
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Dave
11	Mrs. J. Sukanya	Asst. Prof of Education	- Aru
12	Ms. V.Suriya	Asst. Prof of Education	16

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

MINUTES OF THE MEETING HELD ON 10.01.2023

Staff Meeting was held on 10.01.2023 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	-SA-R
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	dide 1
3	Mrs. A.Janaki	Asst. Prof of Biological Science	dent
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	1. Seas me
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	CIP
6	Mrs. D. Jothi	Asst.Prof of Physical Science	the
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	Phillip
8	Mrs. J. Jayanthi	Asst. Prof of Education	acousin
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Doel
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	-6
11	Mrs. J. Sukanya	Asst. Prof of Education	Sidar
12	Ms. V.Suriya	Asst. Prof of Education	- Ale

Minutes of the previous meeting was read & passed.

Principal greeted all staff members her New Year wishes. With same happy note, the topic moved on to Samathuva Pongal Vizha Celebration.

Principal read the circular from management about Pongal celebration and passed it on to all staff. Date of Celebration was announced to be 13.01.2023.

Principal intimated staff to collect the name list of participants willing to take part in the competitions mentioned in the management circular. Smooth and successful conduct of celebration was expected from staff and students.

Madam informed staff to complete the portions as early as possible as the University exams may fall in the 3rd Week of February. Madam also insisted B.Ed.-II year records completion for their practical exams.

Regina Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO:056/2022-2023/B.Ed.

14.02.2023

It is informed that staff meeting will be conducted tomorrow (15.02.2023) in the Principal's cabin at 10 AM. Practical Examination will be the agenda for the meeting.

Regina Joe)

Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	801
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	d. ye
3	Mrs. A.Janaki	Asst.Prof of Biological Science	ATark
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Over
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	ap
6	Mrs. D. Jothi	Asst.Prof of Physical Science	The
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Revel
8	Mrs. J. Jayanthi	Asst. Prof of Education	E
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Retur
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Da
11	Mrs. J. Sukanya	Asst. Prof of Education	TB3
12	Ms. V.Suriya	Asst. Prof of Education	15

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MINUTES OF THE MEETING HELD ON 15.02.2023

Staff Meeting was held on 15.02.2023 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation -	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	34-8
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	A. AC
3	Mrs. A.Janaki	Asst. Prof of Biological Science	Afauti
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	C. Verene
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Cip
6	Mrs. D. Jothi	Asst.Prof of Physical Science	The
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	Ready
8	Mrs. J. Jayanthi	Asst. Prof of Education	TEP .
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Re
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	SI
11	Mrs. J. Sukanya	Asst. Prof of Education	ku
12	Ms. V.Suriya	Asst. Prof of Education	L. VS.

Minutes of the previous meeting was read & passed.

The meeting begun with a welcome address. As the main agenda of the meeting was about the B.Ed. III Semester Practical Examination and its preparation, it was discussed in detail. It was decided to conduct Mock Practical Examination in the last week of February 2023 and the dates for same would be informed through circular. Staff were informed to prepare students for mock. TNTEU circular regarding the conduct of B.Ed. Practical examinations was read.

It was informed that Exam fee of B.Ed. – III Semester students will be paid on 18.02.2023. Hence staff were insisted to make them pay immediately. Meeting ended with a Vote of Thanks.

Regina Joe)

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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CIRCULAR NO:059/2022-2023/B.Ed.

03.03.2023

Model Theory Examinations for B.Ed. & M.Ed will be held from 08/03/2023 to 15/03/2023. Duty list is attached herewith for the staff for signing.

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Regina Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	st
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	diter,
3	Mrs. A.Janaki	Asst.Prof of Biological Science	Atal
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	CiVeend
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	GEP
6	Mrs. D. Jothi	Asst.Prof of Physical Science	Stolk-
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	Rholl
8	Mrs. J. Jayanthi	Asst. Prof of Education	fr
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Fe
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	El-
11	Mrs. J. Sukanya	Asst. Prof of Education	for
12	Ms. V.Suriya	Asst. Prof of Education	18-

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PRINCIPAL INDH:RA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

MINUTES OF THE MEETING HELD ON 16.03.2023

Staff Meeting was held on 16.03.2023 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

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FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	39-9
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	d.te
3	Mrs. A.Janaki	Asst. Prof of Biological Science	A-Janki
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	C. Vez
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Cel
6	Mrs. D. Jothi	Asst.Prof of Physical Science	TOPLE
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	R. Sublet
8	Mrs. J. Jayanthi	Asst. Prof of Education	ft
9	Mr. R. Chandra sekaran	Asst. Prof of Education	Ro-
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Dave
11	Mrs. J. Sukanya	Asst. Prof of Education	Su
12	Ms. V.Suriya	Asst. Prof of Education	16

Minutes of the previous meeting was read & passed.

