

Approved by NCTE / Affiliated to the Tamilnadu Teachers Education University

Re-accreditated B++ level by National Assessment and Accreditation Council (NAAC)

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Indhira College of Education has established IQAC on 23.07.2008. Co-ordinator and supporting staff were assigned duties. Functional activities of IQAC are given in the AQAR report in a detailed manner.

The committee of IQAC was reconstituted with the following members for the year 2019-2020.

1. Chairperson	-	Dr. Radhika Vidyasagar Principal
2. Management Representatives	_	Mr. V.G.Raajendran
		Mrs. Indira Raajendran Managing Director
3. Faculty Members		Ms. J. Lizzie Assistant Professor
4. Co-ordinator	_	Mrs. N. Jayavardhini Assistant Professor
5. Administrative Staff	_	Mr. M. Sudhakar Office Superintendent Mr. Selvaraj HR Industry
6. Industrialist		Mr. Nethaji
7. Students	-	Mrs. R. Soniya Mrs. K. Elizabeth
8. Alumini	-	Mr. A. Kingseely Lawrance Mrs. V. Dhanalakshmi



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**IQAC-Notice of the First Quarterly Meeting (2019-2020)** 

IQAC Meeting notice 2019-2020

Meeting - 01

### **IQAC** Meeting Circular

The First IQAC meeting will be held on 08-07-2019 in the Board room, all the committee members of IQAC for the year 2019-2020 are requested to be present.

The Agenda of the meeting

- 1. Conducting Seminars
- 2. Carrier Guidance and Counselling.
- 3. Programmes for the academic year 2019 2020.
- 4. Organinsing TET (Teacher Eligibility Test) training and the SET (State Eligibility Test) / NET (National Eligibility Test) coaching for the benefit of the students.
- 5. Women empowerment.

IQAC Committee Members (2019-2020) HIRA COLLEGE OF EDUCATION PANDUR, TIRUVALLUR-631 203

- 1. Er. V.G Raajendran
- 2. Mrs.Indira Raajendran
- 3. Dr.RadhikaVidyasagar
- 4. Mrs.N.Jayavardhini
- 5. Ms. J.Lizzie
- 6. Dr. Velvizhi
- 7. Mr.M.Sudhakar
- 8. Mr.Selvaraj
- 9. Mr. Nethaji
- 10. Mrs.M.Priyadarshini
- 11. Mrs.M.Soniya

- Chairman
- Managing Director
- Principal
- Vice Principal (Admin)
- Vice Principal (Academic)
- Dean Research
- Office Superintendent
- HR Industry
- Industrialist
- M.Ed Student
- B.Ed Student



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College Code - 12306

### IQAC-Minutes of the First Quarterly Meeting (2019 -2020)

The First IQAC meeting was held on 08.07.2019 at 10.30 am in the Boardroom, all the committee members of IQAC for the year 2019-2020 were present.

### The Agenda of the meeting

- 1. Conducting Seminars
- 2. Carrier Guidance and Counselling.
- 3. Programmes for the academic year 2019 2020.
- 4. Organinsing TET (Teacher Eligibility Test) training and the SET (State Eligibility Test) / NET (National Eligibility Test) coaching for the benefit of the students.
- 5. Women empowerment.

### Action Taken Report (2019-2020)

- 1. Women's day was celebrated on 08.03.19.
- 2. One day National Symposium on Social Emotional Learning at Nazareth College of Education for women, Avadi on 15.03.19.
- 3. Innovative School Visit for B.Ed I year students on 25.03.19 to 29.03.19.
- 4. One day training programme on connect with care was conducted as an Inter Collegiate training programme for Indira group of Institutions on 02.04.19 to 15.04.19.
- 5. College day and sports day was celebrated on 30.04.19.

### The following discussions were made to be executed.

- 1. It was decided to implement the fee structure for the academic year.
- 2. Staff were insisted to attend National Seminars and present papers.



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- 3. The students were identified and given enough guidance in choosing the carrier.
- 4. Staff were encouraged to attend Orientation Programme.
- 5. It was decided to give coaching for the students to get through competitive examination for TET, SET and NET.
- 6. As the college has more off girl students in strength, the faculties are asked to give orientation programme for physical and mental strength of the girl children and empower them to light up the society.

The meeting was concluded with vote of thanks at 12.00 pm.

