

IQAC–Notice of the First Quarterly Meeting (2023-2024)

IQAC Meeting notice 2023-2024


Meeting – 01

**IQAC Meeting
Notice**

The First IQAC meeting will be held on 18-08-2023 in the Board room, all the committee members of IQAC for the year 2023-2024 are requested to be present.

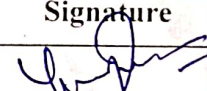
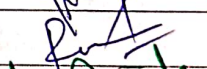
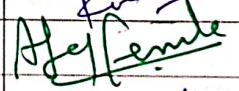
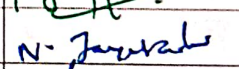
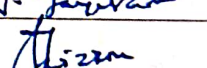
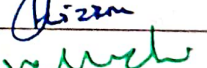
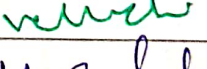

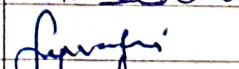
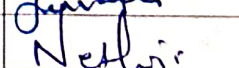
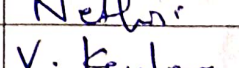
AGENDA

- AQAR Submission
- Extension activities
- Online course implementation
- Value added course implementation
- Additional intake of computer Science Pedagogy.
- Feedback analysis


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

Principal

IQAC COMMITTEE MEMBERS (2023-2024)

S.No	Committee Members	Designation	Signature
01	Er. V.G Raajendran	Chairman	
02	Mrs.Indira Raajendran	Managing Director	
03	Dr.L.A. Joy Femila	Principal	
04	Mrs.N.Jayavardhini	Vice Principal (Admin)	
05	Dr. J.Lizzie	Vice Principal (Academic)	
06	Dr. Velvizhi	Dean Research	
07	Mr.M.Sudhakar	Administrative Officer	
08	Mr.Selvaraj	HR Industry	
09	Mr. Nethaji	Industrialist	
10	Mrs.V. Kanchana	B.Ed Student	
11	Mrs.T. Varalakshmi	M.Ed Student	

Managed by Indira Educational and Charitable Trust

ACTION TAKEN REPORT FOR THE YEAR 2023-2024

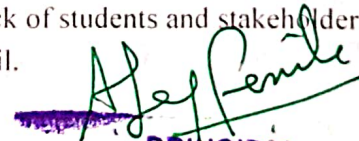
- University practical examinations of B.Ed 3rd semester students was conducted on 3.3.2023 and 4.3.2023.
- Model theory examinations for B.Ed and M.Ed first semester was conducted from 8/3/2023 to 15/3/2023.
- M.Ed students were benefited by the internal seminar on research report writing held in their classroom.
- Continual affiliation inspection (M.Ed) for the academic year 2023 - 2024 was led by the convener Dr.Gnana Soundari of TNTEU and member Dr Kisha principal of Nazareth College of education.
- Second semester University exams for B.Ed and M.Ed were administered from 6/4/2023 to 14/4/2023 our college served as the exam centre for students of Vadaranyam College of education GRD college of education, Vishveksena College of education and Indira College of education.
- One day training programme on SUPW was facilitated by Mrs. D.Jaya Kumari on 26/4/2023. Many students had hands on experience out of it.
- Internal seminar on Bibliography was carried out by M.Ed 2nd year students on 18/5/2023.
- Our B.Ed students participated in the seven days NSS camp organised by TNTEU in association with Nazareth College of education which was held from 27/5/2023 to 3/6/2023.
- Academic and Administrative Audit was undertaken on 17/5/2023 Dr.Velvizhi principal of IIT, Dr. Chitra Principal of Vishweksena and Mr.Selvaraj, HR of Indira group of institutions were the members for the audit.
- Second semester students of M.Ed 2nd year were permitted to take up their internship in Colleges of education (field visit) on 1/6/2023 to 14/6/2023. Model Examinations for B.Ed and M.Ed , II semester were administered from 14/6/2023 to 19/06/2023.

Managed by Indira Educational and Charitable Trust

- Yoga day was celebrated on 21/6/23. One hour of yoga practice was given to students.

DISCUSSIONS

- Members of IQAC motivated the team to submit AQAR Successfully.
- It was suggested to carry out the Extension activities through our NSS unit.
- Online course implementation of B.Ed and M.Ed was ensured by the members of IQAC.
- Value added course implementation was discussed in detail. It is insisted to conduct the courses with almost focus on the utility value of those courses.
- It was discussed and decided to establish one more Pedagogy of Computer Science in B.Ed Programme, as there is a want of the subject more. It was also informed to appoint a staff for the above mentioned subject.
- Academic activities were discussed in detail.
- Members of IQAC informed to collect feedback from students and stakeholders
- Feedback analysis report was discussed in detail.
- Members of IQAC motivated the team to submit AQAR Successfully.
- It was suggested to carry out the Extension activities through our NSS unit.
- Online course implementation of B.Ed and M.Ed was ensured by the members of IQAC
- Value added course implementation was discussed in detail. It is insisted to conduct the courses with almost focus on the utility value of those courses.
- It was discussed and decided to establish one more pedagogy of computer science in B.Ed program as there is a want of the subject more. It was also informed to appoint a staff for the above mentioned sub.
- Academic activities were discussed in detail
- Members of IQAC in formed to collect feedback of students and stakeholders
- Feedback analysis report was discussed in detail.