Principal beginned the meeting with an appreciation for the staff for the smooth conduct of Model theory Examinations. Principal informed staff to submit the mark list of Model Examination by 20/03/2023 to the office.

Meeting moved on to the main agenda- Continual Affiliation of M.Ed. Discussion on the duty allotment for inspection was done. All staff were insisted to update the files they are given in charge of Duty list was finalized. Principal and staff members expressed their own views for the successful conduct of the inspection. B.Ed. Staff were also allotted duties and were asked to update their files too.

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Regina Joel

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO:060/2022-2023/B.Ed.

10.04.2023

It is informed that staff meeting will be conducted tomorrow (11.04.2023) in the principal's cabin at 10.00 am. Theory examination will be the agenda for the meeting.

Regina Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	501
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	S. lup
3	Mrs. A.Janaki	Asst.Prof of Biological Science	A. Jos
4	Mr. C. Veeramanikandan	Asst. Prof of Commerce	A. year
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	gyf
6	Mrs. D. Jothi	Asst.Prof of Physical Science	John
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	P. Cut
8	Mrs. J. Jayanthi	Asst. Prof of Education	J. Javard
9	Mr. R. Chandra sekaran	Asst. Prof of Education	R. chalaster
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	g. goon
11	Mrs. J. Sukanya	Asst. Prof of Education	J. Jukey
12	Ms. V.Suriya	Asst. Prof of Education	10 Pm

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

MINUTES OF THE MEETING HELD ON 11.04.2023

Staff Meeting was held on 11.04.2023 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

:

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	118
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	2975
3	Mrs. A.Janaki	Asst. Prof of Biological Science	a.H.J
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	AJarghi
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Chleve
6	Mrs. D. Jothi	Asst.Prof of Physical Science	- CIP-
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	John
8	Mrs. J. Jayanthi	Asst. Prof of Education	Republic
9	Mr. R. Chandra sekaran	Asst. Prof of Education	- t
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Bo
11	Mrs. J. Sukanya	Asst. Prof of Education	alay
	Ms. V.Suriya	Asst. Prof of Education	los

Minutes of the previous meeting was read & passed.

The meeting begun with the welcome address. As the main agenda of the meeting was about B.Ed I semester theory examination and its preparation was discussed in detail.

Principal mam informed the staff to complete the portion as soon as possible as be university exam will be from 17th April onwards and mam insisted to coach the students for theory examination.

Meeting end up with vote of thanks.

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

Kegina Joel

Principal

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CIRCULAR NO:061/2022-2023/B.Ed.

16.05.2023

There shall be a staff meeting tomorrow (17.05.2023) in the principal's cabin at 10.00 am. All are requested to attend the meeting TNTEU validation of answer scripts will be the agenda.

Regine Joel

Principal

PRINCIPAL INDHIRA COLLECE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	al
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	A. hay
3	Mrs. A.Janaki	Asst.Prof of Biological Science	A. Jul
4	Mr. C. Veeramanikandan	Asst. Prof of Commerce	C. ven
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	yhi
6	Mrs. D. Jothi	Asst.Prof of Physical Science	John'
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	P. Jul
8	Mrs. J. Jayanthi	Asst. Prof of Education	J. Jayant
9	Mr. R. Chandra sekaran	Asst. Prof of Education	R chadreses
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	8. degri
11	Mrs. J. Sukanya	Asst. Prof of Education	J. Sulent
12	Ms. V.Suriya	Asst. Prof of Education	V.I

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MINUTES OF THE MEETING HELD ON 17.05.2023

Staff Meeting was held on 17.05.2023 in the Principal's room at 10.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

2

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	1. 8
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	32
3	Mrs. A.Janaki	Asst. Prof of Biological Science	aite 1
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	A Janker'
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Clifford
6	Mrs. D. Jothi	Asst.Prof of Physical Science	- Cut
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	2920
8	Mrs. J. Jayanthi	Asst. Prof of Education	A Judahos
9	Mr. R. Chandra sekaran	Asst. Prof of Education	<u></u>
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	10
11	Mrs. J. Sukanya	Asst. Prof of Education	Das
12	Ms. V.Suriya	Asst. Prof of Education	au

Minutes of the previous meeting was read & passed.

Principal read the circular from TNTEU and inform the staff about faculties to attend the nearest valuation camp along with the authorization letter obtained from the Principal.

Meeting end up with vote of thanks.

INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

egina Joel Principal

CIRCULAR NO:062/2022-2023/B.Ed.

24.05.2023

It is inform that staff meeting will be conducted tomorrow (25.05.2023) in the principal's cabin at 10.00 am. TNTEU – NSS programme will be the agenda for the meeting.

