



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	INDHIRA COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. RADHIKA VIDYASAGAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04427650440
Mobile no.	9841049379
Registered Email	indhiraeducation@gmail.com
Alternate Email	icoe.principal@indiraeducational.org.in
Address	NO.1, V.G.R GARDENS, V.G.R NAGAR, PANDUR VILLAGE
City/Town	TIRUVALLUR
State/UT	Tamil Nadu
Pincode	631203

<b>2. Institutional Status</b>																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			Self financed																						
Name of the IQAC co-ordinator/Director			Mrs. N. JAYAVARDHINI																						
Phone no/Alternate Phone no.			04427650440																						
Mobile no.			9841049379																						
Registered Email			indhiraeducation@gmail.com																						
Alternate Email			office.icoe@indiraeducational.org.in																						
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)			<a href="https://www.icoe.in">https://www.icoe.in</a>																						
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="https://www.icoe.in">https://www.icoe.in</a>																						
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.79</td> <td>2012</td> <td>05-Jul-2012</td> <td>04-Jul-2017</td> </tr> <tr> <td>2</td> <td>B+</td> <td>2.87</td> <td>2017</td> <td>12-Sep-2017</td> <td>11-Sep-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.79	2012	05-Jul-2012	04-Jul-2017	2	B+	2.87	2017	12-Sep-2017	11-Sep-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
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2	B+	2.87	2017	12-Sep-2017	11-Sep-2022																				
<b>6. Date of Establishment of IQAC</b>			23-Jul-2008																						
<b>7. Internal Quality Assurance System</b>																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3">No Data Entered/Not Applicable!!!</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	No Data Entered/Not Applicable!!!													
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L::asset('/','public').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}}

No Files Uploaded !!!

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- IQAC members motivated all the departments in identifying various activities for students, societal activities and played an important supportive role in all activities
- IQAC members analysed all the feed backs obtained from stakeholders
- Conducted workshop for nonteaching staff in computer usage
- Green campus initiatives were expanded to e waste management
- Conducted workshop for teachers in Teaching Learning

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Sessional Examinations	Sessional examinations are arranged as per Academic calendar.

Syllabus based programme	As per demand of the syllabus Seminar, workshop, Symposium and field study was conducted.				
Upgradation of computer facilities in the college and purchase of new computers as per new curriculum.	Computers have been upgraded. Proposal submitted to management for infrastructure modernization of laboratories.				
All class rooms to be ICT enabled	55% of the class rooms are now ICT enabled				
<a href="#">View Uploaded File</a>					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>MANAGEMENT</td><td>24-Jul-2017</td></tr> </table>		Name of Statutory Body	Meeting Date	MANAGEMENT	24-Jul-2017
Name of Statutory Body	Meeting Date				
MANAGEMENT	24-Jul-2017				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	11-Jan-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	ICT enabled classrooms. We provide the flexibility availability of learning materials to all students, while all resources are available in classrooms, students can also access them outside college.				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar clearly indicates about the date of Major Test, seminar, workshop, and unit test and terminal examinations. Apart from these the departments were authorized to arrange the test like surprising Test and the autonomy in this regard is given to the department to take initiatives. All decisions of Academic Council are conveyed in hard copy to department and to

the office.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	12	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English	20/07/2017	3
Health and Nutrition	31/07/2017	4
Library Management	15/02/2018	5
<a href="#">View Uploaded File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship school	100
MEd	Internship with cooperative schools	50
<a href="#">View Uploaded File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The college administration provides the teacher with a feedback form as normal, asking the students to respond without identifying their names, Roll Numbers, or classes. The questions heavily depend on how effectively the professors operate. The authority sorts out the performance based on the comments in a quiet manner with the assistance of a few teachers and staff. Even the authority evaluates the workers and students in a holistic manner. The students are given comments regarding the office staff, including the librarian, in order for them to understand their work effectively.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	100	124	100
MEd	EDUCATION	50	65	50