Principal
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203



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1. Dr. Radhika vidyasagar  2. Mrs. N.Jayavardhini  3. Mr.S.ArunachalaPerumal  4. Mrs. U.Visalatchi  5. Ms.J.Lizzie  6. Mrs.M.P.RamaPriya  7. Mrs. D.Jayakumari  8. Mr.A.Jayapaul  9. Mr.N.MohanaKannan  10. Mrs.A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  19. Mrs. G. Poonguzhali  19. Mrs. G. Poonguzhali	SL.No	Faculty Name	Signature
3. Mr.S.ArunachalaPerumal 4. Mrs. U.Visalatchi 5. Ms.J.Lizzie 6. Mrs.M.P.RamaPriya 7. Mrs. D.Jayakumari 8. Mr.A.Jayapaul 9. Mr.N.MohanaKannan 10. Mrs.A.Nancy Rajathi 11. Mrs. J. Jayanthi 12. Mrs. C. Sukanya 13. Mr. R. Chandra Sekaran 14. Mrs. V. Surya 15. Mr. S. Dasaradhan 16. Ms. R. Subhalakshmi 17. Mrs. D. Jothi 18. Mr. C. Veeramanikandan	1.	Dr. Radhika vidyasagar	OC.
4. Mrs. U.Visalatchi  5. Ms.J.Lizzie  6. Mrs.M.P.RamaPriya  7. Mrs. D.Jayakumari  8. Mr.A.Jayapaul  9. Mr.N.MohanaKannan  10. Mrs. A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	2.	Mrs. N.Jayavardhini	N. Jan alli
5. Ms.J.Lizzie  6. Mrs.M.P.RamaPriya  7. Mrs. D.Jayakumari  8. Mr.A.Jayapaul  9. Mr.N.MohanaKannan  10. Mrs.A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	3.	Mr.S.ArunachalaPerumal	3 40-1
6. Mrs.M.P.RamaPriya  7. Mrs. D.Jayakumari  8. Mr.A.Jayapaul  9. Mr.N.MohanaKannan  10. Mrs.A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	4.	Mrs. U.Visalatchi	DOGIONIA
7. Mrs. D.Jayakumari  8. Mr.A.Jayapaul  9. Mr.N.MohanaKannan  10. Mrs. A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  19. Jothi  11. D. Jothi  12. D. Jothi  13. D. Jothi  14. Mrs. C. Veeramanikandan  15. Mr. C. Veeramanikandan	5.	Ms.J.Lizzie	HM
8. Mr.A.Jayapaul  9. Mr.N.MohanaKannan  10. Mrs.A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	6.	Mrs.M.P.RamaPriya	M.P.P. P.
9. Mr.N.MohanaKannan N. Mr. 10. Mrs.A.Nancy Rajathi 11. Mrs. J. Jayanthi 12. Mrs. C. Sukanya 13. Mr. R. Chandra Sekaran 14. Mrs. V. Surya 15. Mr. S. Dasaradhan 16. Ms. R. Subhalakshmi 17. Mrs. D. Jothi 18. Mr. C. Veeramanikandan  C. Mr. S. Dasaradhan C. Mrs. D. Jothi C. Mrs. C. Veeramanikandan	7.	Mrs. D.Jayakumari	D. Tayel
10. Mrs.A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	8.	Mr.A.Jayapaul	Many
10. Mrs. A.Nancy Rajathi  11. Mrs. J. Jayanthi  12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  19. Jahri  11. D. Jothi  12. Jayanthi  13. Jayanthi  14. Jayanthi  15. Jayanthi  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	9.	Mr.N.MohanaKannan	N. Muz
12. Mrs. C. Sukanya  13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  19. Japhan  11. Tayanthi  11. Japhan  12. Japhan  13. Japhan  14. Lang  15. Japhan  16. Japhan  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan	10.	Mrs.A.Nancy Rajathi	d Al
13. Mr. R. Chandra Sekaran  14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  C. Januar	11.	Mrs. J. Jayanthi	TTWU
14. Mrs. V. Surya  15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  C. Maranikandan	12.	Mrs. C. Sukanya	C C
15. Mr. S. Dasaradhan  16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  C. Mary	13.	Mr. R. Chandra Sekaran	P. C. let
16. Ms. R. Subhalakshmi  17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  C. Muran.	14.	Mrs. V. Surya	1 C.C.
17. Mrs. D. Jothi  18. Mr. C. Veeramanikandan  C. Muran.	15.	Mr. S. Dasaradhan	V. Oanya
18. Mr. C. Veeramanikandan  C. prevan-	16.	Ms. R. Subhalakshmi	D C 1 0
C. pregade_	17.	Mrs. D. Jothi	D T.Hi
19. Mrs. G. Poonguzhali	18.	Mr. C. Veeramanikandan	C. Is revenue
9 0	19.	Mrs. G. Poonguzhali	G R a



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IQAC-Notice of the Second Quarterly Meeting (2019-2020)

IQAC Meeting notice 2019-2020 Meeting - 02

### **IQAC Meeting Circular**

#### Circular

The Second IQAC meeting will be held on 12-11-2019 in the Board room, all the committee members of IQAC for the year 2019-2020 are requested to be present.