Regina Joe)

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	150
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	A. but
3	Mrs. A.Janaki	Asst.Prof of Biological Science	A Jul
4	Mr. C. Veeramanikandan	Asst. Prof of Commerce	Q. Veen
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Gl
6	Mrs. D. Jothi	Asst.Prof of Physical Science	John
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	f. but
8	Mrs. J. Jayanthi	Asst. Prof of Education	J. Fronth
9	Mr. R. Chandra sekaran	Asst. Prof of Education	R. Chardren Selen
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Q. John
11	Mrs. J. Sukanya	Asst. Prof of Education	J. Lucaren
12	Ms. V.Suriya	Asst. Prof of Education	1C. Aug

Jey Finle

MINUTES OF THE MEETING HELD ON 24.05.2023

Staff Meeting was held on 24.05.2023 in the Principal's room at 10.00 am.

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1

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	do 1
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	a.H.
3	Mrs. A.Janaki	Asst. Prof of Biological Science	Mehr
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	of stand
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Clark
6	Mrs. D. Jothi	Asst.Prof of Physical Science	Tooks
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	PLant
8	Mrs. J. Jayanthi	Asst. Prof of Education	- house
9	Mr. R. Chandra sekaran	Asst. Prof of Education	<u>(b)</u>
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	All
11	Mrs. J. Sukanya	Asst. Prof of Education	- And
12	Ms. V.Suriya	Asst. Prof of Education	12

Minutes of the previous meeting was read & passed.

As per the instruction of TNTEU – NSS program is scheduled from 27-05-2023 to 03-06-2023. Participants for the events are requested to be prepared by the staff by today evening itself. Principal insisted for the detailed report of the program. Certificates will be issued by the TNTEU.

Meeting end up with vote of thanks.

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

egina Joe)

Principal

CIRCULAR NO:063/2022-2023/B.Ed.

22.06.2023

There shall be a staff meeting today (22.06.2023) in the principal's cabin at 11.30 am. B.Ed I semester results have been published by TNTEU on 21.06.2023. Staff are informed to publish the same to the students through notice board.

Regina Joe Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	al
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	the hant
3	Mrs. A.Janaki	Asst.Prof of Biological Science	A. Jon
4	Mr. C. Veeramanikandan	Asst. Prof of Commerce	C. year
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	Cup
6	Mrs. D. Jothi	Asst.Prof of Physical Science	John
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	L. Rule
8	Mrs. J. Jayanthi	Asst. Prof of Education	Richardon Coka
9	Mr. R. Chandra sekaran	Asst. Prof of Education	J. Faratl
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	g. gagen
11	Mrs. J. Sukanya	Asst. Prof of Education	J. Suban
12	Ms. V.Suriya	Asst. Prof of Education	Vilun

- Finle

MINUTES OF THE MEETING HELD ON 22.06.2023

Staff Meeting was held on 22.06.2023 in the Principal's room at 11.30 am.

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MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	10 0
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	and I
3	Mrs. A.Janaki	Asst. Prof of Biological Science	gite 1
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	afayers
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	CNEW
6	Mrs. D. Jothi	Asst.Prof of Physical Science	
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	Stoller
8	Mrs. J. Jayanthi	Asst. Prof of Education	K. Supphe las
9	Mr. R. Chandra sekaran	Asst. Prof of Education	
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	- BQ
11	Mrs. J. Sukanya	Asst. Prof of Education	aporaise
12	Ms. V.Suriya	Asst. Prof of Education	- Se

Minutes of the previous meeting was read & passed.

Meeting started with the discussion on the results of B.Ed I Semester. Faculty members were congratulated and appreciated by principal for giving good percentage of marks.

Meeting end up with vote of thanks.

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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Principal

CIRCULAR NO:064/2022-2023/B.Ed.

10.07.2023

There shall be a staff meeting today (11.07.2023) in the principal's cabin at 11.30 am. IQAC submission of AQAR for NAAC accreditation will be the agenda for the meeting.

gina 00 Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	so
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	Alt
3	Mrs. A.Janaki	Asst.Prof of Biological Science	A Jan
4	Mr. C. Veeramanikandan	Asst. Prof of Commerce	C. Veent
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	GR
6	Mrs. D. Jothi	Asst.Prof of Physical Science	John
7	Miss. R. Subhalakshmi	Asst. Prof of Mathematics	R. Jul
8	Mrs. J. Jayanthi	Asst. Prof of Education	R. chedre sepe
9	Mr. R. Chandra sekaran	Asst. Prof of Education	J. Farmth
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	A. 1 your
11	Mrs. J. Sukanya	Asst. Prof of Education	I. Sittery.
12	Ms. V.Suriya	Asst. Prof of Education	Value