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203
PRINCIPAL

Managed by Indira Educational and Charitable Trust

IQAC–Notice of the Second Quarterly Meeting (2023-2024)

IQAC Meeting notice 2023-2024

Meeting – 02


**IQAC Meeting
Notice**

02.11.2023

The Second IQAC meeting will be held on 09.11.2023 in the Board room, all the committee members of IQAC for the year 2023-2024 are reported to be present.

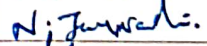
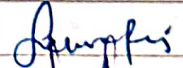
Agenda

- Celebration of important days
- Club activities
- FDP conduction
- Staff Recruitment
- Graduation ceremony conduction.


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

PRINCIPAL

IQAC COMMITTEE MEMBERS (2023-2024)

S.No	Committee Members	Designation	Signature
01	Er. V.G Raajendran	Chairman	
02	Mrs.Indira Raajendran	Managing Director	
03	Dr.L.A. Joy Femila	Principal	
04	Mrs.N.Jayavardhini	Vice Principal (Admin)	
05	Dr. J.Lizzie	Vice Principal (Academic)	
06	Dr. Velvizhi	Dean Research	
07	Mr.M.Sudhakar	Administrative Officer	
08	Mr.Selvaraj	HR Industry	
09	Mr. Nethaji	Industrialist	
10	Mrs.V. Kanchana	B.Ed Student	
11	Mrs.T. Varalakshmi	M.Ed Student	

Managed by Indira Educational and Charitable Trust

ACTION TAKEN REPORT - 2nd quarter

- Carrier Guidance Programme through NAAN MUTHALVAN SCHEME was organised by Tamilnadu State development Skill Corporation in association with our college at our college premises on 7/7/2023.
- World Population day was celebrated on 10/7/23. Population Awareness talk was given by our students.
- Semester II and IV University Exams of B.Ed and M.Ed administered in our college.
- Research Colloquium and Mock Viva for M.Ed 2nd year students held on 18/8/2023.
- M.Ed University Practical Examinations held on 23/8/2023.
- Dr Joy Femila L.A was appointed as principal of Indira College of Education. Management welcomed her with greeting and wished her all success.
- Teacher's day celebrations was carried out on 5/9/2023 successfully. Student Teachers expressed their views on value of Teaching and Teachers.
- On account of celebrating birthday our Board of Director Dr. Priyadarshini, NSS Activity was carried out in Illupur village on 7/9/23.
- Medical camp was organised. Primary school students were provided stationery kit and sarees were distributed to all the villages.
- B.Ed 2nd year students were granted for Teaching Internship in various Government schools of Thiruvallur district for 80 working days from 8/9 /2023.
- M.Ed and B.Ed 1st year students for the academic year 2023 to 2024 were inducted on 14/9/2023.
- M.Ed 2nd year students were approved to avail their internship school (Field Immersion) from 11/9/2023 to 15/9/2023
- Staff Orientation was led by our Academic Head of Indira Group of Institution Dr. Regina Joel on 23/9/2023.
- AQAR was submitted successfully to NAAC on 30/9/2023. Management appreciated the dedication of staff for the same.

Managed by Indira Educational and Charitable Trust

- B.Ed online course exam was conducted by TNTEU on 27/9/2023.
- M.Ed/B.Ed were published in our college login on 10/10/2023. Result analysis was done.
- TNTEU conducted online course exam for M.Ed students on 18/10/2023 and 26/10/2023.
- Value added courses were inducted for M.Ed and B.Ed students on 20/10/2023.
- Additional intake of computer science pedagogy applicationn was submitted on 30/10/2023.

Discussions

- Decision was taken by the members of IQAC members to conduct club Activities effectively and to monitor the same.
- It was informed to carry out all the celebrations of a significant days impactfully.
- Conduction of FDP'S were insisted to be carried out
- Staff appointment for Pedagogy of Computer Science was seriously taken into account.
- It was decided to conduct a graduation day ceremony of 2017- 2019, 2018-2020 and 2020-2022 batches efficiently as the gatherings were denied by the Government because of Covid 19.
- Feedback analysis was carried out potently. Members informed staff to give additional notes to all the papers.



PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

PRINCIPAL

Managed by Indira Educational and Charitable Trust

IQAC–Notice of the Third Quarterly Meeting: (2023-2024)

IQAC Meeting notice 2023-2024

Meeting – 03

IQAC Meeting

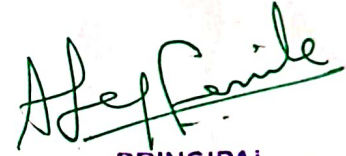
Notice

04.03.2024

The third IQAC meeting will be held on 11-03-2024 in the Board room, all the committee members of IQAC for the year 2023-2024 are requested to be present.

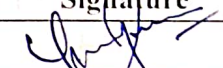
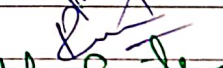
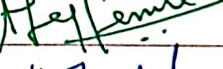
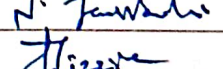
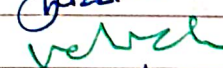
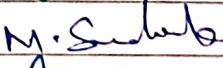
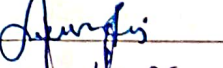
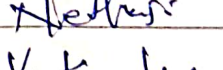
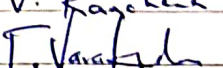


AGENDA

- Conduct of University exam
- Continual Affiliation -B.Ed
- SSR submission
- Various other Practical Exam conduction.
- Academic and Administrative Audit



PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203
PRINCIPAL

IQAC COMMITTEE MEMBERS (2023-2024)

S.No	Committee Members	Designation	Signature
01	Er. V.G Raajendran	Chairman	
02	Mrs.Indira Raajendran	Managing Director	
03	Dr.L.A. Joy Femila	Principal	
04	Mrs.N.Jayavardhini	Vice Principal (Admin)	
05	Dr. J.Lizzie	Vice Principal (Academic)	
06	Dr. Velvizhi	Dean Research	
07	Mr.M.Sudhakar	Administrative Officer	
08	Mr.Selvaraj	HR Industry	
09	Mr. Nethaji	Industrialist	
10	Mrs.V. Kanchana	B.Ed Student	
11	Mrs.T. Varalakshmi	M.Ed Student	

Managed by Indira Educational and Charitable Trust

ACTION TAKEN REPORT

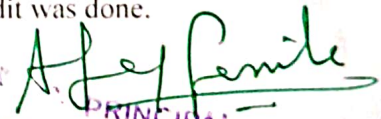
- M.Ed 2nd year students under went Internship to Field visit in various Teacher Education Institutions from 1/1/ 2023 to 21/11/2023.
- Our B.Ed students participated in youth Fest 2023-2024-RRC- AIDS Awareness Programme organised by District AIDS Prevention and Control Unit, Thiruvallur held at Jaya College of Education on 12/12/2023.
- AIDS day was celebrated on 1/12/2023 students were taken to Kaivandur for a rally to create awareness.
- Ramanujar Day was celebrated on 22/12/2023 talk on the Biography of Ramanujar, and speech on Mathematics were done by students.
- Staff Mr. Ragava Giri was appointed as Assistant prof for Pedagogy of computer science.
- Christmas and New Year Celebrations were carried out on 24/12/2023. Students performed culturals on the eve of Christmas.
- Fundamentals of SPSS workshop for led by Mr. Mohana Kannan on 12/12/2023 M.Ed students utilised the workshop for the calculation of their Dissertation chapter 4.
- 14th Graduation Day ceremony was conducted on 5 /1/2024. Alumni meet was also organised on the same day.
- Samathuva Pongal Vizha was celebrated on 12/01/2024. Rangoli competition, Pongal making and Cultural Programmes were conducted.
- Voter's day Awareness was created among the younger generation on 25/1/2024.
- Government Job Fair was conducted in association with our institution at our college premises.
- Dr.J.Lizzie presided a FDP titled as incorporating technology into pedagogy on 7/2/ 2024 held at conference hall.Active participation was given by the staff members.
- Model Theory Examinations for B.Ed and M.Ed was conducted from 7/2/2024 to 12/2/ 2024.

Managed by Indira Educational and Charitable Trust

- Dr Joy Femila and Mr. Raghava Giri received the approval from TNTEU as Principal and Assistant Professor respectively.
- Field Immersion with Cooperative school was carried out for our M.Ed students from 2/2/2024 to 15/2/2024.
- Model Practical Examination for B.Ed III Semester students were conducted on 28/2/2024.

Discussion

- It was informed to carry out the Continual Affiliation applying process of B.Ed for the academic year 2023-2024.
- IQAC members meticulously verified all the documents of SSR and ensured the successful submission of SSR to NAAC.
- Feedback on the conduct of University Exam was analysed. It was decided to provide a separate room for baby feeding.
- As the practical exams for B.Ed and M.Ed are approaching fast, it was insisted to productively carry out all the academic activities.
- It was informed to collect feedback from stakeholders and to analyse the report.
- Suggestion to carry out Academic and Administrative Audit was done.


PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203

PRINCIPAL

Managed by Indira Educational and Charitable Trust