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	50	16	10	26

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	26	32	2	2	4

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring is considered as an integral part of the College as it ensures equitable service to all our students from various backgrounds. The Faculty members of our college take the role of mentors. The mentorship of the College focuses primarily on inculcating the virtues of self-discipline among the students in and off the campus. Since teacher education is a noble profession the college infuses the values of the noble profession right from their first year through systematic and continuous mentoring system. The student mentoring focuses on providing a connecting platform between Faculty, Students and Parents for the student's development and aims at • Promoting teacher student relationship. • Improving student's attendance and academic performance. • Accommodating the needs of the student teachers with learning difficulties. • Enhancing student participation in academic and co-curricular activities. The role of the Faculty Mentor varies

depending on the needs of the students to render their needs. • An induction programme is conducted for the freshers to familiarise them with the rules and regulations of the college to conduct themselves accordingly. • Freshers are mentored by the respective faculties in a way to identify their difficulties and to help them accommodate to the college environment. Apart from class mentoring, the Faculties In charge of Committees allocate work to students for various events and activities. The Faculties guide the students in organising the event and conducting them in a hassle-free manner. This enhances leadership and management skills in students to help them in social building. Number of students enrolled in the institution: 150 Number of fulltime teachers Mentor: 13 Mentee Ratio 1:20

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	26	1:6

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	26	0	0	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	I YEAR	2017-2018	08/06/2018	24/09/2018
BEd	II YEAR	2017-2018	30/05/2018	29/09/2018
MEd	I YEAR	2017-2018	15/06/2018	10/10/2018
MEd	II YEAR	2017-2018	30/07/2018	17/11/2018
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In our College is affiliated to Tamilnadu Teachers Education University, Chennai and follows the Examination pattern of the university. Tamilnadu Teachers Education University's guidelines are strictly adhered to with respect to evaluation process. There are three internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the year through academic calendar which is prepared based on the university academic calendar. The college has reformed the continuous internal evaluation system from faculty centric to student centric. The college Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliated University. As per the guidelines, the following reforms have been carried out effectively conducting CIE: Scheduling of Internal Examination,

Seating arrangements, hall invigilators listed for every examination. Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy. Monitoring the attendance of the students for the Examination. Internal Assessment has to be carried out within the stipulated time. After completion of the internal examination, the faculty evaluates the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination in charge and marks are displayed on the notice board.

Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty and Principal. Learners are encouraged to improve their performance in future by counseling. Counseling Sessions are used to sort out the personal issues, academic and non-academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In our College prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activities are run in the college throughout the year. At the beginning of the year college prepares an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar college adhered to available working days, short and long Holidays, National Public holidays, Admission process, Teaching Plans, Tentative University Examination days, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planed month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution participate in the Co- curricular activities like participation in Athletics, participation in Youth Festival, participation in Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by the affiliating university. Besides this college arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Tamilnadu time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets changed.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.icoe.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
I YEAR	BEd	EDUCATION	98	65	70.36%



I YEAR	MEd	EDUCATION	48	24	49%
II YEAR	BEd	EDUCATION	96	74	77.08
II YEAR	MEd	EDUCATION	49	26	53.06
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.icoe.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	2	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	EDUCATION	52	Nill
International	EDUCATION	8	Nill
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	23	0	42
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
HAND WASHING DAY - 12TH OCTOBER 2017	ECO CLUB	21	102
CHILD ABUSE AWARENESS 18TH NOVEMBER 2017	COUNSELLING CELL, ICOE	18	130
AIDS AWARENESS 05TH JANUARY 2018	RED CROSS	21	112
WOMEN EMPOWERMENT PROGRAMME 03RD APRIL 2018	WOMEN CELL, ICOE	16	95
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS AND FOREST DEPARTMENT	TREE PLANTATION	12	165
NSS	NSS AND NGO	TREE PLANTATION	11	168
WOMAN EMPOWERMENT CELL	ICOE	WOMEN EMPOWERMENT PROGRAMME	11	156
YRC	ICOE AND GOVERNMENT PH, PATTARAIPERUMAN THUR	BLOOD DONATION CAMP	8	72
SWACHH BHARAT	RRC AND NGO	CLEANING AWARENESS PROGRAMME	12	158
<a href="#">View File</a>				

## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
No Data Entered/Not Applicable !!!			
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### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2023

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9102	1275000	57	22300	9159	1297300
Reference Books	3000	8745600	100	45150	3100	8790750
e-Books	1200	58960	83	3550	1283	62510
Journals	26	55630	0	0	26	55630
CD & Video	52	9800	0	0	52	9800
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
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Existing	41	2	5	0	0	2	5	0	0
Added	0	0	0	0	0	3	3	1	0
Total	41	2	5	0	0	5	8	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1000 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1700000	1500000	1200000	1000000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Regular Maintenance and Upkeep: - Maintenance schedules are established and strictly adhered to for all facilities to ensure they are in optimal condition. - Trained staff conduct routine checks, repairs, and updates to ensure safety, functionality, and longevity of the facilities. 2. Booking and Allocation System: - An organized booking system is implemented to manage facility reservations, allowing for equitable and efficient usage. - Faculty, staff, and students follow a structured process for requesting and securing access to various facilities based on their needs. 3. Guidelines for Usage: - Clear guidelines and rules are provided to users to maintain discipline, safety, and respect for the facilities and equipment. - Specialized facilities like laboratories have specific protocols to ensure safe usage and handling of equipment and chemicals. 4. Capacity Management: - Monitoring and analyzing facility usage data help in optimizing space allocation and ensuring facilities are not overbooked or underutilized. 5. Technological Integration: - Implementing advanced systems for facility management, such as computerized scheduling and monitoring, streamlines operations and improves efficiency.

<https://www.icoe.in>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MANAGEMENT SCHOLARSHIP	2	100000
Financial Support from Other Sources			
a) National	SC/ST -ADI DRAVIDAR WELFARE	138	530640

	<b>SCHEME</b>		
<b>b) International</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
<b>YOGA MEDITATION</b>	<b>06/09/2018</b>	<b>150</b>	<b>ART OF LIVING YOGA CENTRE</b>
<b>SOFT SKILL DEVELOPMENT</b>	<b>09/02/2019</b>	<b>300</b>	<b>INDHIRA COLLEGE OF EDUCATION</b>
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>2017</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>
<b>No file uploaded.</b>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>10</b>	<b>8</b>	<b>4</b>

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>CBSE AND MATRIC SCHOOLS</b>	<b>12</b>	<b>120</b>	<b>CBSE AND MATRIC SCHOOLS</b>	<b>65</b>	<b>32</b>
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>2017</b>	<b>14</b>	<b>2017</b>	<b>EDUCATION</b>	<b>INDHIRA COLLEGE OF EDUCATION</b>	<b>MED</b>
<b>2018</b>	<b>6</b>	<b>2018</b>	<b>EDUCATION</b>	<b>INDHIRA</b>	<b>MED</b>

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**Student Council Activities:** The Student Council serves as a representative body for B.Ed and M.Ed students, elected by their peers. The council organizes various academic, cultural, and social activities to enrich the student experience and promote collaboration and leadership skills. These activities include academic seminars, workshops, extracurricular events, and community service initiatives. **Representation in Academic Bodies:** B.Ed and M.Ed students are given representation in academic committees, where they provide valuable input on curriculum development, course improvements, and teaching methodologies. Their participation allows for the inclusion of student perspectives, ensuring that academic programs align with the needs and expectations of the students. **Representation in Administrative Bodies:** Students are also represented in administrative bodies and committees, allowing them to contribute to decisions related to institutional policies, infrastructure development, and student services. This representation ensures that students concerns and ideas are considered in shaping the overall functioning and development of the institution. **Regular Interaction and Feedback:** The Student Council maintains regular communication with the academic and administrative bodies, conveying the concerns and feedback of B.Ed and M.Ed students. Feedback mechanisms are in place to collect input from students and ensure their voices are heard at all levels of decision-making.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Indhira College of Education has been established against a strong demand of the local students, guardians and educationists for a mission of community development. This college is committed and devoted to community development through higher education. Keeping in view of the present demand of education, the college community always adheres to fulfil these demands. In short the vision of the institution is " we encourage the future educators to innovate and become Tech Savvy in the pursuit of bringing about effective teaching-learning Environment in their Profession" and mission is " to develop a Positive Attitude Towards life -long learning" .