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MINUTES OF THE MEETING HELD ON 11.07.2023

Staff Meeting was held on 11.07.2023 in the Principal's room at 11.30 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

5

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Mr. S. Arunachala Perumal	Asst. Prof of History	1. 1
2	Mrs. A. Nancy Rajathi	Asst. Prof of English	Jan.
3	Mrs. A.Janaki	Asst. Prof of Biological Science	art 1
4	Mr. C. Veeramanikandan	Asst. Prof Of Commerce	Afarili
5	Mrs. G. Poonguzhali	Asst. Prof of Economics	apent
6	Mrs. D. Jothi	Asst.Prof of Physical Science	Cep-
7	Mrs. R. Subhalakshmi	Asst. Prof of Mathematics	astoth-
8	Mrs. J. Jayanthi	Asst. Prof of Education	- Hubberto
9	Mr. R. Chandra sekaran	Asst. Prof of Education	
10	Mr. S.Dasaradhan	Asst. Prof of Tamil	Ke
11	Mrs. J. Sukanya	Asst. Prof of Education	- Ant
12	Ms. V.Suriya	Asst. Prof of Education	- fig

Minutes of the previous meeting was read & passed.

The meeting begun with the welcome address. As the main agenda of the meeting was IQAC submission of AQAR for NAAC accreditation. Discussion on the duty allotment for AQAR was done. All staff were insisted to update the files, they were given in charge of duty.

Principal and staff members express the own views for uploading AQAR and duty list was finalised.

Meeting end up with vote of thanks.

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INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

egina Joel Principal

CIRCULAR NO: 038 /2021-2022/M.Ed.

10.08.2022

75th Independence Day will be celebrated on 12th & 13th August 2022. Events and participants for the same are to be reported to the principal on or before 11.08.2022 evening 3.30PM. Exciting Prizes will be awarded to the winners. Good conduct of the programme is expected. Jai Hind.

Meeting regarding the same will be conducted on 11.08.2022. All are requested to attend the same.

Regina Joe

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate, Professor of Education	Mohare
2	Dr. J. M. Amaranatha Reddy	Professor of Education	An old be
3	Dr. B. Krishnaiah	Associate. Professor of Education	Re Re
4	Mrs. MJayavardhini	Asst. Prof of Education	R
5	Mrs.U.Visalatchi	Asst. Prof of Education	Danaman
6	Dr.J.Lizzie	Professor. of Education	-EFT
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	not -
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Delage-
9	Mr.A.Jayapaul	Asst. Prof of Education	N/
10	Mr.N.Mohana kannan	Asst. Prof of Education	N. M.

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MINUTES OF THE MEETING HELD ON 11.08.2022

Staff Meeting was held on 11.08.2022 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Mohany Reb
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Anton had
3	Dr. B. Krishnaiah	Associate. Professor of Education	BS
4	Mrs. NJayavardhini	Asst. Prof of Education	0
5	Mrs.U.Visalatchi	Asst. Prof of Education	(d) annalle
6	Dr.J.Lizzie	Professor. of Education	i d
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	N.P.R. P.Z
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Default =
9	Mr.A.Jayapaul	Asst. Prof of Education	N.
10	Mr.N.Mohana kannan	Asst. Prof of Education	N.M.

Minutes of the previous meeting was read & passed.

Minutes of the previous meeting was read & passed.

As per the instructions of NCTE for the celebration of "ASADI KA AMRIT MAHOTSAV"- Completion of 75 years of Independence is scheduled to be conducted on 12th & 13th August 2022.

Events and participants for the events are requested to be prepared by the staff by today evening itself. Staff are asked to inform B.Ed. Students in internship practice. Event In charge and criteria for the events were decided then and there. Principal insisted for the detailed report of the program and photos to witness everything and the same would be sent to NCTE.

Principal asked the M.Ed –II year In-Charge to prepare the list for School Internship in Co-operative Schools.It was also asked to get the prior permission from CEO office & also from schools and the date was tentatively decided as 05/09/2022.

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

Regina Joe Principal

CIRCULAR NO: 039 /2021-2022/M.Ed.

01.09.2022

There will be a staff meeting to be held on 11/07/2022 in the Principal's cabin at 11.00AM. Hence all the staff are expected to be punctual. Teacher's Day celebration on 5th September 2022in the Seminar Hall is to be discussed in the meeting. All Staff are invited to attend the same.

