

CURRICULUM PLANNING

1.1.1 INSTITUTION HAS A REGULAR IN HOUSE PRACTICE OF PLANNING AND/OR REVIEWING, REVISING CURRICULUM AND ADAPTING IT TO LOCAL CONTEXT /SITUATION.

The Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.

Indhira College of Education is affiliated to Tamilnadu Teachers Education University and the revision and up gradation of the syllabus is done at the University level, the college has a mechanism for effective, documented curriculum delivery.

FOR EFFECTIVE CURRICULUM DELIVERY:

1. Qualified and experienced faculties are recruited.
2. Healthy working environment is maintained in the college.
3. Regular reviews are done on the performance of the faculty.
4. Feedback from the students is collected every batch.
5. Regular meetings are conducted by the Principal with the faculty members.

FOR THE EXECUTION OF THE CURRICULUM:

1. Use of ICT-based pedagogical tools
2. Allocation of subjects based on subject expertise.
3. Preparation of lesson plans in advance and strict adherence to the plans.
4. Maintaining a Teaching diary in order to keep a record of day-to-day teaching activities
5. Teachers are encouraged to attend University-related subject orientation workshops to keep themselves updated on the contents.
6. FDPs are organized regularly.

The Advisor and Principal of the Institution conduct meetings with the teaching staff to develop strategies for effective implementation of the curriculum. This phase includes the following processes:

- Drafting of the Academic Calendar and timetable.
- Preparing the Lesson Plans.
- Scheduling the various academic activities.
- Setting up all the technical support for effective class delivery.

CURRICULUM IS REVISED BY TNTEU

For a systematic plan and execution of syllabus completion, the vice principal takes care of balancing the timetable schedule with regular university prescribed subjects, value-added programme and other special and remedial classes for students.

At the commencement of each academic year, the institution conducts an induction programme for newcomers. Every faculty member provides the students with individual time plans and reading lists for each course, so that the student can gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum interesting for the students. The institution provides encouragement and training to students to use different software to develop videos, e content and use Smart board, create blogs and upload materials. Extension lectures by eminent professors and heads of institutions are arranged. The students are sent to schools for macro teaching and the schoolteachers are oriented to evaluate them in a systematic manner. Strict discipline is maintained, and attendance is made mandatory when students go for practice teaching.