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The academic calendar clearly indicates about the date of Major Test, seminar, workshop, and unit test and terminal examinations. Apart from these the departments were authorized to arrange the test like surprising Test and the autonomy in this regard is given to the department to take initiatives. All decisions of Academic Council are conveyed in hard copy to department and to the office.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	In each examination there has been a procedure to deal with in the College. Meeting of Committee for University examination is called to follow up all the guidelines of examination systems. Internal examinations were conducted by Exam Cell under the leadership of the Principal ICOE.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year



Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	26	Nill	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Granting of leave and flexibility in work for staff with major illness, Free health checkups and treatment	PF, free health checkups, treatment Festival advance	Merit scholarship, Govt. Scholarship, Library , Internet Xerox facility, hostel facility, free health checkups and yoga camp, Canteen Facility, Field Study and Educational Tours, etc.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit Type	External	Internal	Yes/No	Agency	Yes/No	Authority	Academic	Yes	NA	Yes
Principal	Administrative	Yes	Director of Audit,	Local Fund,	Thiruvallur.	Yes	Management			

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!		
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University or Affiliating body	Yes	Principal
Administrative	Yes	Director of Audit, Local Fund, Thiruvallur.	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Guardian members of the Governing Body actively take part in the developmental work of the college. 2. Many Guardian help voluntarily in organising sports, social activities and in the Field work taken by the students. 3. The Parents/Guardian Association actively associates to solve any problem when they are assigned and give fruitful suggestion to the management of the college.
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6.5.3 – Development programmes for support staff (at least three)

The college extends every possible help and support to supporting Staff to signing the Attendance. The non-teaching staffs are also deputed for training to improve their efficiency. The college revises the salary of the temporary and permanent non-teaching staff.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college campus is greenery and to enhance it, every year trees were planted. The college is polythene free zone. The History departments of the college take up cleaning programme time to time to make up with the need of Modi's 'Keep India Clean', 'Swachh Bharat'.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. On 5th June 2018 World Environment Day Celebration By Planting Trees In College Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college campus is greenery and to enhance it, every year trees were planted. The college is polythene free zone. The History departments of the college take up cleaning programme time to time to make up with the need of Modi's 'Keep India Clean', 'Swachh Bharat'.
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### 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college has developed a mechanism which could be an approach towards innovations and best practices. The approaches are the following. 1. The interactive session conducted in the beginning of the session between Students
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and the teachers along with the Principal regarding the Annual System, Internal Assessment Marks. 2. Different awareness programme were conducted like environmental, Road Safety, Disaster Management etc. 3. Frequent discussion between the staff and the Principal relating to the academic matters.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.icoe.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Indhira College of Education has been established against a strong demand of the local students, guardians and educationists for a mission of community development. This college is committed and devoted to community development through higher education. Keeping in view of the present demand of education, the college community always adheres to fulfil these demands. In short the vision of the institution is " we encourage the future educators to innovate and become Tech Savvy in the pursuit of bringing about effective teaching-learning Environment in their Profession" and mission is " to develop a Positive Attitude Towards life -long learning" .

Provide the weblink of the institution

<https://www.icoe.in>

### 8.Future Plans of Actions for Next Academic Year

ICT enabled classrooms.We provides the flexibility availability of learning materials to all students, while all resources are available in classrooms, students can also access them outside colleges.