Regina Joel

Principal

PRINCIPAL INDHIRA COLLECE OF EDUCATION PANDUR, TIRUVALLUR-531 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Hoher
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Amathike
3	Dr. B. Krishnaiah	Associate. Professor of Education	P6
4	Mrs. M Jayavardhini	Asst. Prof of Education	E _
5	Mrs.U.Visalatchi	Asst. Prof of Education	220 Ammers
6	Dr.J.Lizzie	Professor. of Education	The is
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	88
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Defaye :
9	Mr.A.Jayapaul	Asst. Prof of Education	N
10	Mr.N.Mohana kannan	Asst. Prof of Education	N. M.

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

MINUTES OF THE MEETING HELD ON 11.07.2022

Staff Meeting was held on 11.07.2022 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Mohawpti Anthe Rice
2	Dr. J. M. Amaranatha Reddy	Professor of Education	On the Rec
3	Dr. B. Krishnaiah	Associate. Professor of Education	De
4	Mrs. N Jayavardhini	Asst. Prof of Education	Ser Co
5	Mrs.U.Visalatchi	Asst. Prof of Education	Dennance
6	Dr.J.Lizzie	Professor. of Education	- KI
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	H.P.R. Park
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Dilog ==
9	Mr.A.Jayapaul	Asst. Prof of Education	M
10	Mr.N.Mohana kannan	Asst. Prof of Education	N.M.

Minutes of the previous meeting was read & passed.

Principal initiated the meeting with feedback of Teaching Internship in various schools.

Discussion on the University Examination of M.Ed. I- Semester and M.Ed- II semester was done. Examination center was announced by the principal as Thirumurugan Arts & Science College, Thirupachur. Principal asked staff to inform students that the hall ticket would be issued just two days before the examination. Duty list was asked to prepare to visit the examination centre and the same to be followed by the staff. Staff were asked to report to college soon after the examinations.

. Discussion on the M.Ed.-III Semester Syllabus was done. Paper allotment, In-charge of records and progress of Thesis were discussed.

Discussion to enhance the admissions was also done. Staff were asked to bring admissions from Arts & Science Colleges.

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Legina Joe)

Principal PRINCIPAL INCHIRA COLLEGE OF EDUCATION PANDUR, TIRUMALLUR-831 203

CIRCULAR NO: 040 /2021-2022/M.Ed.

02.09.2022

Field Immersion with Co-operative Schools for M.Ed II year students will commence from 05.09.2022 and extends upto 09.09.2022. Staff and Students are insisted to be prepared. Necessary instructions are to be given to students for the same.

Regina Joe) Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Noher
2	Dr. J. M. Amaranatha Reddy	Professor of Education	A. OL P
3	Dr. B. Krishnaiah	Associate. Professor of Education	- yomeene in Pik
4	Mrs. MJayavardhini	Asst. Prof of Education	A
5	Mrs.U.Visalatchi	Asst. Prof of Education	Og annor 6
6	Dr.J.Lizzie	Professor. of Education	·Sec
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	A CHE
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Dapyl .
9	Mr.A.Jayapaul	Asst. Prof of Education	77 -
10	Mr.N.Mohana kannan	Asst. Prof of Education	in and

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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MINUTES OF THE MEETING HELD ON 02.09.2022

Staff Meeting was held on 02.09.2022 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

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FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Moha et
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Amatlek
3	Dr. B. Krishnaiah	Associate. Professor of Education	B45
4	Mrs.N Jayavardhini	Asst. Prof of Education	12
5	Mrs.U.Visalatchi	Asst. Prof of Education	DO CRAVATA SO
6	Dr.J.Lizzie	Professor. of Education	1200 AV
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	M.P.R.P.
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Diland
9	Mr.A.Jayapaul	Asst. Prof of Education	
10	Mr.N.Mohana kannan	Asst. Prof of Education	2.00-2

Minutes of the previous meeting was read & passed.

Principal initiated the meeting with a short welcome address, First agenda of the meeting was about the events and preparations of Teachers Day celebrations.

Admissions for the next academic year 2022-2023 was the next main agenda of the meeting . Ways to improve admission were discussed.

Next major discussion was about Field Immersion with cooperative schools of M.Ed.-II year students, Staff ensured that allotment of schools and CEO permission was ready to be given to students .M.Ed. class incharge intimated Madam that Field Immersion commences on 05.09.2022 and extends upto 09.09.2022.Principal asked staff to give all the instructions for the same. Meeting came to an end with a piece of vote of thanks.

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Regina Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO: 041 /2021-2022/M.Ed.

15.09.2022

This is to intimate all that Memorandam of Understanding (MOU) will be signed between Indhira College of Education & Priyadharshini Dental College & Hospital for the enhancement and progress of both the colleges on 19/09/2022. Staff Meeting will be conducted regarding the same on 16.09.2022 at 11.00AM. in the Principal's cabin along with Dental Staff. Kindly attend the meeting.