The Agenda of the meeting

- 1. Professional Development of Staff
- 2. Orientation Classes for TET.
- 3. Various competition to draw out the talents.
- 4. Training in yoga to be given.
- 5. Carrier Guidance and Counselling.

PANDUR, TIRUVALLUR-631 203

IQAC Committee Members (2019-2020) HIRA COLLEGE OF EDUCATION

- 1. Er. V.G Raajendran
- 2. Mrs.Indira Raajendran 3. Dr.RadhikaVidyasagar
- 4. Mrs.N.Jayavardhini
- 5. Ms. J.Lizzie
- 6. Dr. Velvizhi
- 7. Mr.M.Sudhakar
- 8. Mr.Selvaraj
- 9. Mr. Nethaji
- 10. Mrs.M.Priyadarshini
- 11. Mrs.M.Soniya

- Chairman
- Managing Director
- Principal
- Vice Principal (Admin)
- Vice Principal (Academic)
- Dean Research
- Office Superintendent
- HR Industry
- Industrialist
- M.Ed Student
- B.Ed Student

Indira Educational and Charitable Trust Managed



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IQAC-Minutes of the Second Quarterly Meeting (2019 -2020)

The Second IQAC meeting was held on 12.11.2019 at 10.30 am in the Boardroom, all the committee members of IQAC for the year 2019-2020 were present.

The Agenda of the meeting

- 1. Professional Development of the staff.
- 2. Orientation classes for TET
- 3. Various competition to draw out the talents.
- 4. Training in yoga to be given.
- 5. Carrier Guidance and Counselling.

### Action Taken Report:

- 1. Staff attended National Workshop on applied Statistical Methods using SPSS and AMOS in Educational Research on 18.09.19.
- 2. Staff attended workshop on writing Research Article without plagiarism at Shri Krishna College for women on 12.10.19.
- 3. Staff attended one day national seminar on "A peach for the teach Teacher Wellness programme held on Nazareth College of Education for women on 22.10.19.
- 4. Carrier guidance and counselling was given to the students.
- 5. Apart from covering the prescribed syllabus NET, SET and TET coaching is also to be carried out by all the faculty members.
- 6. Women empowerment programmes like self worth, determination choices to study and women right to have opportunities and resources are conducted regularly.

The following discussions were made to be executed.

- 1. It was decided to give coaching for the students to get through competitive examination for TET by subject experts.
- 2. Discussions were made to give Yoga training to all the students inviting special yoga trainer from outside to improve physical strength, balance and flexibility.



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- 3. Talents day was celebrated where in the students exhibited their talents in writing dramas, composing songs, singing, choreographing, dancing. Some of them put forth their ability in gift of the gab and sports.
- 4. The students were identified and given enough guidance in choosing the carrier.

The meeting was concluded with vote of thanks at 12.00 pm.

Principal
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SL.No	Faculty Name	Signature
1.	Dr. Radhika vidyasagar	Ra-
2.	Mrs. N.Jayavardhini	N. Jy Li
3.	Mr.S.ArunachalaPerumal	3.AR-1
4.	Mrs. U.Visalatchi	Dermine &
5.	Ms.J.Lizzie	Three
6.	Mrs.M.P.RamaPriya	M.P.R.P.
7.	Mrs. D.Jayakumari	D. Jayel
8.	Mr.A.Jayapaul	Mosey
9.	Mr.N.MohanaKannan	N.M.
10.	Mrs.A.Nancy Rajathi	d.Hel
11.	Mrs. J. Jayanthi	J. Toy Was
12.	Mrs. C. Sukanya	C. S. L.
13.	Mr. R. Chandra Sekaran	P. D. 00+
14.	Mrs. V. Surya	V Comment
15.	Mr. S. Dasaradhan	C. Bossin
16.	Ms. R. Subhalakshmi	R. Calvala
17.	Mrs. D. Jothi	1 Joth:
18.	Mr. C. Veeramanikandan	C. Verrant
19.	Mrs. G. Poonguzhali	C. P. a. la



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IQAC-Notice of the Third Quarterly Meeting (2019-2020)

IQAC Meeting notice 2019-2020

Meeting - 03

### **IQAC** Meeting Circular

The Third IQAC meeting will be held on 11-03-2020 in the Board room, all the committee members of IQAC for the year 2019-2020 are requested to be present.

The Agenda of the meeting

- 1. SUPW Programme.
- 2. Hands on Training.
- 3. Women empowerment.
- 4. Low Cost Food Preparation.

PANDUR, TIRUVALLUR-631 203

IQAC Committee Members (2019-2020) NDHIRA COLLEGE OF EDUCATION

- 1. Er. V.G Raajendran
- 2. Mrs Indira Raajendran
- 3. Dr.RadhikaVidyasagar
- 4. Mrs.N.Jayavardhini
- 5. Ms. J.Lizzie
- 6. Dr. Velvizhi
- 7. Mr.M.Sudhakar
- 8. Mr.Selvaraj
- 9. Mr. Nethaji
- 10. Mrs.M.Priyadarshini
- 11. Mrs.M.Soniya

- Chairman
- Managing Director
- Principal
- Vice Principal (Admin)
- Vice Principal (Academic)
- Dean Research
- Office Superintendent
- HR Industry
- Industrialist
- M.Ed Student
- B.Ed Student



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IQAC-Minutes of the Third Quarterly Meeting (2019 -2020)

The third IQAC meeting was held on 11.03.2020 at 10.30 am in the Boardroom, all the committee members of IQAC for the year 2019-2020 were present.

The Agenda of the meeting

- 1. SUPW Programme.
- 2. Hands on Training.
- 3. Women empowerment.
- 4. Low Cost Food Preparation.

Action taken report

- Staff attended National seminar on Utilisation of Social Media for enhancing teaching learning process was organized by Sathya Sai B.Ed College on 9.11.19.
- 2. Staff attended workshop on PAR organized by TNTEU held at New Begin College of Education on 11.11.19.
- 3. Staff attended YRC –Orientation Programme organized by TNTEU on 29.11.19.
- 4. Principal attended FDP in TNTEU on Leadership Development Programme on 13.12.19 to 15.12.19.
- 5. Ms. J.Lizzie attended a two day National Workshop on fill the mind gap by Occupational Skills on 08.12.19 and 19.12.19.
- Staff presented papers on International Conference organized by VELS on Gender Rampage, Feminicide and Strategical Immunity Measures on 19.12.19 and 20.12.19.



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- 7. Samathuva Pongal Vizha was celebrated and H.E Kem Cheat from Combodia was the guest held on 06.01.20.
- 8. Workshop on Art Attack for B.Ed students was conducted on 22.01.20.
- 9. Workshop on SPSS Hands on training for M.Ed II year students wasconducted on 23.01.20
- 10. Students participated in Cultural Meet 2020 at GRT College of education was organized by TNTEU on 11.02.20.
- 11. Students participated in Sports Meet 2020 at GRT College of education was organized by TNTEU on 12.02.20.
- 12. Apart from covering the prescribed syllabus TET coaching by subject experts was given to the students.
- 13. Carrier guidance and counselling was given to the students.
- 14. Yoga training for strenthing the students body and mind was given regularly.
- 15. Talents day was celebrated for tapping the talents of the students.

The following discussions were made to be executed.

- 1. It was discussed to develop individual skills of the students by insisting SUPW among the students. This will help the students to solve the day to day problems of the community.
- 2. It was decided to give Hands-on training in a simulated work environment to permit the students to have training on SPSS to perform calculation and practical experience.



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- Discussions were carried out to conduct classes for students to make them understand the importance of women empowerment, equal opportunities to contribute to the economy as productive citizens.
- 4. It was discussed to impart healthy food habits among students and give guidelines to eat healthy foods and stay healthy.

The meeting was concluded with vote of thanks at 12.00 pm.

Principal
PRINCIPAL
INDHIRA COLLEGE OF EDUCATION
PANDUR, TIRUVALLUR-631 203



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College Code - 12306 SL.No **Faculty Name** Signature 1. Dr. Radhika vidyasagar 2. Mrs. N.Jayavardhini 3. Mr.S.ArunachalaPerumal 4. Mrs. U. Visalatchi 5. Ms.J.Lizzie 6. Mrs.M.P.RamaPriya 7. Mrs. D.Jayakumari 8. Mr.A.Jayapaul 9. Mr.N.MohanaKannan 10. Mrs.A.Nancy Rajathi 11. Mrs. J. Jayanthi 12. Mrs. C. Sukanya 13. Mr. R. Chandra Sekaran 14. Mrs. V. Surva 15. Mr. S. Dasaradhan 16. Ms. R. Subhalakshmi 17. Mrs. D. Jothi 18. Mr. C. Veeramanikandan 19. Mrs. G. Poonguzhali