Reg Ita Joe Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION

PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Hohow
2	Dr. J. M. Amaranatha Reddy	Professor of Education	An hala
3	Dr. B. Krishnaiah	Associate. Professor of Education	AK_
4	Mrs. MJayavardhini	Asst. Prof of Education	C -
5	Mrs.U.Visalatchi	Asst. Prof of Education	02MARM2.8
6	Dr.J.Lizzie	Professor. of Education	the
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	PP
8	Mrs.D.Jaya kumari	Asst. Prof of Education	D. Jeg ::
9	Mr.A.Jayapaul	Asst. Prof of Education	No.
10	Mr.N.Mohana kannan	Asst. Prof of Education	N.m.

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MINUTES OF THE MEETING HELD ON 16.09.2022

Staff Meeting was held on16.09.2022 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	Mohane Rod
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Breeten Re
3	Dr. B. Krishnaiah	Associate. Professor of Education	Bes
4	Mrs. N Jayavardhini	Asst. Prof of Education	Q_
5	Mrs.U.Visalatchi	Asst. Prof of Education	29 Anna D
6	Dr.J.Lizzie	Professor. of Education	TAL
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	N.P.R.P.
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Dibal
9	Mr.A.Jayapaul	Asst. Prof of Education	QV/
10	Mr.N.Mohana kannan	Asst. Prof of Education	N.M.

Minutes of the previous meeting was read & passed.

Principal initiated with a good news that memorandam of Understanding would be signed between us and Priyadarshini Dental College and Hospital on 19/09/2022 to exchange the quality and standard of our college. In connection to it, PDCH have planned to conduct a workshop on NAAC which is to be held on 23/09/2022 at 1.30PM in the Dental Block. Principal informed that all staff should attend the same as we have been invited.

Mr. A. Jayapaul, programme officer, NSS of Indhira College of Education is deputed to attend the trackshop organised and conducted by TamilNadu Teachers Education University.

Further the discussion was about the debate on Heritage and Culture which is organised by Veera Raghavar Temple devotees in the name of Darshnodaya Navarathri Mahothsavam 2022 which is to be held on 26/09/2022. Staff were instructed to make the students prepare well for the debate which is to be conducted admidst the public. Madam also wished Mrs. U. Visalatchi as she was selected as the debate judge for the same.

SPSS workshop discussion was also done. Date for the workshop was finalised as 01.10.2022. Mr. N. Mohana Kannan was assigned to teach SPSS. Requirements to conduct the same was listed and necessary steps were discussed. Principal informed staff to instruct students to bring their laptop for the workshop. Staff cooperation was insisted for the smooth conduct of the same.

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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Regina Joel Principal

CIRCULAR NO: 046 /2021-2022/M.Ed.

13.10.2022

It is informed that staff meeting will be conducted on 14.10.2022, M.Ed. –I year Inauguration will be agenda for the meeting. All are asked to report promptly.

Regime Joe! Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-691 203

S.No	Name	' Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	(he)
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Anna Rob
3	Dr. B. Krishnaiah	Associate. Professor of Education	Bland
4	Mrs. N Jayavardhini	Asst. Prof of Education	G_
5	Mrs.U.Visalatchi	Asst. Prof of Education	de
6	Dr.J.Lizzie	Professor. of Education	SE
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	Re_
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Difert .
9	Mr.A.Jayapaul	Asst. Prof of Education	h
10	Mr.N.Mohana kannan	Asst. Prof of Education	Ma

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MINUTES OF THE MEETING HELD ON 14.10.2022

Staff Meeting was held on 14.10.2022 in the Principal's room at 11.00 am. MEMBERS PRESENT :

CHAIR PERSON : Dr. Regina Joel

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FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	P
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Anath Ball
3	Dr. B. Krishnalah	Associate. Professor of Education	Boos 89
4	Mrs. N Jayavardhini	Asst. Prof of Education	P
5	Mrs.U.Visalatchi	Asst. Prof of Education	de -
6	Dr.J.Lizzie	Professor. of Education	te
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	· Do
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Diant
9	Mr.A.Jayapaul	Asst. Prof of Education	N.
10	Mr.N.Mohana kannan	Asst. Prof of Education	M.

Minutes of the previous meeting was read & passed.

Principal initiated the meeting with a welcome address. Congratulated the staff for the successful conduct of the SPSS workshop. Discussion on the progress of calculation and IV chapter in thesis.

Inauguration of M.Ed.- I year students was the next important topic discussed. As per TNTEU circular, 18.10.2022 was finalized. Programme chart was prepared. Duty List was finalised. Academic instruction to be given to students was planned.

Continual Affiliation work was enquired by the Principal .Percentage of work left out for the same was discussed. Staff were asked to complete the work at the earliest as the last date of submission is 31.10.2022.

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO: 053 /2021-2022/M.Ed.

21.12.2022

Ramanujar's Birthday will be celebrated in our college on 22.12.2022. Interested students can give their participation for the same. Programme is scheduled to be followed after the assembly in the Seminar hall.

Regina Joe) Principal

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	no
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Amelly Rede
3	Dr. B. Krishnaiah	Associate. Professor of Education	Dhogh
4	Mrs.N Jayavardhini	Asst. Prof of Education	(e)
5	Mrs.U.Visalatchi	Asst. Prof of Education	0.2
б	Dr.J.Lizzie	Professor. of Education	181
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	N.P.R. Pry
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Ditar
9	Mr.A.Jayapaul	Asst. Prof of Education	R
10	Mr.N.Mohana kannan	Asst. Prof of Education	H.

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MINUTES OF THE MEETING HELD ON 12.12.2022

Staff Meeting was held on 12.12.2022 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	(P)
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Anoth Roth
3	Dr. B. Krishnaiah	Associate. Professor of Education	Abooli
4	Mrs M Jayavardhini	Asst. Prof of Education	G
5	Mrs.U.Visalatchi	Asst. Prof of Education	OB
6	Dr.J.Lizzie	Professor. of Education	755
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	80-
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Ditayl :
9	Mr.A.Jayapaul	Asst. Prof of Education	her
10	Mr.N.Mohana kannan	Asst. Prof of Education	H.

Minutes of the previous meeting was read & passed.

Meeting began with a short welcome address. Discussion on the academic activities to be carried out was done.

Principal ensured whether the syllabus is being covered promptly by all the paper handling staff. It was suggested to give Assignments and home tests to have regular writing practice. Principal asked staff to prepare questions and notes for all the units covered and same to be circulated to students for their better preparations.Principal asked the staff to get ready with two topics for M.Ed. thesis for discussion. M.Ed. –II year thesis update was also enquired.

It was insisted to arrange all the original certificates and Xerox as mentioned in the TNTEU Circular for eligibility verification, as the verification would fall in the first week of January.

Christmas celebration was the next agenda of the meeting, as students requested for Christmas and New Year celebration; it was decided to conduct it on 23.12.2022. Cultural Coordinators Mrs. U.Visalatchi and Mrs. A.Nancy Rajathi was deputed for celebration. Programme schedule was also discussed. Meeting came to an end with a vote of thanks.

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-531 203

CIRCULAR NO: 054 /2021-2022/M.Ed.

09.01.2023

Staff meeting is planned to be conducted on 10.01.2023. Samathuva Pongal vizha will be the main agenda of the meeting. All are requested to take part with your suggestions.

Regina Joel

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	(n)
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Amithe Real
3	Dr. B. Krishnaiah	Associate. Professor of Education	Block
4	Mrs. 🕅 Jayavardhini	Asst. Prof of Education	(g
5	Mrs.U.Visalatchi	Asst. Prof of Education	0a
6	Dr.J.Lizzie	Professor. of Education	the
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	MIP.P. Prov
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Diane
9	Mr.A.Jayapaul	Asst. Prof of Education	W
10	Mr.N.Mohana kannan	Asst. Prof of Education	M

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PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

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MINUTES OF THE MEETING HELD ON 10.01.2023

Staff Meeting was held on 10.01.2023 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	P.
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Arrethe Radde
3	Dr. B. Krishnaiah	Associate. Professor of Education	Bloveli
4	Mrs. 🕅 Jayavardhini	Asst. Prof of Education	G
5	Mrs.U.Visalatchi	Asst. Prof of Education	da
6	Dr.J.Lizzie	Professor. of Education	The -
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	le
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Detay
9	Mr.A.Jayapaul	Asst. Prof of Education	No.
10	Mr.N.Mohana kannan	Asst. Prof of Education	Ho

Minutes of the previous meeting was read & passed.

Principal greeted all staff members her New Year wishes. With same happy note, the topic moved on to Samathuva Pongal Vizha Celebration.

Principal read the circular from management about Pongal celebration and passed it on to all staff. Date of Celebration was announced to be 13.01.2023.

Principal intimated staff to collect the name list of participants willing to take part in the competitions mentioned in the management circular. Smooth and successful conduct of celebration was expected from staff and students.

It was informed that Field Immersion to Cooperative Schools of M.Ed.-I year (I- Semester) students will start from 18.01.2023 to 30.01.2023 as the CEO Permission letter would be received in a day or two .Principal asked staff to give required instructions and also to write record.

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

Regina Joe)

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO: 056 /2021-2022/M.Ed.

14.02.2023

It is informed that staff meeting will be conducted tomorrow (15.02.2023) in the Principal's cabin at 11 AM. M.Ed. Research proposal submission will be the agenda.

Regine Joel

Principal

PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	æ
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Amethe Red
3	Dr. B. Krishnaiah	Associate. Professor of Education	Blosth
4	Mrs. 🕅 Jayavardhini	Asst. Prof of Education	6
5	Mrs.U.Visalatchi	Asst. Prof of Education	Or
6	Dr.J.Lizzie	Professor. of Education	the
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	R
8	Mrs.D.Jaya kumari	Asst. Prof of Education	D.Jogl 1
9	Mr.A.Jayapaul	Asst. Prof of Education	
10	Mr.N.Mohana kannan	Asst. Prof of Education	N.

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INDHIRA COLLEGE OF EUGCATION PANDUR, TIRUVALLUR-631 203

MINUTES OF THE MEETING HELD ON 15.02.2023

Staff Meeting was held on 15.02.2023 in the Principal's room at 11.00 am.
MEMBERS PRESENT :

CHAIR PERSON

Dr. Regina Joel

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FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	(P)
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Angle Ball
3	Dr. B. Krishnaiah	Associate. Professor of Education	About
4	Mrs. N. Jayavardhini	Asst. Prof of Education	R
5	Mrs.U.Visalatchi	Asst. Prof of Education	08/
6	Dr.J.Lizzie	Professor. of Education	- CF
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	Be
8	Mrs.D.Jaya kumari	Asst. Prof of Education	DJoyl-
9	Mr.A.Jayapaul	Asst. Prof of Education	An-
10	Mr.N.Mohana kannan	Asst. Prof of Education	Ma

Minutes of the previous meeting was read & passed.

Principal initiated the meeting with a piece of appreciation for the M.Ed. –IV Semester results published. Areas to be concentrated more to improve students' achievement further was also discussed.

It was informed that Exam fee of M.Ed. -III Semester students will be paid to TNTEU on 18/02/2023. Hence staff were insisted to make them pay immediately.

Principal informed all guides that 23.02.2023 is the last date for the submission of M.Ed. –I Semester students' Research Proposal. Staff ensured that they will complete it before 22nd March 2023.

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Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

CIRCULAR NO: 058 /2021-2022/M.Ed.

03.03.2023

Model Theory Examinations for B.Ed & M.Ed will be held from 08/03/2023 to 15/03/2023. Duty list is attached herewith for the staff for signing.

Regina Joe!

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-531 203

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate. Professor of Education	(P)
2	Dr. J. M. Amaranatha Reddy	Professor of Education	4.41
3	Dr. B. Krishnaiah	Associate. Professor of Education	Blendle
4	Mrs. N. Jayavardhini	Asst. Prof of Education	R
5	Mrs.U.Visalatchi	Asst. Prof of Education	039
6	Dr.J.Lizzie	Professor. of Education	-61
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	(25 (25
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Dital
9	Mr.A.Jayapaul	Asst. Prof of Education	
10	Mr.N.Mohana kannan	Asst. Prof of Education	Ker

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MINUTES OF THE MEETING HELD ON 16.03.2023

Staff Meeting was held on 16.03.2023 in the Principal's room at 11.00 am.

MEMBERS PRESENT

CHAIR PERSON

Dr. Regina Joel

FACULTY MEMBERS:

S.No	Name	Designation	Signature
1	Dr. Mohammad Raffi	Associate, Professor of Education	R
2	Dr. J. M. Amaranatha Reddy	Professor of Education	Smelk Kest
3	Dr. B. Krishnaiah	Associate. Professor of Education	Almoly
4	Mrs. N-Jayavardhini	Asst. Prof of Education	E.
5	Mrs.U.Visalatchi	Asst. Prof of Education	Der
6	Dr.J.Lizzie	Professor. of Education	TEF
7	Mrs.M.P.Rama Priya	Asst. Prof of Education	H.P.R-P-K
8	Mrs.D.Jaya kumari	Asst. Prof of Education	Diport =
9	Mr.A.Jayapaul	Asst. Prof of Education	4
10	Mr.N.Mohana kannan	Asst. Prof of Education	M

Minutes of the previous meeting was read & passed.

Principal beginned the meeting with an appreciation for the staff for the smooth conduct of Model Theory Examinations. Principal informed staff to submit the mark list of Model Examination by 20/03/2023 to the office.

Meeting moved on to the main agenda- Continual Affiliation of M.Ed. Discussion on the duty allotment for inspection was done. All staff were insisted to update the files they are given in charge of Duty list was finalized. Principal and staff members expressed their own views for the successful conduct of the inspection. B.Ed. Staff were also allotted duties and were asked to update their files too.

Regina Joe)

Principal PRINCIPAL INDHIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203